

## SPRING 2020 ADMINISTRATION OF SPANISH READING SBA

### Key Dates

<b>Initial ordering window</b> for Spring 2020 Spanish Reading SBA materials:	<b>Monday, January 13 – Friday, February 28, 2020</b> (5pm MT)
<b>Test materials ordered in the initial ordering window delivered to district test coordinators (DTCs):</b>	<b>Monday, March 23, 2020</b> <i>(Note: ship on March 13 to arrive by March 20)</i>
<b>Additional ordering window</b> for Spring 2020 Spanish Reading test materials:	<b>Monday, March 30 – Thursday, May 7, 2020</b> <i>(Be sure to order test booklets and answer documents no later than May 3)</i>
<b>Spring 2020 Spanish Reading SBA Testing Administration Window:</b>	<b>Monday, April 6 – Friday, May 8, 2020</b>
<b>UPS Pickup Window</b> of all Spring 2020 Spanish Reading SBA test materials:	<b>Monday, April 13 – Wednesday, May 13, 2020</b>
<b>UPS Pickup Scheduling must occur no later than:</b>	<b>Monday, May 11, 2020</b>

### Spring 2020 Spanish Reading SBA Contact Information

General Administration Questions	Policy Questions
Cognia New Mexico Customer Care Center / Help Desk Team  <b>Telephone:</b> 1-877-676-6722 <b>Email:</b> nmtechsupport@cognia.org	New Mexico Public Education Department (PED) Assessment Bureau Helpdesk  <b>Telephone:</b> 505-827-5861 <b>Email:</b> ped.assessment@state.nm.us

*\*\*The PED should only be contacted by the DTC. Test administrators (TAs) should contact their school test coordinator (STC) or DTC with any questions or concerns.*