

# How to request account information for Cognia item sets

This process will be operational by August 1, 2020. Until then this is informational only. If you request access prior to the 8/1/2020 date, we will hold your information and send your account information at that time in the order in which it was received.

You will first need access to the both the eProve system (for downloadable PDFs of the item sets) and iTester (for the online version).

1. Go to the [Formative Assessment Tab on the NM Help and Support](#) Page.
2. Click on the “Request Access to Formative Assessment Tools” Button (Note: This is not currently available.)
3. Fill out the request form. This will alert the Client Care Center that you need access to both the downloadable PDF versions in eProve and the online access via iTester.
  - a. If you already have an account for iTester though your use of the platform for summative assessment that login information will remain the same.
4. You will receive emails from each system when your account is created.
5. If you have any questions, please contact the Cognia New Mexico Helpdesk/Client Care Center Team at 1-877-676-6722 or [nmtechsupport@cognia.org](mailto:nmtechsupport@cognia.org) or use the [live chat link](#) on the Help and Support Site.

## Downloadable PDF item sets

1. Once you have an account you will access the eProve portal using this link: <https://assessments.cognia.org/login>
2. Please attend an upcoming training for more information on accessing and use of the formative item sets.

## Downloadable PDF item sets

1. If you already have an iTester account you will continue to use your account information to access the item sets.
2. For online administration you will use the following links:
  - a. Administration tasks: <https://newmexico.measuredprogress.org>
  - b. Student log in: <https://newmexico.measuredprogress.org/student/>
3. For more information on how to navigate the iTester administration portal and administer the formative item sets please see the [Online Testing Tab of the Help and Support Site](#).
4. Please attend an upcoming training for more information on accessing and use of the formative item sets.