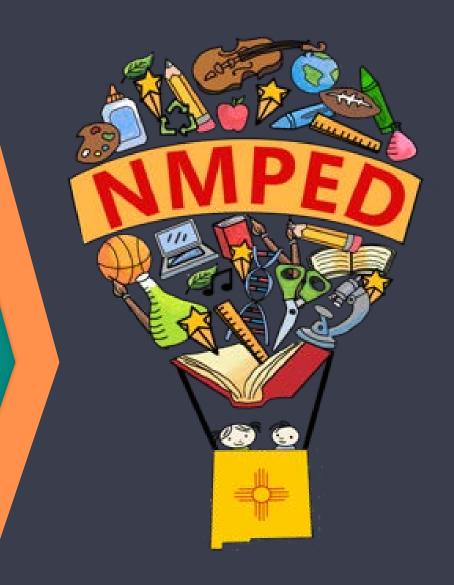
New Mexico's
Formative Assessment
Tools and the Interim
Measure of Student
Success and
Achievement (iMSSA):

Part 1. An Introduction

Part 2. How To Access



Investing for tomorrow, delivering today.

Outcomes

- Part 1: District Test Coordinators, teachers, and instructional leaders will learn about the formative assessment tools and iMSSA provided by PED to make adoption decisions
- Part 2: District Test Coordinators, teachers, and instructional leaders will be able to set up accounts to access the formative assessment item banks and iMSSA

Agenda – Part 1: Informational Sessions

11:00 AM - 11:05 AM	Welcome and Purpose	All	NM PED
11:05 AM – 11:30 AM	Overview of the NM Balanced Assessment System (BAS) Description of how interim and formative practices as well as how they support the balanced assessment system in New Mexico. Connections to curriculum and instruction will also be made.	All	NM PED
11:30 AM – 11:35 AM	Questions and Follow up	All	NM PED
11:35 AM – 12:00 PM	Formative Assessment Resources: This will be an overview of how the Cognia Formative Item Sets connect to and support the NM BAS. The conversation will focus on the effective uses of the item sets and non-uses. Specific information will also be included that will illustrate how Formative practices connect to instructional practices.	Everyone who will use formative item sets. This can include, but is not limited to, teachers, administrators, district leaders.	Cognia
12:00 PM – 12:15 PM	Interim Assessment Resources: This will be an overview of how the Cognia iMSSA connect to and support the NM BAS. The conversation will focus on the effective uses of the item sets and non-uses. Specific information will also be included that will illustrate how iMSSA data can connect to instructional decision making.	Everyone who will use iMSSA. This can include, but is not limited to, teachers, administrators, district leaders.	Cognia
12:15 PM – 12:30 PM	Closing remarks Setting the stage for Part 2 after the break		NM PED
12:30 PM – 12:45 PM	Break – Transition to the "How To" portion of the session		

Agenda – Part 2: Practical Use Sessions

12:45 PM – 1:15 PM	The Formative Assessment Module: Downloading PDFs of item sets from Cognia's eProve platform	Everyone who will use formative item sets. This can include, but is not limited to, teachers, administrators, district leaders.	Cognia
1:15 PM – 1:45 PM	iMSSA: Online testing administration System overview Getting an account Students and accommodations Creating a class Creating a test session Logging into a test Viewing reports Practice tests and practice portal	Everyone who will use interim or formative item sets. This can include, but is not limited to, teachers, administrators, district leaders.	eMetric
1:45 PM – 2:15 PM	iMSSA: Online testing setup Managing users Managing students and accommodations Managing classes Managing test sessions Technical Requirements	This session is geared to the people scheduling the assessments. This is typically DTCs, STCs, and ITCs.	eMetric
2:15 PM – 2:30 PM	Final Q&A and Wrap up		eMetric Cognia PED



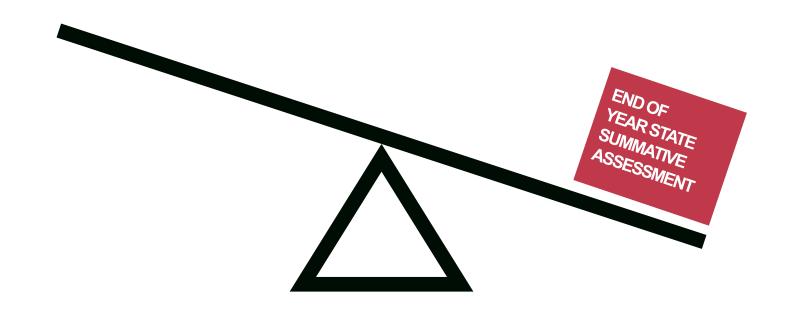
- Please remain on mute when not speaking
- Camera use is encouraged
- Chat can be used for questions
- The meeting is being recorded

Overview of the NM Balanced Assessment System

Karen Greer, Assessment Coordinator

NM Public Education Department, Assessment Bureau

What is a Balanced Assessment System?





What Makes a Balanced Assessment System?





What Makes a Balanced Assessment System?



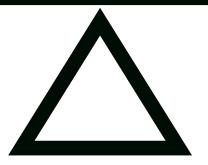
FORMATIVE PRACTICES

e.g. Exit Tickets Quick Checks for Understanding During Classroom Instruction

LOCAL ASSESSMENTS

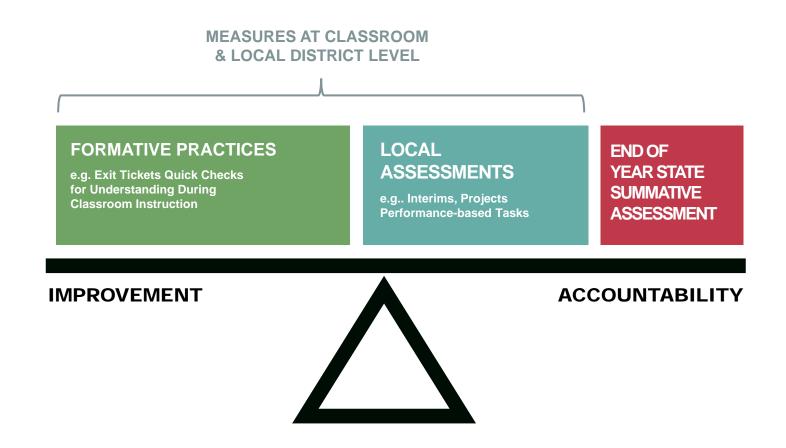
e.g.. Interims, Projects
Performance-based Tasks

END OF YEAR STATE SUMMATIVE ASSESSMENT





New Mexico's Balanced Assessment System





What is formative assessment?

The PED Definition

Formative assessment is a planned, ongoing process used by students and teachers during learning and teaching to elicit evidence of student learning. In a learning partnership, students and teacher use the evidence to improve students' understanding of intended curricular learning outcomes and support them to become self-directed learners.

High quality formative practices are inseparable from instruction and are used to provide in the moment feedback to students and for teachers to gain insight into student thinking so they can adjust instruction to best meet students' learning needs.

Formative Assessment is NOT:

- A test
- Done to Students
- A graded assignment

Research Conclusions Supporting Formative Assessment (Fuchs et al. 1997). Pg. 83

- helps low achievers more than other students
- raises achievement for all students
- frequent assessment feedback helps both groups enhance their learning
- concentrates on specific problems with their work
- gives a clear understanding of what is wrong and how to improve through targeted changes to their work.

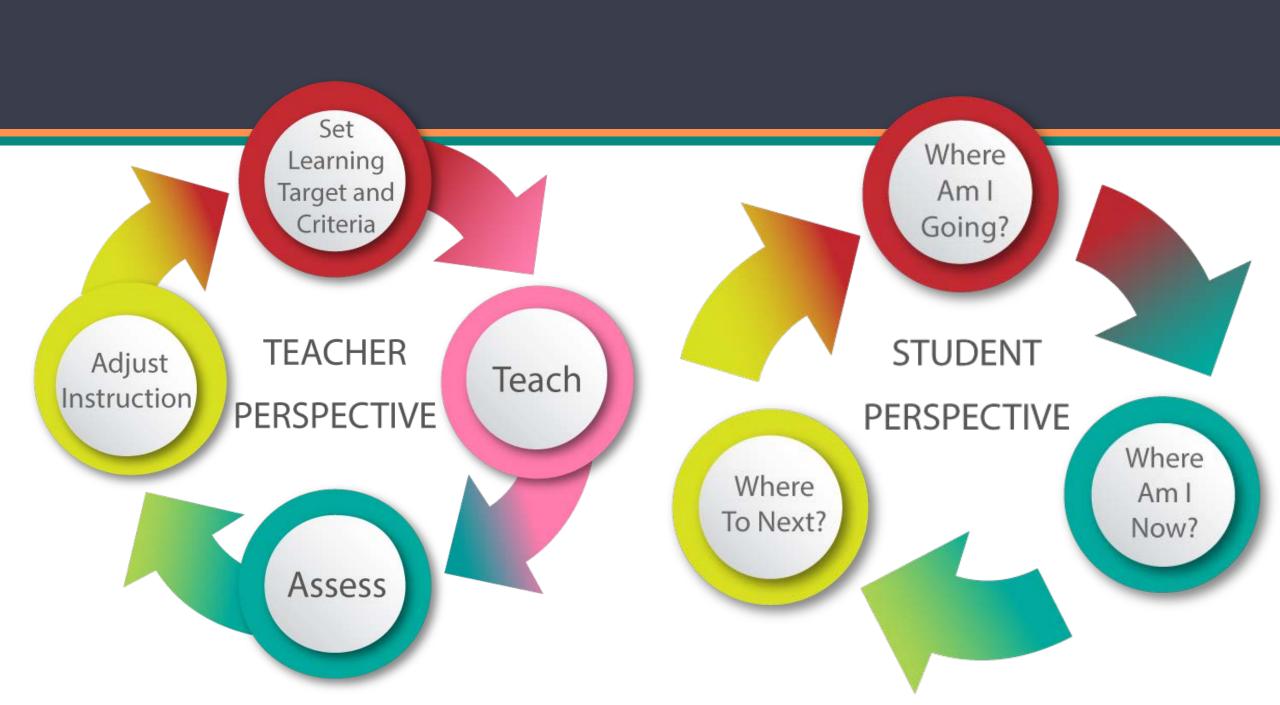
The Formative Assessment Process: What teachers do



Students who experience the formative assessment process strive to answer three questions (Hattie & Timperley, 2007; Sadler, 1989)

- Where am I going?
 (What am I trying to learn?)
- Where am I now?
 (What progress have I made toward my learning goal?)
- What do I need to do next?
 (What next steps will take me closer to my learning goal?)

They do this by generating and evaluating evidence of their own learning.



Students as Agents of Their Learning

- Students who use formative assessment and thus know what they need to do next, in terms that are understandable and seem do-able, feel more in control of their learning and feel competent (Butler & Schnellert, 2015).
- That feeling of control is motivating.
- It fuels self-efficacy for learning and self-regulation of the learning process.

Contrasting Formative and Interim Assessment

Formative Assessment

- A process using a variety of strategies, formal and informal
- Administered at any time throughout the course of instruction
- Not aggregated beyond the teacher
- Used primarily by teachers and students
- Used to indicate where a student is in real time

Interim Assessment

- A formal testing event
- Administered at set intervals
- Results in a score that can be aggregated to a department/grade/school/district
- Used to evaluate curricula and programs
- Used to project a student's path toward proficiency

Formative and Interim assessment is alike. They both:

- Identify student strengths and weaknesses
- Are used by teachers to adjust instruction
- Are used by students to adjust learning strategies

FAQs

- **Q**: Does PED require LEAs to give these tests?
- A: No. These tests are optional for LEAs. LEAs may continue to use their formative and interim/short cycle assessment systems.
- Q: What do these tests cost?
- A: The test costs are covered by PED. There is no cost to LEAs.
- **Q**: Can an individual teacher access the formative assessment tools?
- A: Yes. The Cognia system allows individual teachers to access the formative assessment tools independently of their schools and districts.



Introducing the Cognia Formative Assessment Tools and the Interim Measures of Student Success and Achievement (iMSSA)

- Cognia is the vendor replacing Pearson and PARCC
- Cognia's contract includes providing two additional assessments to balance out New Mexico's assessment system:
 - These assessments are optional
 - There is no cost to schools and districts
 - The Cognia Formative Assessment Tool
 - iMSSA: An interim (aka short cycle assessment) given at the beginning, middle, and end of year







Cognia's Improvement Platform: Assessments

Introduction to Formative and Interim Practices
July 23, 2020







Introduction to Formative and Interim Practices

Cognia's Improvement Platform: Assessments

July 23, 2020

Greg Howell

Director, Client Services



Cognia is a global nonprofit that has the knowledge to help schools improve outcomes for all learners.



Our Vision

To impact and inspire education providers to advance and enable pathways for success for all learners.

Our Mission

To serve as a trusted partner in advancing learning.

Balanced Assessment System

Formative Assessments	Interim Assessments	Summative Assessments
Descriptions	No.	
A planned, ongoing process used by students and teachers to elicit and use evidence of student learning to improve student understanding of intended learning outcomes and support students to become self-directed learners.	Assessments administered during instruction to evaluate students' knowledge and skills relative to a specific set of academic goals, which inform educator and policymaker decisions at the classroom, school, and district levels.	Assessments that support various types of determinations (e.g., proficiency, competency) at the end of a defined instructional period, such as a unit of instruction or a school year, to evaluate students' performance against a set of learning targets for that period.
Use of the Results		
Teachers provide specific and timely feedback to students and adjust instruction "in the moment" or plan future instructional activities or units.	School and district instructional leaders, along with teachers, use the data to determine whether student growth toward grade-level expectations is adequate and set goals for future growth.	School and district instructional leaders plan resource allocation, evaluate programs, plan professional learning, and help select curriculum materials.

Establishing an Academic Baseline

- As students reenter New Mexico schools this fall, they will arrive with varying degrees of emotional needs, instructional needs and learning gaps.
- It is more imperative than ever that multiple measures of student understanding are utilized to identify gaps, determine needs, and monitor supports and interventions for students.
- Schools must employ a toolkit of resources and supports to elicit student thinking, identify learning gaps and misconceptions, and measure progress in relation to priority standards and learning targets.

Teaching and Learning Guidance

- Determine appropriate formative assessments (local and/or PED provided) to make strategic instructional choices on what content or skills to prioritize.
- Use ongoing progress monitoring tools to inform curricular decision making in the classroom
- Address skill deficits in context of current-grade level work.
- Identify priority standards to accelerate student learning.



The Charge....

Acceleration not remediation



Assessment helps...

Educators

- Identify students' skills, abilities, and instructional needs
- Employs a variety of assessments that are appropriate for the students and learning targets

Students

- Understand their own instructional strengths and challenges
- Be motivated to maintain or improve their learning

Assessment Literate Educators...

- Implement assessments equitably, making appropriate modifications based on student need
- Use assessments to define next steps for student growth
- Analyze the results of assessments given their knowledge of students, and makes instructional adjustments based on those results.





Formative Assessment

Benefits to formative assessment

- Helps students set learning goals
- Allows teachers to target instruction
- Promotes high expectations and meaningful questioning
- Provides informative data to guide learning
- Helps students and teachers recognize when progress is being made



Formative Practices

High quality formative practices are inseparable from instruction and are used to provide in the moment feedback to students and for teachers to gain insight into student thinking so they can adjust instruction to best meet students' learning needs.

Formative Practices as Re-entry Supports

- Formative assessment practices serve to provide evidence of what students know and can be used to adapt instruction accordingly.
- They are embedded into strong instructional practices through connection to identified learning targets.
- Through regularly gathering evidence of student understanding and misconceptions as part of instruction, teachers may use formative assessment practices to plan differentiated instruction.

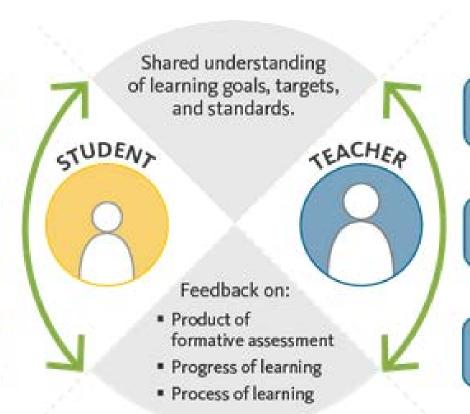


Formative assessment feedback process

Self-monitoring strengths and areas to work on

Reflecting on the learning process

Analyzing evidence of thinking and understanding



Adjusting instructional strategy based on evidence

Collecting and analyzing evidence of student understandings

Analyzing evidence of thinking and understanding



Formative Assessment Supporting Resources

Reading, Mathematics, and STEM

Cognia formative assessment resources

Grades 3-8

Content Library
Overview
(Item Inventory)

Formative Item Sets



cognia **Formative Content Library Overview** Mathematics | Grades 3-8



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Table of Contents

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Grade 8 Formative Item Sets

Grade 5 | Formative Item Sets

Name/Item Set	Domain	Cluster	Item Position	Item Type	рок	Learning Target
Interpret	Geometry	Graph points on the coordinate plane to solve real-world and mathematical problems.	1	MC	1	I can read and interpret a coordinate plane.
Coordinate Plane_Graph Quadrant 1_1			2	MC	2	I can represent real-world and mathematical problems by graphing points in the first quadrant.
			3	MC	2	I can represent real-world and mathematical problems by graphing points in the first quadrant.
			4	MC	2	I can represent real-world and mathematical problems by graphing points in the first quadrant.
			5	CR	2	I can represent real-world and mathematical problems by graphing points in the first quadrant.
Use Line Plot_ Solve Problems	Measurement and Data	Represent and Interpret Data	1	MC	2	I can use a line plot to display a data set of measurements in fractions of a unit.
with Fractions_1			2	MC	2	I can use a line plot to display a data set of measurements in fractions of a unit.
			3	MC	2	I can use a line plot to display a data set of measurements in fractions of a unit.
	7		4	MC	3	I can use operations on fractions to solve problems involving information presented in line plots.
	Mathematics Blueprints		5	MC	3	I can use operations on fractions to solve problems involving information presented in line plots.
			6	CR	3	I can use a line plot to display a data set of measurements in fractions of a unit.



Formative Item Set

- Content area, domain, and cluster
- Blueprint
 - Focus standards
 - Learning targets
 - Item types
 - Depth of Knowledge level
 - Item position

Formative Item Set

Mathematics · Grade 7

Domain: Geometry

Cluster: Solve real-life and mathematical problems involving angle measure, area, surface area, and volume

Item Types: Multiple-choice and constructed-response items

Blueprint

Standard(s)	Learning Target	рок	Item Type	Item Position
Solve real-world and mathematical problems involving area, volume and surface area of two-and three-dimensional objects composed of	I can find the area of an irregular figure when given the side lengths.	3	МС	A-1
triangles, quadrilaterals, polygons, cubes, and right prisms. (07.G.02.06)	I can find the volume of a rectangular prism and triangular prism given the measures.	2	MC	A-2
Use facts about supplementary, complementary, vertical, and adjacent angles in a multi-step problem to write and solve simple equations for an unknown angle in a figure. (07.G.02.05)	I can use vertical angles, right angles, and the sum of angles in a triangle to find an unknown angle measure.	2	МС	A-3
Solve real-world and mathematical problems involving area, volume and surface area of two-and three-dimensional objects composed of triangles, quadrilaterals, polygons, cubes, and right prisms. (07.G.02.06)	I can find side lengths of rectangular prisms that have the same volume and find volume given the surface area.	3	CR	B-1



Scoring Guide Part A

- Item snapshot
- Alignment to learning target and focus standard
- Answer key
- Distractor rationales

Scoring Guide-Part A

Scoring Guide | Mathematics · Grade 7 Geometry · Solve real-life and mathematical problems involving

Geometry • Solve real-life and mathematical problems involving angle measure, area, surface area, and volume 1

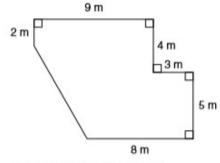
Multiple-Choice Items

STANDARD: Solve real-world and mathematical problems involving area, volume and surface area of two- and threedimensional objects composed of triangles, quadrilaterals, polygons, cubes, and right prisms. (07.6.02.06)

LEARNING TARGET: I can find the area of an irregular figure when given the side lengths.

DOK: 3

1. Joseph's lawn is shown below.



What is the area of the lawn?

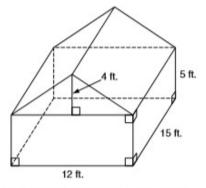
- 82 m²
- ® 76 m²
- © 72 m²
- © 68 m²

STANDARD: Solve real-world and mathematical problems involving area, volume and surface area of two- and three-dimensional objects composed of triangles, quadrilaterals, polygons, cubes, and right prisms. (07.G.02.06)

LEARNING TARGET: I can find the volume of a rectangular prism and triangular prism given the measures.

DOK: 2

This diagram shows the dimensions of a new greenhouse.



What is the total volume of the new greenhouse?

- ⊗ 540 cu. ft.
- ® 900 cu. ft.
- @ 1,080 cu. ft.
- 1,260 cu. ft.

Distractor Rationales

A. Key

- Student incorrectly treats area as two rectangles (8 × 5) + (4 × 9).
- C. Student multiplies the height by the bottom length (9 × 8).
- D. Student subtracts 4 × 7 for the area of the missing triangle.

Distractor Rationales

- A. Student finds the difference between the volume of the rectangular prism and the volume of the triangular prism.
- B. Student finds the volume of the rectangular prism.
- Student finds the sum of the volume of the rectangular prism and half the volume of the triangular prism.
- D. Key



Scoring Guide Part B

- Item snapshot
- Alignment to learning target and focus standard
- Rubrics with sample response

Scoring Guide-Part B

Scoring Guide | Mathematics - Grade 7

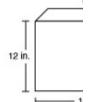
Geometry • Solve real-life and mathematical problems involving angle measure, area, surface area, and volume 1

Constructed-Response Item

STANDARD: Solve real-world and mathemati objects composed of triangles, quadrilateral LEARNING TARGET: I can find side lengths of I DOK: 3

1. A company mails packages us

Boxes 1 and 2 have the same



Constructed-Response Rubric				
Score	Description			
4	4 points			
3	3 points			
2	2 points			
1	1 point			
0	Response is incorrect or contains some correct work that is irrelevant to the skill or concept being measured.			
Blank	No Response.			



Во

Scoring Guide-Part B

Scoring Guide | Mathematics • Grade 7

Geometry * Solve real-life and mathematical problems involving angle measure, area, surface area, and volume 1

Constructed-Response Item

Scoring Notes

a. What is the width of box 2: Part (a) 2 points for corn
Show your work or explain yo or

b. The surface area of box 3 i Show your work or explain yo

Part (a) 2 points for correct answer, 4 (inches), with sufficient work or explanation to indicate correct strategy or

1 point for correct answer with insufficient or no work or explanation

for appropriate strategy with incorrect or no answer

Part (b) 2 points for correct answer, 432 (cubic inches), with sufficient work or explanation to indicate correct strategy

point

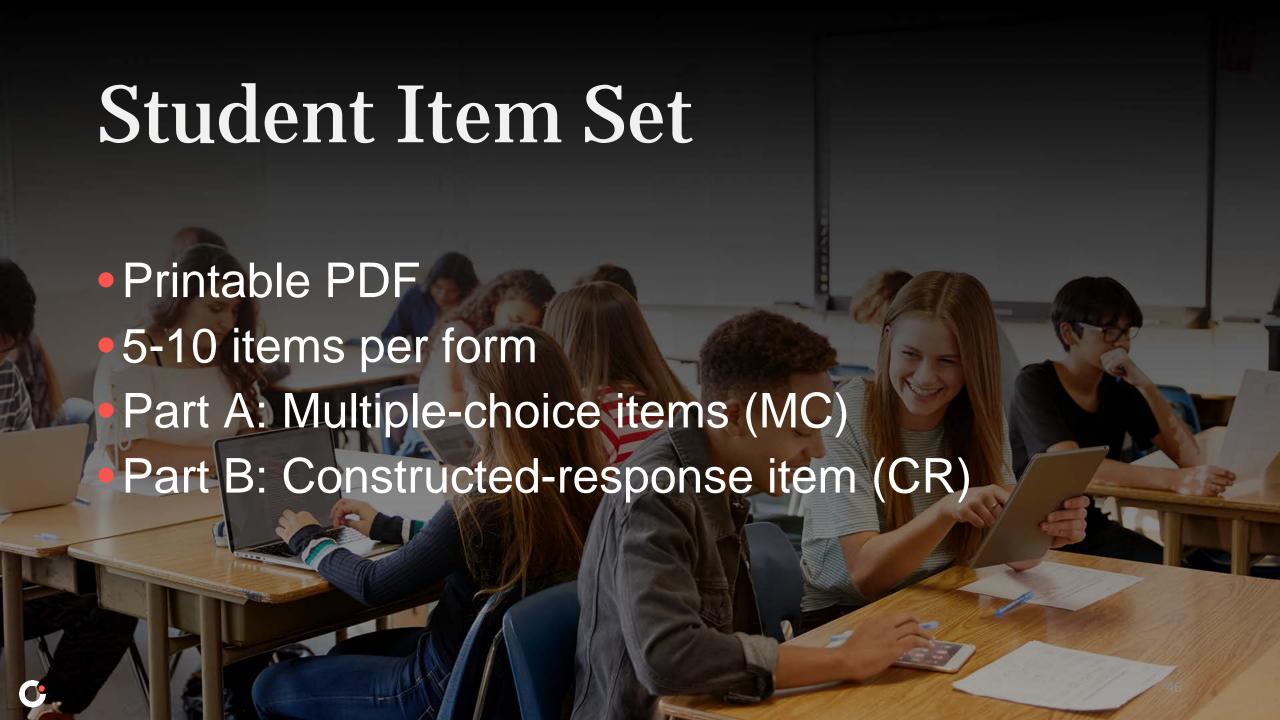
1 point for correct answer with insufficient or no work or explanation

or

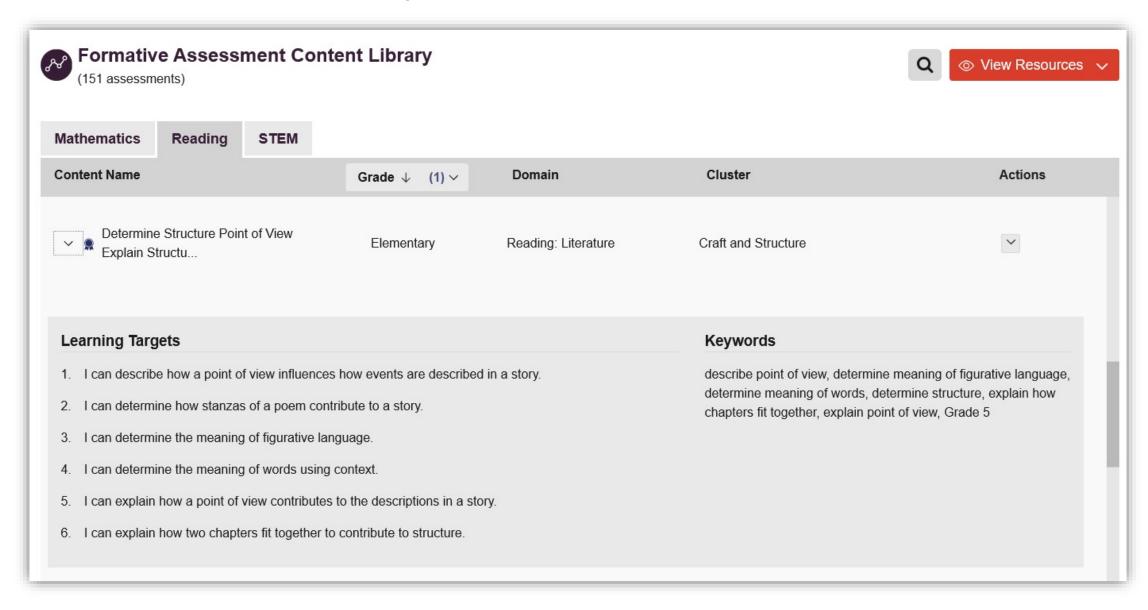
for appropriate strategy with incorrect or no answer

Sample Response

- a. The volume of box 1 is (12)(18)(6) = 1,296 = (27)(12)(w); so w = 1296 + (27)(12) = 4. The width of box 2 is 4 inches.
- b. The height of box 3 is found by 2(9)(8) + 2(9)h + 2(8)h = 348; 34h = 204; h = 6 inches. So the volume is (9)(8)(6) = 432 cubic inches.



Content Library







Interim Assessment

Interim Assessment: Definition

Assessments administered during instruction periodically at set points of the year (BOY, MOY, EOY) to evaluate students' knowledge and skills relative to a specific set of academic goals, which inform educator and policymaker decisions at the classroom, school, and district levels.

Interim Assessments

Interim assessments provide a roadmap to rigorous teaching and learning and measure student progress while there is still time to act and impact student achievement.

Interim Assessments as Re-entry Supports

Interim Assessments can...

- provide information about student learning needs.
- help identify students in need of additional support.
- more broadly inform areas of strength, improvement, and trends in student performance, informing instructional shifts.



Interim Assessment Supporting Resources

iMSSA

The Interim Measure of Student Success and Achievement (iMSSA): three administrations each year that NM school districts can use to monitor student progress and growth toward grade-level expectations

iMSSA

- Made available to all LEAs or those designated by NM PED to utilize starting in School Year 2020-2021
- Administered on iTester (same as summative)
- Reported using Data Interaction (same as summative)
- Designed to be "Mini-Summative"

Cognia Interim Assessments

- Three forms to administer each school year
 - Fall, Winter, Spring
- Reports within year growth
- Provides information about overall and domain-level student achievement

Interim Assessment

- Content Library
- Grades 3-8: Math, Reading and Writing & Language Usage
- Secure/administered on iTester (same as summative)
- "Mini-Summative" interim assessments
- Three forms to administer each school year

Operational Test Blueprint					
	Gra	de 3	Grade 4-8		
Reading	Number of Operational Points	Percent of Operational Points	Number of Operational Points	Percent of Operational Points	
Literary Text	9-13	45%-65%	7-11	35%-55%	
Informational Text	7-11	35%-55%	9-13	45%-65%	
Key Ideas and Details*	5-10	27%-50%	5-10	27%-50%	
Craft and Structure*	5-9	27%-45%	5-9	27%-45%	
Integration of Knowledge and Ideas*	4-8	23%-40%	4-8	23%-40%	
Total	20	100%	20	100%	

^{*} All items align to both a text type (Literary, Informational) and a cluster (Key Ideas and Details, Craft and Structure, and Integration and Ideas).

	Ор	erational Te	est Blueprin	it		
		Gra	de 6	Grade 7		
Mathematics		Number of Operational Points	Percent of Operational Points	Number of Operational Points	Percent of Operational Points	
res	Operations & Algebraic Thinking	8	22%	8	22%	
Concepts and Procedures	Number & Operations in Base 10	8	22%	6	17%	
	Numbers & Operations-Fractions	8	22%	8	22%	
	Measurement and Data	6	17%	6	17%	
	Geometry	6	17%	8	22%	
	Total	36	100%	36	100%	
Practices	Problem Solving*	≥ 6	≥ 17%	≥ 6	≥ 17%	
	Reasoning* & Argument	≥ 6	≥ 17%	≥ 6	≥ 17%	
	Modeling*	≥ 6	≥ 17%	≥ 6	≥ 17%	
	Patterns & Structure*	≥ 6	≥ 17%	≥ 6	≥ 17%	

*All or most items dually coded to Concepts and Procedures and Mathematical Practice standards

Operational Test Blueprint				
	Grade 3-8			
Writing & Language	Number of Operational Points	Percent of Operational Points		
Writing Analysis	18	69%		
English Language Conventions	8	31%		
Total	26	100%		

Benefits of iMSSA

- iTester platform for formative, interim and summative
- Online platform provides consistent testing environment
 - Same accounts used for administering and managing formative, interim and summative
 - Same student record used across all assessments
 - Teachers can create and score formative items in same interface
- Can be used to test from home in distance learning environment

Benefits of iMSSA

- NM interim assessments provide information at three points during the school year (i.e., fall, winter, and spring) on student progress toward achieving the learning goals for a grade level.
- The information can be used to anticipate performance on the NM-MSSA at the end of the school year. This information may indicate whether students' current achievement path (a) is likely to lead to a desired outcome (e.g., reaching Proficient at the end of the year), or (b) indicates that additional instructional attention and resources are needed to alter the current achievement path.
- Based on interim assessment information, parents, teachers, school and district leaders, and students themselves can determine what additional instructional attention and resources may be needed.

Reporting Feature of iMSSA

- Results from assessments are quickly available for analysis
 - Maintains testing history
 - Wide variety of sophisticated analysis and reporting tools
- Summary Reports
 - Users can customize in a variety of ways in order to effectively analyze student data
 - Can be used to isolate instructional needs

Reporting Feature of iMSSA

- Roster Reports
 - View detailed information by student
- Individual Student Reports
 - Student results from a single administration for all subjects
- Parent Portal
 - Easy to understand student reports throughout the year
 - Uses same data as reported in educator portal

Key dates for iMSSA

Administration	Testing Window	School/District Report Available	Reports available on the Parent Portal
Beginning-of-year	8/17/2020-10/23/2020	8/18/2020*	10/30/2020
Middle-of-year	12/7/2020-1/15/2021	12/8/2020*	1/22/2021
End-of-year	5/3/2021-5/28/2021	5/4/2021*	6/4/2021



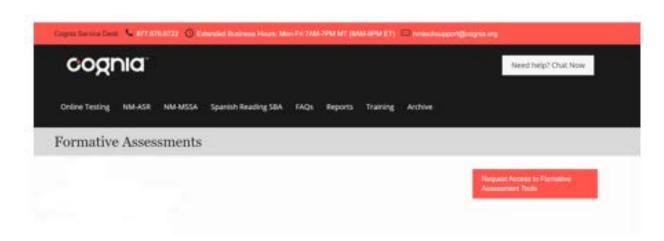
^{*} Student results are available in the educator portal the day after the student takes the assessment.





The Formative Assessment Module

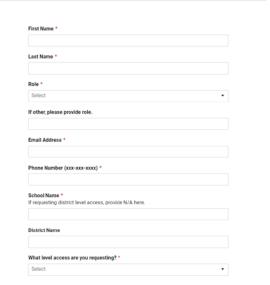
Requesting Access to Formative Resources



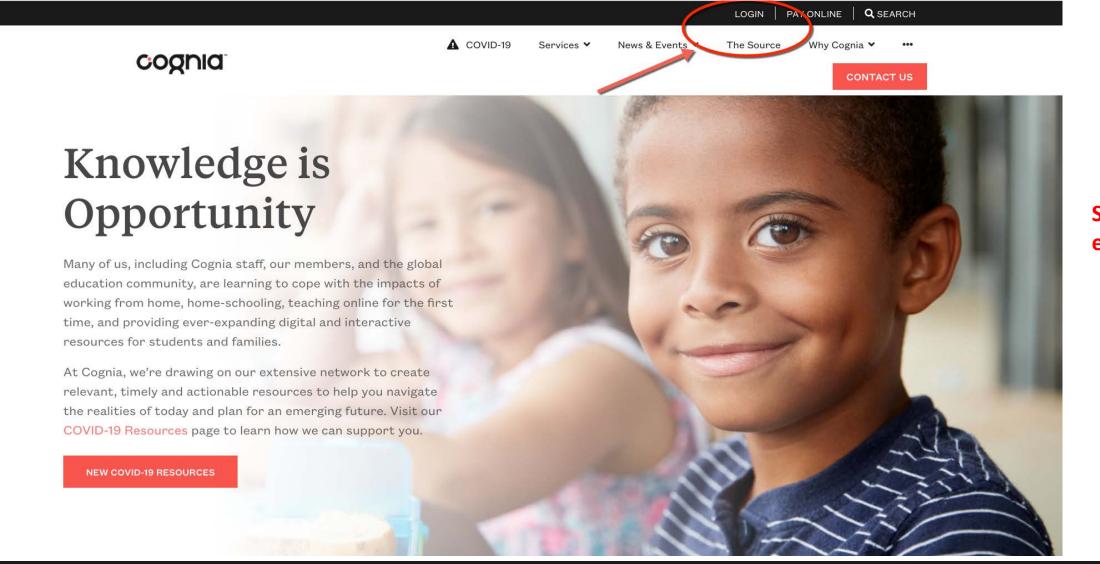
https://newmexico.onlinehelp.cognia.org/formative-assessments/

This form will generate a request for access to downloadable PDFs (available 8/1/2020) and the online version (available 9/21/2020).





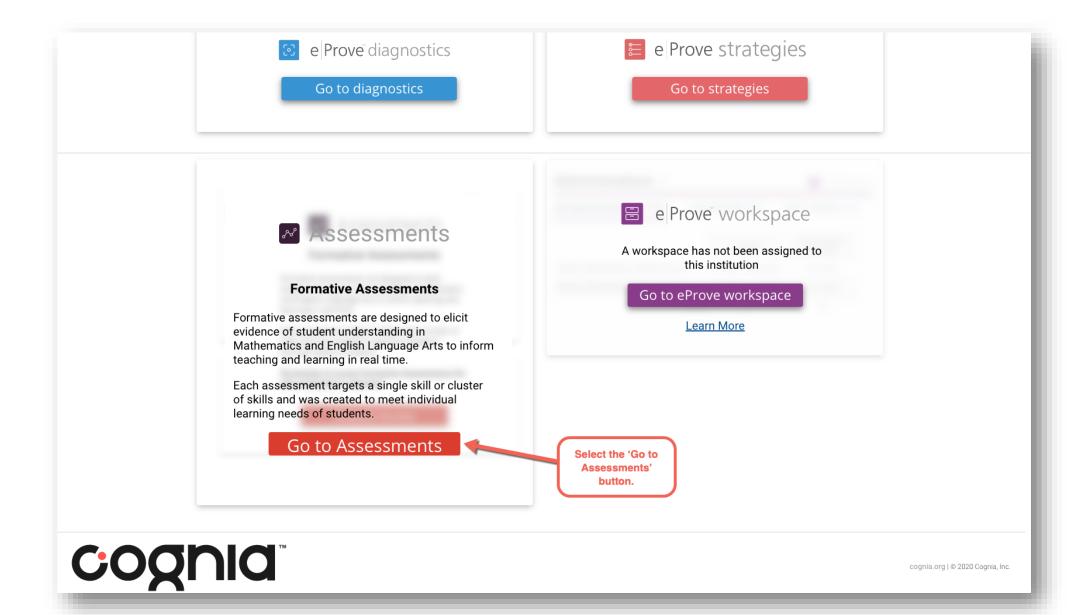




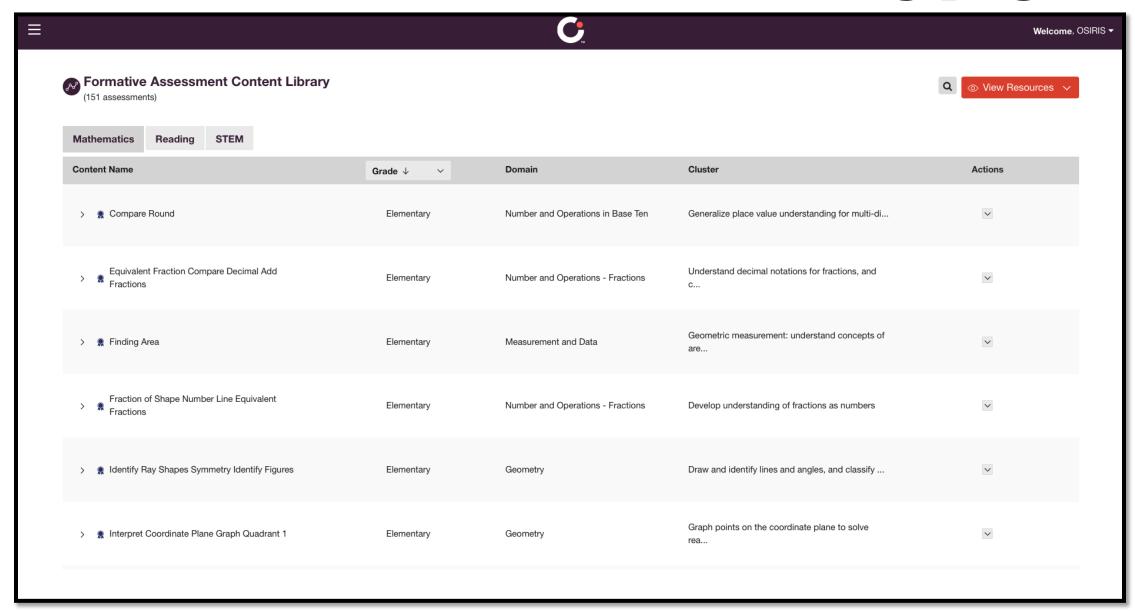
Select "Login" to enter MyJourney

www.cognia.org

Access Assessments



Formative Assessments landing page



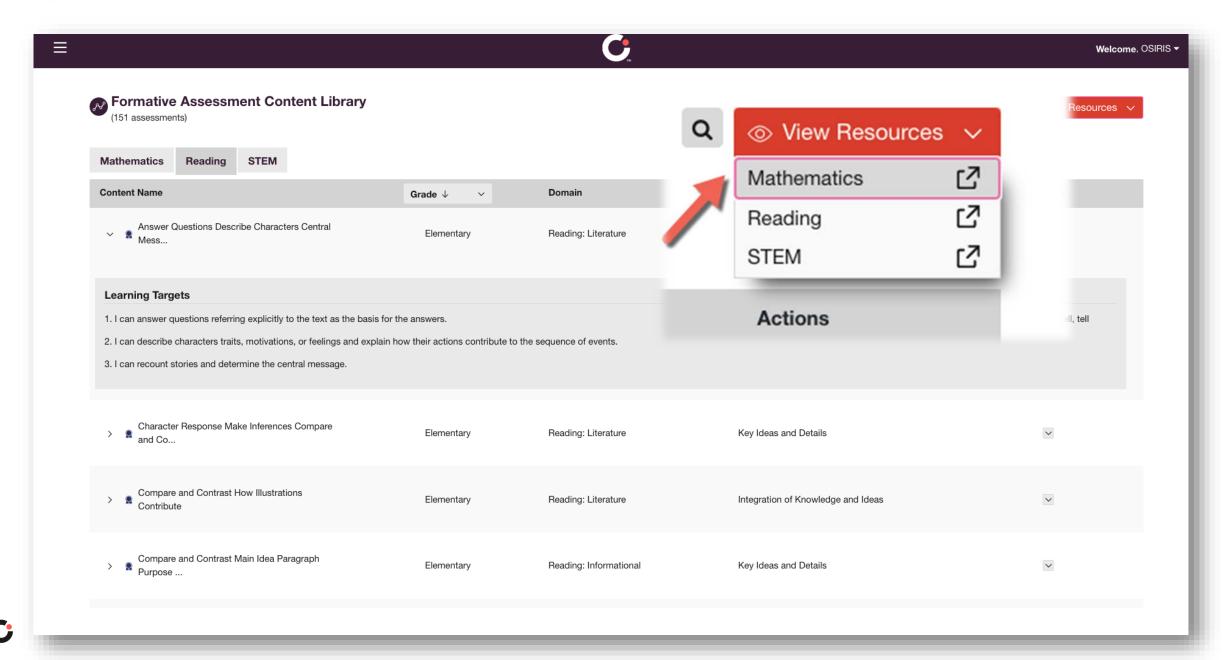


Formative Assessments Content Library

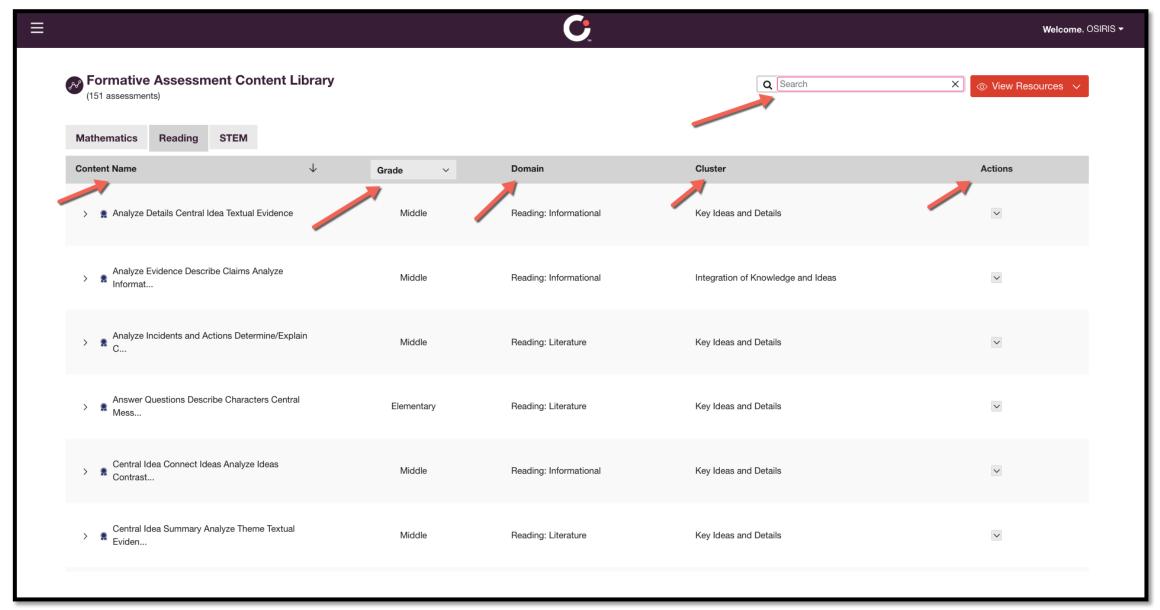
≡ Welcome, OSIRIS ▼ Formative Assessment Content Library View Resources \ Mathematics STEM Reading **Content Name** Cluster Actions Domain Grade ↓ Answer Questions Describe Characters Central Elementary Reading: Literature Key Ideas and Details Mess.. Keywords **Learning Targets** 1. I can answer questions referring explicitly to the text as the basis for the answers. answer explicit questions, describe characters, Grade 3, lesson, message, retell, tell 2. I can describe characters traits, motivations, or feelings and explain how their actions contribute to the sequence of events. 3. I can recount stories and determine the central message. Character Response Make Inferences Compare Key Ideas and Details Elementary Reading: Literature and Co... Compare and Contrast How Illustrations ~ Elementary Reading: Literature Integration of Knowledge and Ideas Compare and Contrast Main Idea Paragraph > Purpose .. Elementary Reading: Informational Key Ideas and Details



View Resources

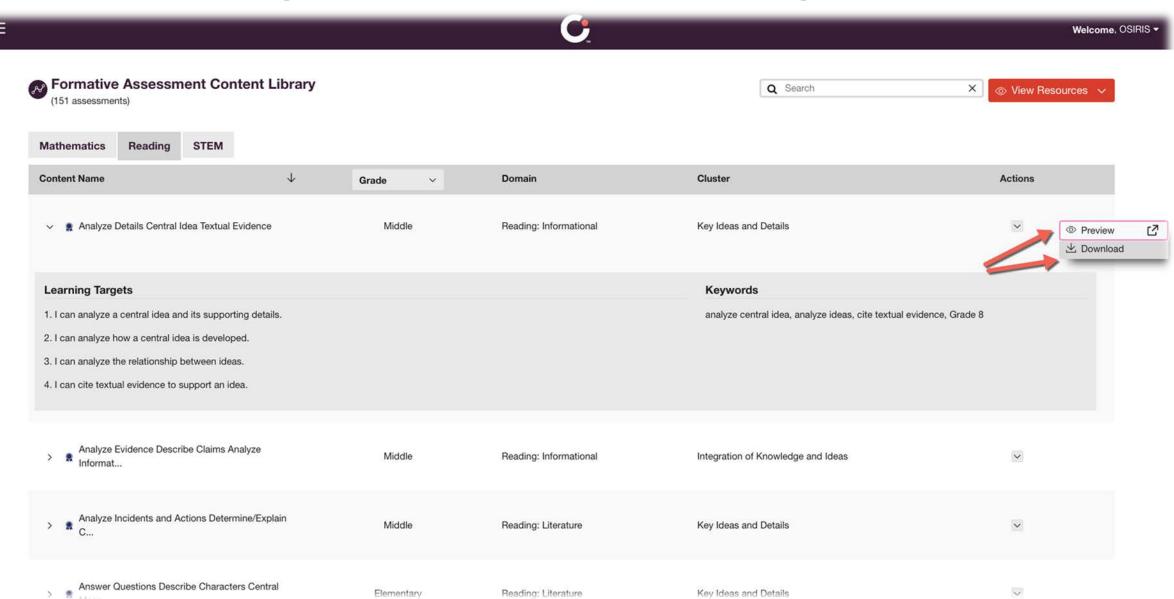


Filtering/Search Content



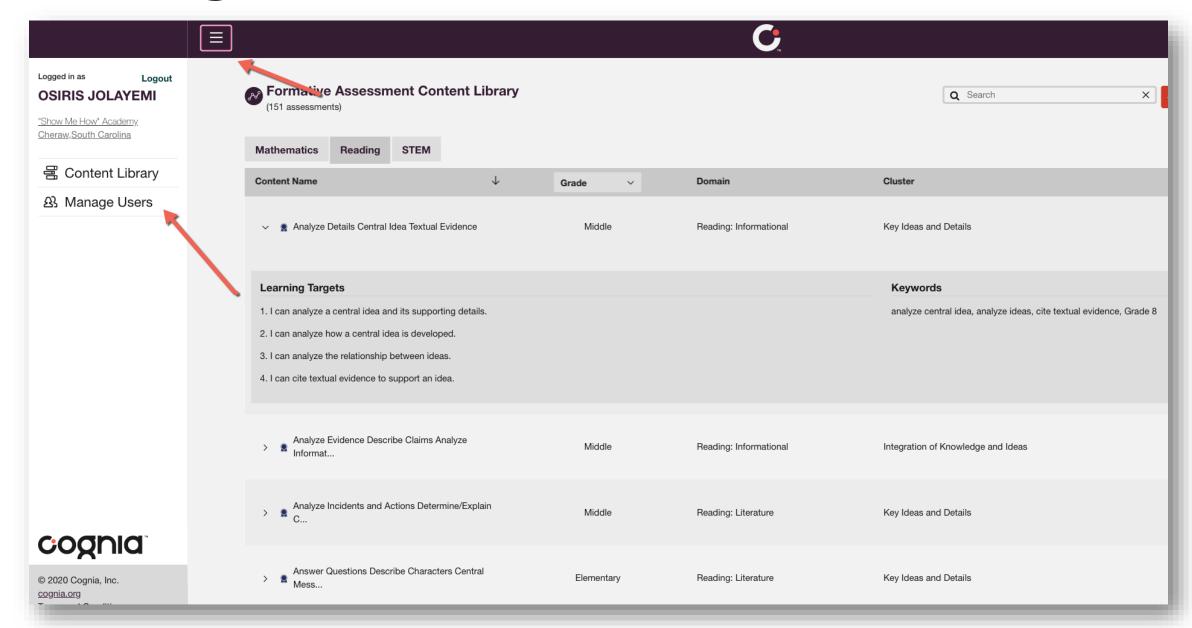


Previewing and Downloading



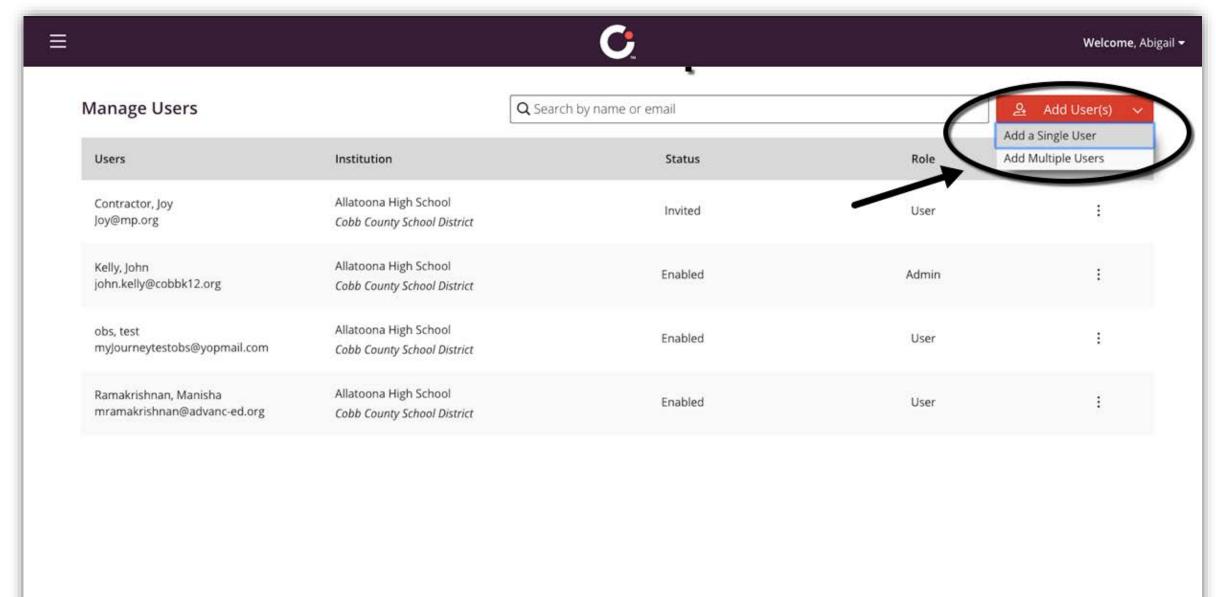


Manage Users





Manage Users Main Page







Add Multiple Users

1 Download the provided .csv template 🕹

Use the provided template to organize your user information.

2 Populate your template and save as a .csv

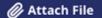
The provided template is structured and utilizing the following columns: First Name | Last Name | Email Address | Role (role is either: Admin or User)

3 Attach your completed template

A file may be attached using two methods. Select a file by using the drag and drop feature or use the select file button to browse and attach.

Upload the completed .csv file below

← Drag & drop file



Scale document down

C

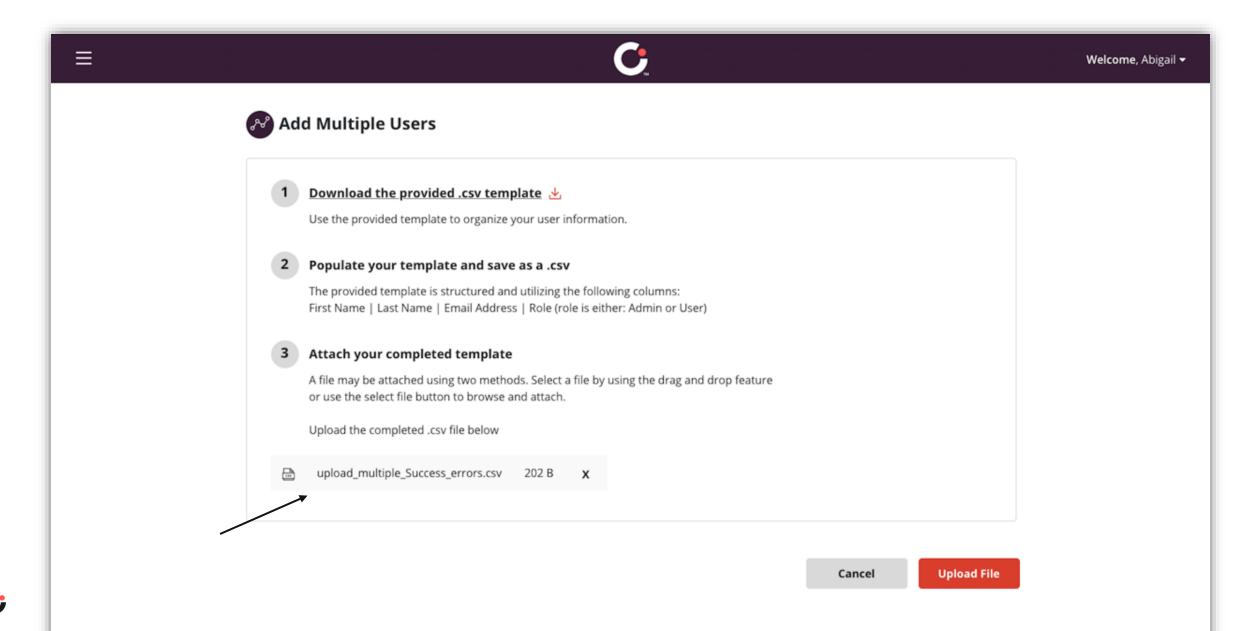
Cancel

Upload File

CSV Download – Template

H	17 💂	\times \checkmark f_{x}							
4	Α	В	С	D	E	F	G	Н	
1	First Name	Last Name	Email Address	Role					
2	Abigail	Ellis	abigail.ellis@cognia.org	Admin					
3	Demo		demo_user1@demo.org	User					
4		User2	demo_user2@demo.org	User					
5	Demo	User3		User					
6	Demo	User4	demo_user4@demo.org						
7									
8									
9									
10									
11									
12									
13									

CSV Attachment shown





Upload Validated

Your upload has been processed and all validated users have been added to Allatoona High School's account.

Any errors found within a file have been identified and flagged below. All errors have been separated into downloadable .csv file. Once the errors have been resolved use the **Upload File** button below to restart the upload process.



Cancel

Upload File

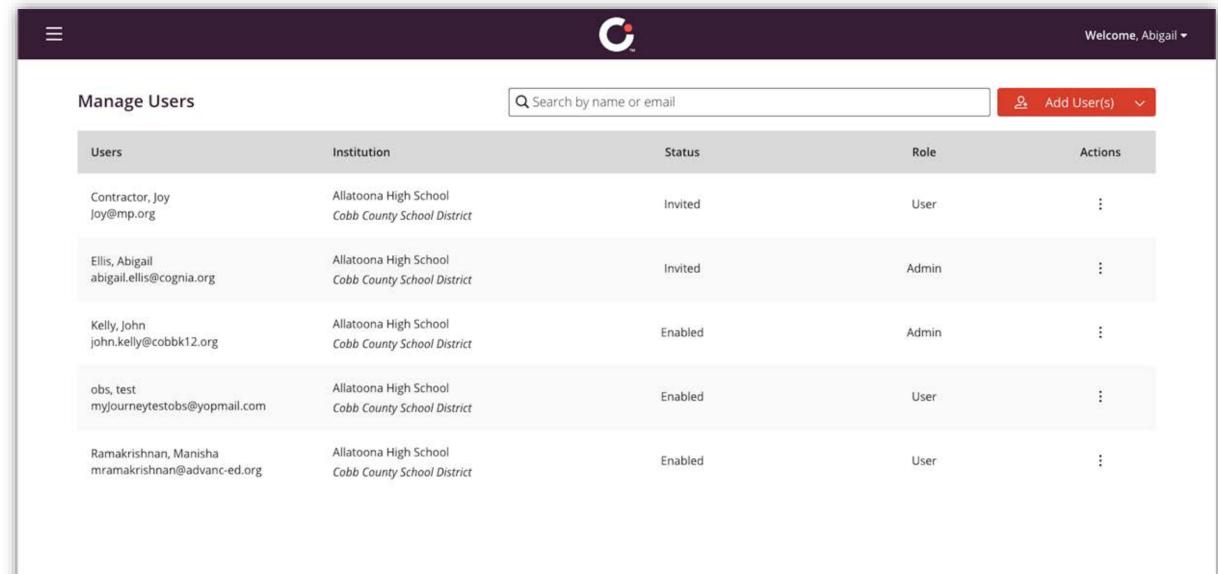


Errors

7	А	В	С	D	E	F
1	First Name	Last Name	Email Address	Role	Errors	
2	Demo		demo_user1@demo.org	User	Last name is required	
3		User2	demo_user2@demo.org	User	First name is required	
4	Demo	User3		User	A valid email address is required	
5	Demo	User4	demo_user4@demo.org		Role should be one of these: Administrator/User	
6						
7						
8						
9						
10						
11						
12						
13						



User Successfully Added



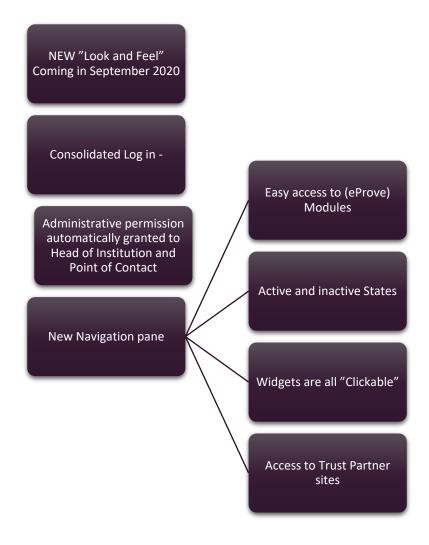


What's NEW???



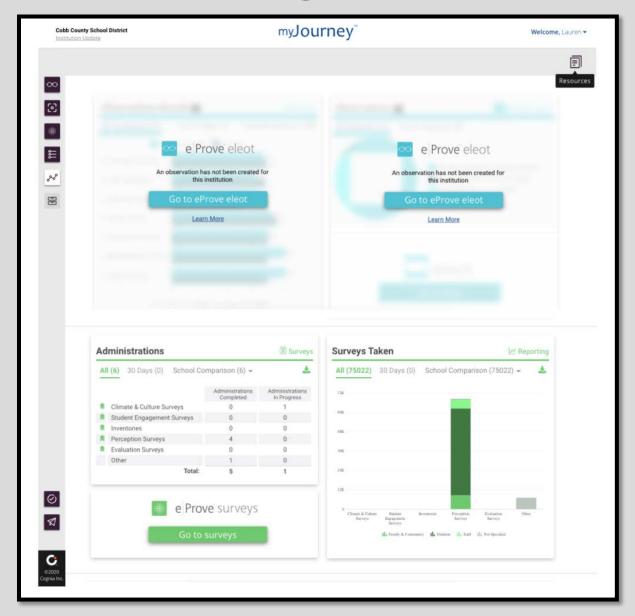


My Journey Preview





"New" Navigation Pane









Online access to formative item sets will be available through eMetric's iTester platform beginning 9/21/2020.

Training coming soon!



New Mexico Assessments

Test Platform Orientation for Interim and Formative (available September 2020)

Assessments



William Kinnison, eMetric Kaelee Harper, eMetric



Agenda

Part 1

- § How are Formative and Interim testing processes different from Summative?
- § Key Dates
- § Overview of System and Testing Process
- § Portal Orientation and New Features
 - § Teacher Access
 - § Managing students, classes, test sessions for teachers, DTCs and STCs
 - § Student and Class Management
 - § Test Sessions
 - § Accommodations and Accessibility Features
- § Student Test Interface Orientation and New Features
 - § Logging-in and Navigating a Test
 - § Turning in the Test (student)
- § Technical Requirements
- § Testing from home
- § Practice Testing
- § Additional Training Resources
- § Reminders
- § Reporting

Part 2

§ DTC and STC-specific updates



Key differences between Summative (MSSA and ASR) and Interim/Formative (iMSSA)

Summative	Formative/Interim
STC/DTC manage testing	Teachers can manage testing using TA account
Students must use kiosk to access test	Students can access tests using a web browser
Students cannot test from home	Students can test from home
State Pre-ID is loaded into portal	DTCs must upload Pre-IDs into portal
Session Access Codes and Proctor Passwords are used	Session Access Codes and Proctor Passwords are NOT used
ASL, Spanish tests and TTS available	No ASL, limited Spanish tests and TTS
Static, machine or professionally scored tests	Interim: near real-time results* Formative: Custom tests, teacher scoring and near real-time results*

New for 2020-2021:

- Educator reports for all assessments
- Parent website for Interim and Summative Parent Reports



Spring 2020 Math, ELA, and Science Test

Portal Opens, user accounts can be updated	13 July 2020
Pre-ID Upload window (2 hour processing, 7am- 5pm)	27 July 2020 to 14 Aug 2020
Extended Pre-ID Upload window (5 hour processing, 7am-5pm)	17 Aug 2020 to 30 Sep 2020
Pre-ID upload window 2	TBD, November 2020
Spring Kiosks Available to download	TBD, January 2021
State Pre-ID Upload	TBD
Pre-ID Window 3	TBD

Once a student is in the Portal, they can be used for all subsequent assessment windows.

Beginning of Year Interim Key Da	tes
Beginning of Year Interim Window	17 Aug – 23 Oct 2020
Beginning of Year Interim Parent Reports Released	30 Oct 2020
Formative Key Dates	
Formative Window	21 Sep 2020 to 31 May 2021
Middle of Year Interim Key Dates	5
Middle of Year Interim Window	7 Dec 2020 – 15 Jan 2021
Middle of Year Interim Parent Reports Released	22 Jan 2021
Summative (MSSA, ASR, SLA) Key	Dates
Tests Ready to Schedule	22 March 2021
Summative Window	29 March – 7 May 2021
End of Year Interim Key Dates	
Middle of Year Interim Window	3 May – 28 May 2021
Middle of Year Interim Parent Reports Released	4 Jun 2021







New Mexico Assessments Portal:

Online Test Administration System



Student Test Delivery











New Mexico Assessments Portal:

Online Test Administration System

https://newmexico.measuredprogress.org/

- § Manage user account
- § View student rosters
- § Create classes
- § Schedule classes for a test
- § Print student log-in tickets
- § Monitor student testing
- § View reports



- § For Formative:
- § Create tests
- Score human scored items



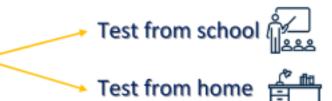


New Mexico Assessments Student Test Interface:

Two Straggetts Toests Delivery System

Web browser:

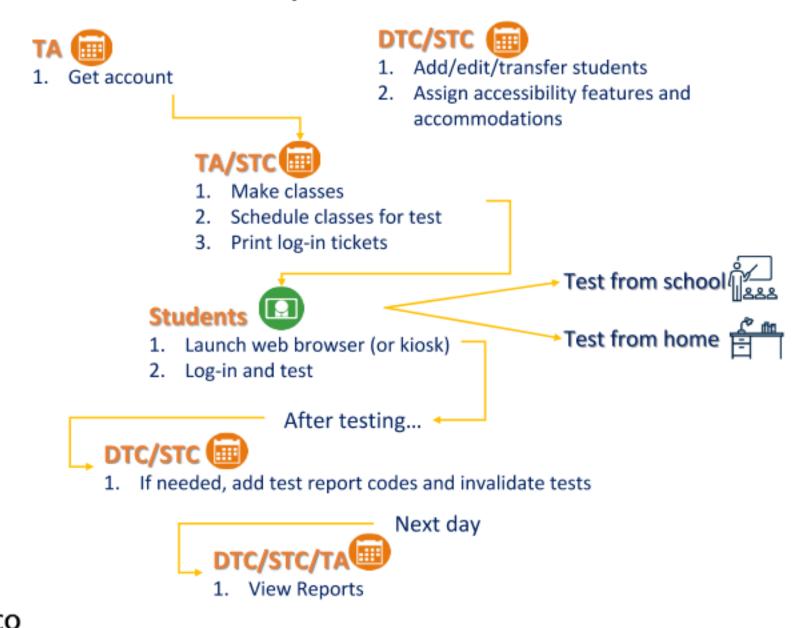
https://newmexico.measuredprogress.org/student



- Interim and Formative only!
- See NMPED Assessments Technology Guidelines 2020-2021
- New Mexico Public Education Department Assessments Kiosk
 - Required for summative
 - Use Spring 2020 Kiosk Aug 2020 January 2021
 - New Kiosk for Spring 2021 will be required after January 2021
 - Kiosk is more secure but must be downloaded and installed onto student test device



Test Preparation Process



Public Education Department



New Mexico Assessments Portal

Online Test Administration System



Orientation and New Features



User Accounts



- § Portal Opened 13 July, 2020
- § New DTC: account will be created by Cognia & credentials e-mailed to you
- § Already have a user account? Continue to use it!
- § Not a DTC, don't have an account?
 - § Teachers can request account through the Cognia Help and Support site or contact their STC to have an account created
 - § Usernames must be unique
 - § Your email address controls the account
 - New users will receive two automated emails, one with username and one with temporary password from <u>nmtechsupport@cognia.org</u>
- § When an account is reactivated or deactivated, the user will receive an e-mail.
- § Portal will remain open all year



User Accounts



Access	DTC	STC (for orgs assigned)	TA (for orgs assigned)
Create/Edit Classes	Yes	Yes	Yes (I & F), No (S) for assigned classes
Delete Classes	Yes	Yes	Yes (I & F), No (S) for assigned classes
Edit Student Demographics	Yes	Yes	No
Edit Student Accommodations	Yes	Yes	No
Schedule Test Sessions	Yes	Yes	Yes (I & F), No (S) for assigned classes
Access Test Sessions	Yes	Yes	Yes (I & F), No (S) for assigned classes
Add Test Report Code & Invalidate Test Session	Yes	Yes	Yes (I & F), No (S) for assigned classes
View Reports	Yes	Yes	Yes (for their class)



User Accounts and Access



Landing Page



Welcome to the New Mexico Public Education Department Assessments Portal!



Authoring

Author items, create tests, and establish scoring rubrics.



Administration

Organize students for testing, schedule tests, and monitor testing progress.



Reporting

View summary and individual student results by test and content standards.

Portal url: https://newmexico.measuredprogress.org/

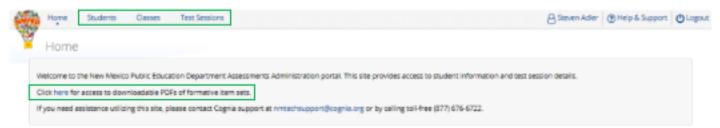
Cognia Help and Support Site: https://newmexico.onlinehelp.cognia.org/



User Accounts and Access



Admin Page



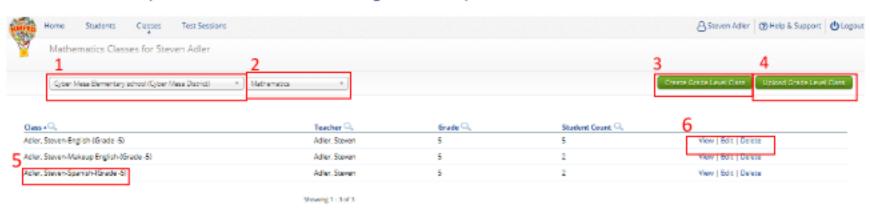
v3.15.5 Copyright © 2020 eleletric LLC Consect Us 877-676-6722 Terms of Use Privacy Policy



Classes



- § Groups of one or more students who will take a test
 - § Create classes by grade and subject
 - § Classes can be deleted if no one in the class has logged into a test
 - § TA name and class grade automatically added to class name
 - § Separate class needed for English and Spanish Testers

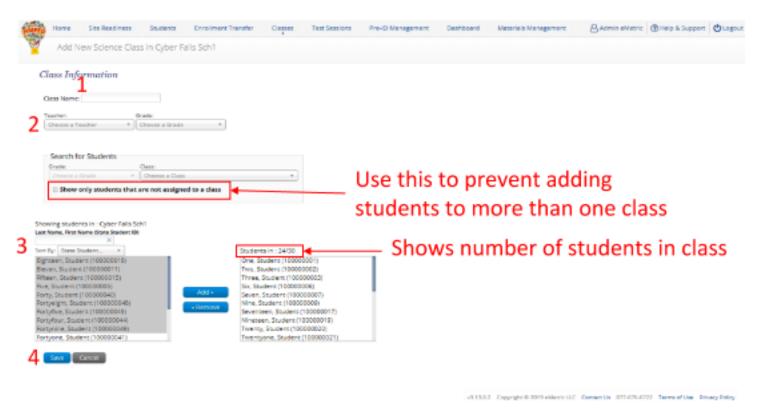




Classes



- § Groups of one or more students who will take a test
 - § Students can be assigned to more than one class!
 - § Limit of 90 students per class





Classes



- § Use Class Upload to save time and stay organized
- § Note: you cannot use Class Upload while the test window is open

-	Home	SI	te Readiness	Students	Enrollment Transfer	Classes	Test Sessions	Pre-ID Manag	gement D	ashboard	& Admin	eMetric (Help & Suppor	O Logout
7	Upl	oad Cl	asses to C	yber City Sch1										
	Select a ;	grade a	nd a file to	be uploaded										
6	🐧 Downk	oad Tem	plate											
	irade:			1										
- 1	3		7											
	Choos	e File 1	io file choser	1										
								v9.14.1.1	Copyright © 202	00 eMetric LLC	Contact Us 8	77-676-6722	Terms of Use P	rivacy Policy



Students

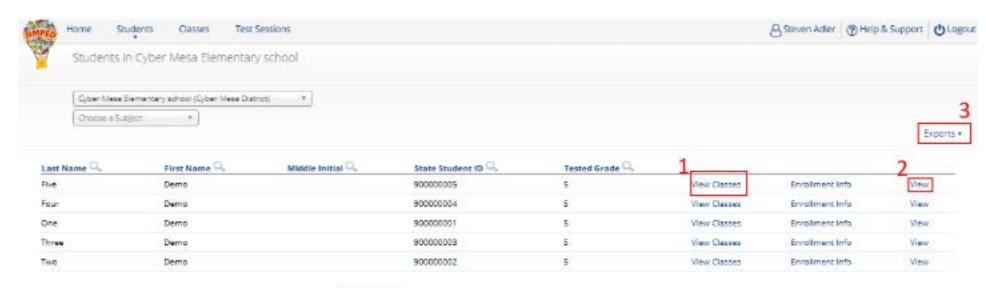


- § DTC/STC must add students, unenroll students, and transfer students
- § Check students
 - § STC can change demographic data
 - § Download roster by selecting "Export Roster" under the "Exports" drop down
- § Check accommodations
 - § STC or DTC can add or remove accommodations
 - S Accommodations applied to the student will be applied to any assessment the student takes unless the accommodation is removed before they log into the assessment



Students





Showing 1 - 5 of 5



Students

§ Student Information Tab







Test Sessions



Preparing for and monitoring testing

- § Schedule a test session (assign class to test)
 - § Select program, subject, and then test
 - § Check test name for <u>language</u> and <u>grade</u>
 - § For iMSSA, Spanish test is only available for Math
 - § Students who will take Spanish test must be scheduled separately
 - § Go to the test session details page to:
 - § Review students in the test session
 - § Check student forms (TTS)
 - § Print test tickets with students' usernames and passwords
 - § Ensure student has accessibility and accommodations listed on test ticket
 - § Monitor test sessions, download test session information
 - § Students do not have to test at the same time
 - § Log-ins can be used at anytime during the test window as long as the student has not turned in the test



Test Sessions



Home Students	Classes Test Sessions				A Steven Adler	(2) Help & Support	¢
Displaying test ses	sions for G5 Dema Math	Test English in Cyber Mesa E	ementary school				
1 Cyber Mesa Elementary s	chool (Cyber Mese District)	Methematics		hedule New Text Session			
IMSSA Interim Assessmen	t.	GS Demo Math Test English			-		
Fixer by testing status All	*.)	3					
teol Q.	Class Q.	Testing Status 🤍	Created Date Q.	Created By Q.			
		rade -5) In Progress	7/12/2020 1:05:52 PM	Steven Adler	View Details/Student	Logins Del	

*Created date is in Mountain Standard Time.



Test Sessions

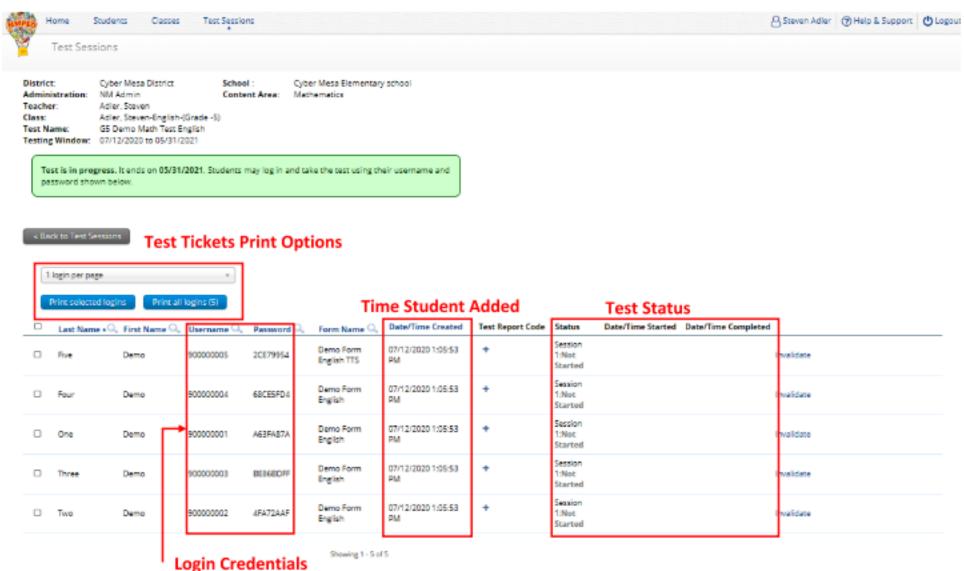


-	MPED Home Students Classes Test Sessions	A Steven Adler	→ Help & Support ■ Melp & Melp & Support ■ Melp & Me	⊕ Logout
	Schedule Test Session			
1,	2 forms selected for scheduling 1 class.			
	Content Area: Program: Mathematics * iMSSA Interim Assessment *			
	Test: G5 Demo Math Test English *			
	Search for Classes Cyber Mesa Elementary school (Cyber Mesa District)			
	Classes: Select All Unselect All X			
2 [Adler, Steven-Makeup English-(Grade -5) Adler, Steven-Spanish-(Grade -5)			
	Adler, Steven-English-(Grade -5)			
Ī				
3	Start Date: End Date: Time Zone: 07/12/2020 05/31/2021 Mountain =			
2	4 Schedule Cancel			



Test Session Details







See online video tutorials for demonstrations!

Test Sessions .





Completing testing

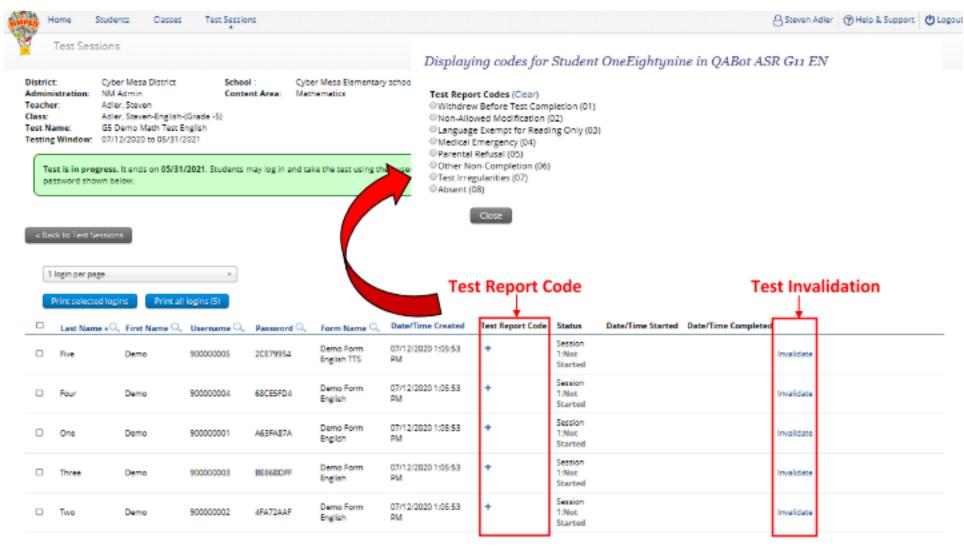
- Check student test status for tests "not started" or "in progress"
 - If test is "not started" or "in progress", student can log in and finish it anytime during test window if they
 have log-in information
 - · Once test in "Finished", student cannot log in to test
- When students finish the test, scores will be reported the next day
- For students who cannot complete the test, there are two options:
 - 1. Remove student from the test session's class -> cannot login, will not be reported
 - Enter a test report code -> the test report code will be reported instead of a score

- **Q**
- Students who do not complete the test will be reported at the end of the test window unless they are removed from the test session's class
- Test invalidation will NOT affect reporting
 - Test invalidation is used as note in test session to indicate a student should be removed from the test sessions class or have test report code assigned for reporting
 - · Note: Students can still log into a test regardless of the test invalidation or test report code



Test Session Details





Showing 1 - 5 of 5



Reporting



Test Status	Test Invalidation	Test Report Code	Report Status
Not started	No	No	Will be reported with no score when window closes
Not Started	Yes	Yes	Will be reported with test report code displayed in score column when window closes
Not Started	Yes	No	Will be reported with no score when window closes
Not Started	No	Yes	Will be reported with test report code displayed in score column when window closes
In Progress	No	No	Will be reported with score when window closes
In Progress	Yes	Yes	Will be reported with test report code displayed in score column when window closes
In Progress	Yes	No	Will be reported with score when window closes
In Progress	No	Yes	Will be reported with test report code displayed in score column when window closes
Turned In	No	No	Will be reported with score next day/NRT
Turned In	Yes	Yes	Will be reported with test report code displayed in score column next day/NRT
Turned In	Yes	No	Will be reported with score next day/NRT
Turned In	No	Yes	Will be reported with test report code displayed in score column next day/NRT

- · If student is enrolled but not scheduled for a test, they will not appear in the Data Interaction report
- If test report code is added or removed after student is reported in Data Interaction, it will be updated in reporting when test window closes
- If demographics or accommodations are updated after a student is reported in Data Interaction, they will be updated in reporting when test window closes







Universal Tools

(Available to all students)

Platforms tools that are built in and automatically delivered during testing

Accessibility Features

(Available to some without IEP/ 504)

Must be pre-identified by DTC/STC prior to testing

Accommodations

(IEP, 504)



Universal Tools Delivered by Platform



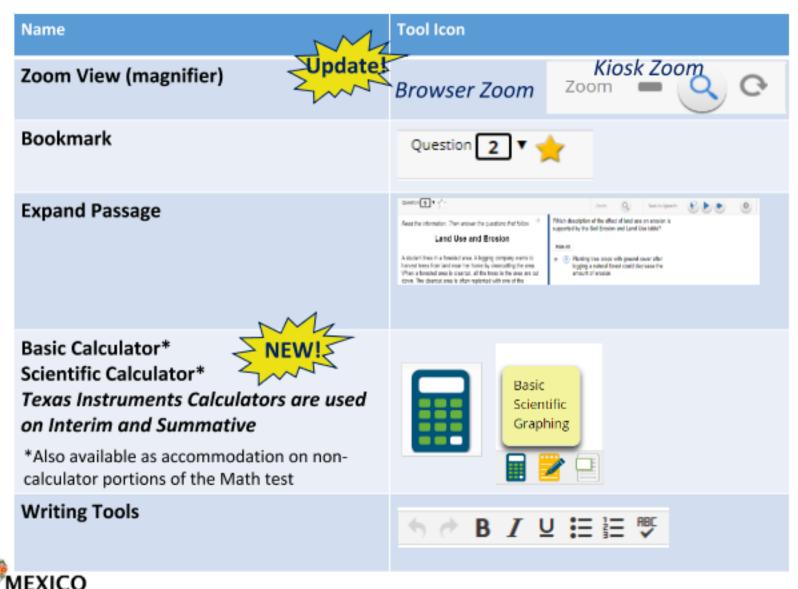
Name	Tool Icon
Sketch Tool (Not available on constructed response items)	
Text Highlighter	abc Clear
Note Pad	
Line Reader	abc
Answer Eliminator	*
Reference Sheet	References
Pop-up Glossary	ils ecosystem. Son



Universal Tools Delivered by Platform

Public Education Department





Accessibility Features Delivered by Platform



(Must be pre-identified before testing, but student does not need a legal plan to have accessibility features assigned to them for testing.)

Name	Tool Icon
Reverse Contrast	
Custom Masking	
Color Contrast	
Answer Masking	Planting tree crops with ground cover after logging a natural forest could decrease the amount of erosion.
Mathematics Text-to-Speech English Mathematics Text-to-Speech Spanish	Text-to-Speech:



Accommodations Delivered by Platform



Name	Tool Icon
ELA Text-to-Speech English (SWD, 504, EL)	Not available on Interim Text-to-Speech: and Formative
Allow Accessibility Mode Testing	No icon Not needed when using Browser
Word Prediction (Embedded)	Not needed when using Browser
ASL Videos (Math and ELA)	Not available on Interim and Formative



Assigning Platform Delivered Accessibility and Accommodations



Ensure the accommodation is available in the assessment!

Accessibility Features assess by the Sar Hagton Second Contract O	Accommodations Actors Stensily Manufactural Nature Buffer G	Accommodations for English Learners(EL) Leavest to the Supplies Special Language Version Governative Math, Science and Language Arts and Interies Math Goly)
Custom Marking II	☐ Mothematics Tools ☐	Accommodations for English Learners(EL)
Color Contract () Answer Marking ()	© Word Prediction © Speech to-Test ©	Selvered Enternety Persons Distinsivy ()
Mathematics TTS English (Excludes Formative)	□ Hamon Signer ⊕	Directions in Native Language □ Commercial World Te-World Dictionary □
Marthematics 175 Spenish (Excludes Permetive) © Science TTS English (Semmative Only) ©	□ Human Signer for Test Directions □ □ Braille Notetaker □	Controlled Dual Language Glossery O
Science TTS Spanish (Summative Only) U	© Braille Writer ©	Pocket Word-To Word Translator 3
Accommodations Seives to the Test Redone	Extreshable Braille Display with Screen Beaders Guermative Math and ELA, betarin Math Only)	
SLATTS Spanish (Summative Only) (7)	Screen Readers (Summative Math and ELA, Incerim Mach Only) (III Tactile firephics diamenative Only) (III	
ELA TTS English (Summarise Only): Allow Accessibility Mode Testing ©	□ Human Reader English (IEP, 594, EL) □	
ASI, Video (Mathematics - Summative Only)	Human Reader Spanish (IEP, 504 - Excludes Formative) Read Altest to Self ()	
ASI, Video (E.A.: Summative Only)	○ Haman Scribe ○	
Scientific Calculator on Non-Calculator Sections of Mathematics Fost ①	□ Assistive Technology Device Presentation □	
Ward Prediction (Embedded) ()	Assistive Technology Device Responses (II)	



Assigning Accessibility and Accommodations: Spanish Testers



Student Information Accommodations		
Accessibility Features Suivered by the Test Regions Reverse Contrast	Accommodations Delivered Extensity Headphones/Noise Buffer ©	Accommodations for English Learners(EL) Selvered by the Test Ringform Spanish Language Version (Summarive Math, Science and Language Arts and Interim Math Only) O
☐ Custom Masking ①	☐ Mathematics Tools ☐	Accommodations for English Learners(EL)
□ Color Contract □	□ Word Prediction □	Selvered Enternally Pletture Stationary ©
Answer Masking ©	☐ Speech-to-Text ☐	Directions in Native Language ①
□ Mathematics TTS English (Excludes Formative) □	☐ Human Signer ○	Commercial Word-Te-Word Dictionary ©
☐ Mathematics TTS Spanish (Excludes Formative) ○	☐ Human Signer for Test Directions ③	Customized Dual Language Glossary ©
☐ Science TTS English (Summative Only) ☐	□ Braille Notetaker ⊙	Pocket Word-To-Word Translator ©
Science TTS Spanish (Summative Only)	□ Braille Writer □	
Accommodations	Refreshable Braille Display with Screen Readers (Summative Math and ELA, Interim Ma	eth Only):⊕
Delivered by the Test Flaglarm SLA TTS Spanish (Summative Only)	\square Screen Readers (Summative Math and ELA, Interim Math Only) \square	
☐ ELA TTS English (Summative Only) □	☐ Tactile Graphics (Semenative Only) ②	
☐ Allow Accessibility Mode Testing ◎	☐ Human Reader English (EP, 504, EL) ☐	
ASL Video (Mathematics - Summative Only)	☐ Human Reader Spanish (IEP, 504 - Excludes Formative) ○	
ASL Video (ELA - Summative Only)	☐ Read Aloud to Self □	Place the student in a class with
☐ Basic Calculator on Non-Calculator Sections of Mathematics Test ⊕	☐ Human Scribe ○	Place the student in a class with
☐ Scientific Calculator on Non-Calculator Sections of Mathematics Test ①	Assistive Technology Device Presentation (1)	Spanish testers and assign class
☐ Word Prediction (Embedded) □	☐ Assistive Technology Device Responses ③	
		to Spanish Version of Test!



Assigning Accessibility and Accommodations: Screen Reader



Student Information Accommodations		
The control of the co	Accommodations Detwered Extensity Readphones/Noise Buffer ©	Accommodations for English Learners(EL) Surveyed by the Test Nutform Spanish Language Version (Suremative Math, Science and Language Arts and Interim Math Only) O
☐ Custom Masking ① Ⅲ Color Contrast ②	□ Mathematics Tools □ □ Word Prediction □	Accommodations for English Learners(EL) Selvered Enemoly Physics Distinguity ©
□ Answer Masking	Speech-to-Text ⊕ Muman Signer ⊙	□ Directions in Native Language ③
Mathematics TTS Spanish (Excludes Formative)	□ Human Signer for Test Directions □ □ Braille Notetaker □	□ Commercial Word-Te-Word Dictionary
	□ Braille Writer □ □ Refreshable Braille Display with Screen Readers (Summative Math and SLA, Interim Math Only) □	□ Pocket Word-To-Word Translator □
Accommodations Sciencel by the Test Hadron SLA TTS Spanish (Summative Only) ©	□ Refreshable Brasile Display with Screen Readers (Suremative Math and ELA, Interim Math Only) □ □ Screen Readers (Summative Math and ELA, Interim Math Only) □	
□ ELA TTS English (Summative Only) □ □ Allow Accessibility Mode Testing □ □ ASL Video (Mathematics - Summative Only) □	□ Tactille Graphics (Summative Only) □ □ Human Reader English (EP, 504, EL) □ □ Human Reader Spanish (EP, 504 - Excludes Formative) □ □ Read Aloud to Self □ □ Read Aloud to Self □	n reader can be used with
□ ASL Video (ELA - Summative Only)	□ Marman Scribe □ □ Assistive Technology Device Presentation □	latform (screen reader/braille ly on external device not
□ Word Prediction (Embedded) □	need	·

See: NMPED Assessments Testing with Third Party Assistive Technology 2020-2021 for more information



Assigning Accessibility and Accommodations: Other third party/external tools



Student Information Accommodations		
Accessibility Features Delivered by the fest Referen Il Reverse Contrast ©	Accommodations Delivered Enteropy Headphones/Noise Buffer ©	Accommodations for English Learners(EL) Selvened by the Test Regions Spanish Language Version (Summative Math, Science and Language Arts and Interies Math Only)
© Custom Masking ⊕ © Color Contract ⊕ Answer Masking ⊕ © Mathematics TTS English (Excludes Formative) ⊕ © Mathematics TTS Spenish (Excludes Formative) ⊕ © Science TTS English (Summative Only) ⊕	Mathematics Tools □ Word Prediction □ Speech-to-Text □ Haman Signer □ Haman Signer for Test Directions □ Braille Notetaker □	Accommodations for English Learners(EL) Solvered Extensity Picture Dictionary © Directions in Native Language © Commercial Word-Te-Word Dictionary © Customized Dual Language Glossary © Pocket Word-To-Word Translator ©
Science TTS Spanish (Summative Only) Accommodations Selived by the Test Hafforn SLA TTS Spanish (Summative Only) ELA TTS English (Summative Only) Allow Accessibility Mode Testing ASL Video (Mathematics - Summative Only) ASL Video (Mathematics - Summative Only) ASL Video (ELA - Summative Only)	□ Braille Writer □ □ Refreshable Braille Display with Screen Readers (Summative M □ Screen Readers (Summative Math and ELA, Interim Math Only) □ Tactile Braille (Summative Only) □ □ Human Reader English (EP, 504 - Excludes Formative) □ □ Human Reader Spanish (EP, 504 - Excludes Formative) □ □ Read Aloud to Self □	•
□ Basic Calculator on Non-Calculator Sections of Mathematics Test □ □ Scientific Calculator on Non-Calculator Sections of Mathematics Test □ □ Word Prediction (Embedded) □	Human Scribe	Kiosk testing: use "Allow Accessibility Mode" (Windows only) with third party software or use external device and transcribe *Word prediction available on Chrome

See: NMPED Assessments Testing with Third Party Assistive Technology 2020-2021 for more information



Assigning Platform Delivered Accessibility and Accommodations

Teacher Name: One, School

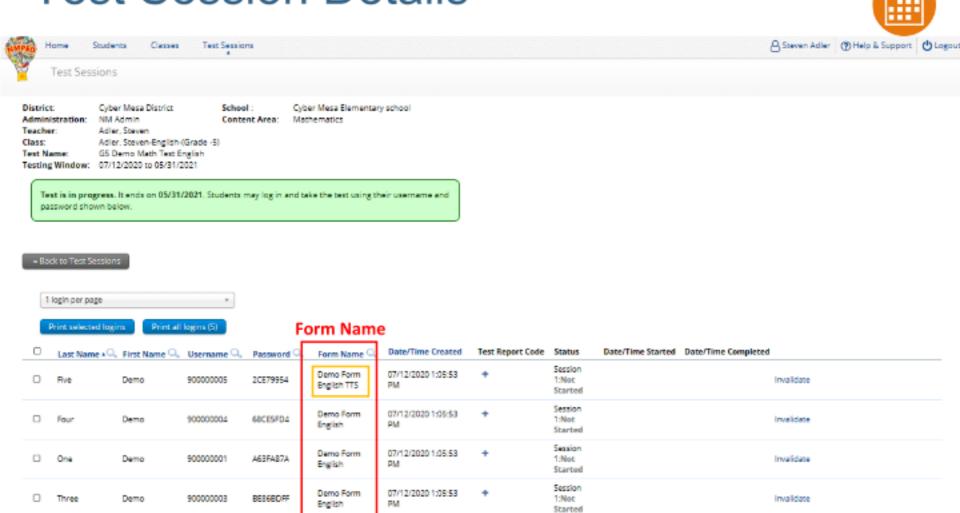
Class Name: One, School-QABot ASR G11 EN-(Grade -HS)
Test Name: QABot NM-ASR Full Practice G11-English

Testing Window: 12/20/19 to 12/27/19

Student Name	Date of Birth	Username	Password	Accommodations
OneNinetyeight, Student E	4/24/99	100000198	4DAEB4F3	Text-To-Speech English (SMD, 504, EL)
OneNinetyseven, Student	4/23/99	100000197	85762orc	Reverse Contrast, Custom Masking, Color Contrast, Ficture Dictionary, Homan Signer



Test Session Details



Showing 1 - 5 of 5

Demo Form

English

07/12/2020 1:05:53



Demo

9000000002

4FA72AAF

□ Two

Session

1:Not

Started

Invalidate



Special Situations (TTS)

- § The student test interface uses the default voice set on the student's workstation.
 - § See Kiosk Installation Guide for specific steps on how to change the default voice.
- § Assign all student text-to-speech accommodations <u>PRIOR to student</u> logging into tests.
 - If you must add accommodation after student is scheduled but before they log in, click on Add or Update Students test Logins button after TTS has been added:

Add or Update Students

Students have been added to the test session or received updated forms or accommodations. You must click the "Add or Update Students" button to generate new logins for these students.

Add or Update Students

§ If student logs in and realizes they do not have TTS, you must assign accommodation and then place them in new/different class



Special Situations (Spanish



- Create separate class for Spanish test
- Ensure Student changes Kiosk to Spanish version before they log-in
- Spanish TTS Accommodation
 - Ensure Spanish TTS is selected
 - Browser testing: Must be on Windows, Mac or Chromebook
 - Browser testing: Use Chrome browser (Edge is inconsistent, Firefox does not







Reporting (Data Interaction)



- § Interim, Formative and Summative will all be reported in same site.
- § Beginning of Year Interim: Processed over night (available next day)
- § Future Enhancement: Interim/Formative processed after testing ends (time TBD)
- § DTCs can view iMSSA reports for districts and schools
- § STCs can view iMSSA reports for schools
- § TAs can view iMSSA reports for students in the classes



Reporting (Data Interaction)



- § Reports available:
- § Individual Student Report
- § Student List
- § Achievement Summary
- § Customizable, downloadable and printable reports
- § Student Search
- § Display, filter, sort:
 - § demographic information
 - § platform-delivered accommodations
 - § score data
- § Save reports and recent reports
- § Perform Data Analytics on Score Variables
- § Summary
- § Distribution
- § Cross-Tab
- § Scatter Plot



iMSSA Reporting (Parent



- § Report) available 1 week after close of window
- § Access at url: nmparentportal.emetric.net
- § Accessible on desktop and mobile device
- § Spanish version available
- § Account establishment: account is created using student state ID and student date of birth
- § Interim Reports will provide:
 - § student score and achievement level
 - § growth (if student has taken previous assessment)
 - § state, district and school score comparison
 - § reporting category achievement levels





New Mexico Assessments

Student Test Delivery System



Orientation and New Features



Logging in to a Test



1. Launch web browser (or Kiosk)

Public Education Department

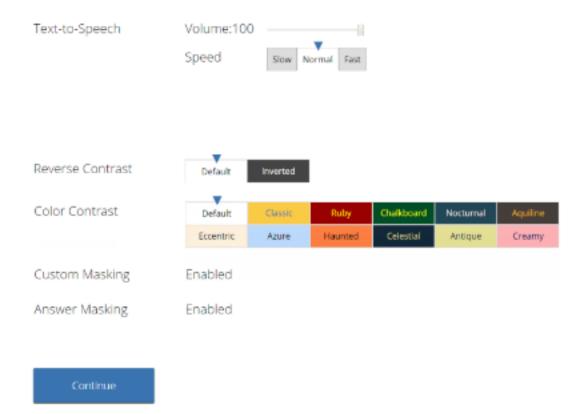
- 2. Navigate to https://newmexico.measuredprogress.org/student
- 3. Login using the username and password from the student test ticket



Logging in to a Test



Options





Logging in to a Test



QA Fall 2018 Retest English

Session 1 Directions

Read each question carefully. For each multiple-choice question, decide which is the best answer. Select your answer on your screen. For each question that asks you to type your answer, type or draw your answer in the space provided on your screen. Only answers and work inside the answer boxes will be scored.

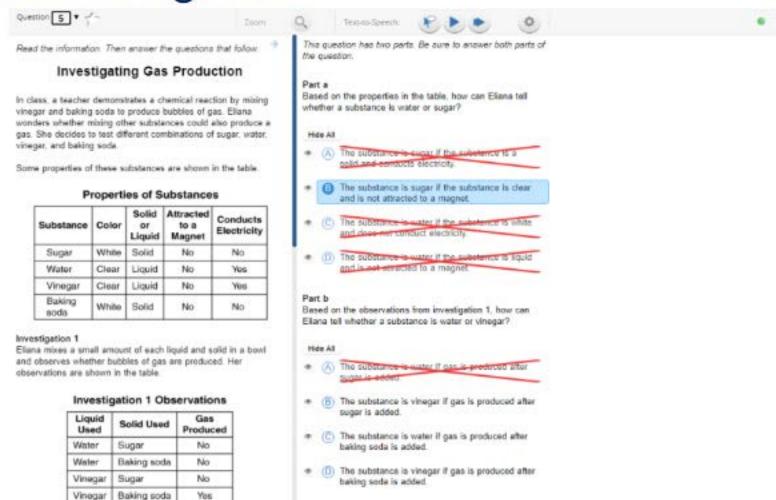
Continue



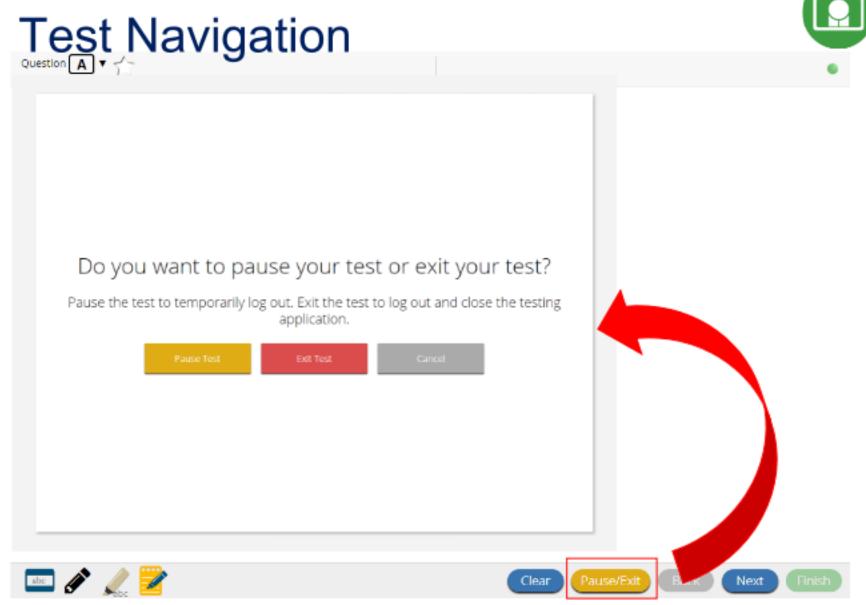


Test Navigation











Test Navigation



Your test is paused .	
To resume testing, enter your password and click the Resume button. To example and close the testing application, click the Exit button. When the timer react your test will exit on its own.	
Password	Pause and inactivity
Resume Exit Test	timeout is 60 min



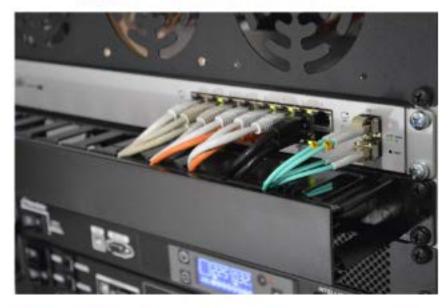
Test Turn-In



Steps	Button to Click
On the last item, students click Finish.	Clear Pause/Exit Back Next Finish
On the test review screen, students click Turn In .	You have completed: 6 out of 12 question(s) If wowend If wowend If wowend If wo wo wowend If wo wo wowend If wo
Below the confirmation question, students click Turn In .	Are you sure you want to turn in your test? Turn in Cancel
Student returns to test section selection page and may select the next section or click Exit to exit the kiosk.	Hello, Student Five 1234567899 07/07/2000 8 toors turner barrely faces Cyber Sch1 Student Female terror The following tests have been scheduled for you disease. Cradie 8 Reading Insulated the second scheduled for your disease for the se







Site Technology Preparation



Test Device Requirements



- § Browser (RECOMMENDED)
 - § Available on Chrome, Safari, Firefox, and Microsoft Edge
- § Windows and Mac Kiosk (Optional)
 - § Available to download in Portal
- § iPad and Chromebook Applications
 - § Download directly from App Stores
 - § Download "iTester" iPad app and select state on 1st log-in





System Requirements





System Requirements – All Hardware

Connectivity	Must be able to connect to the internet via wired or wireless networks
Screen Size	9.7" screen size or larger/ "10-inch class" tablets or larger
Screen Resolution	1024 X 768
IE support has been dropped!	Chrome™ 83 or newer Firefox® 77 or newer Safari® 13.1.1 or newer Microsoft Edge™ 83 or newer
Headphone/Earphone/Ear Buds	Headphones/earphones/ear buds are required for students who have a text-to-speech accommodation



Updated 1 July 2020. Check the Cognia help and support site for more recent updates.







CPU	1.3 GHz
Memory	2 GB (4GB strongly recommended)
Input Device	Keyboard – wired or wireless/Bluetooth® mouse or touchpad
Windows® operating system	Windows 8.1, 10 (32-bit and 64-bit)
Mac OS® operating system	10.13 – 10.15 (64-bit only)
Tablet/Netbook/2-in-1 Specific Requirements	

iPad®	12.4, 13.1 – 13.3
Chromebook™ notebook computer	Chrome OS [™] 74 – 83
Windows-based tablets/netbooks/2-in-1	Windows 10 (32-bit and 64-bit) (Windows 10S is not supported)

Updated 1 July 2020. Check the Cognia help and support site for more recent updates.





S Do not delete browsing history or browser cache!

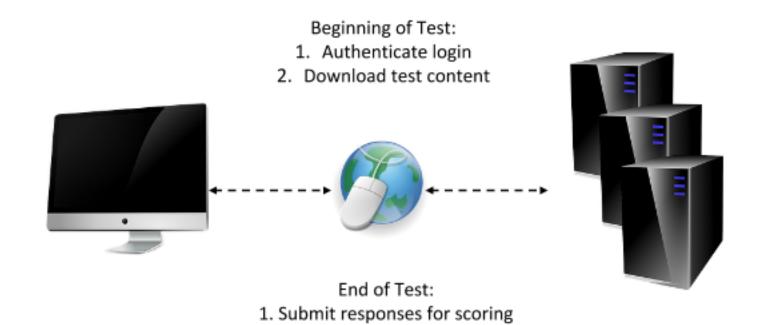








Browser/Kiosk Testing Requirements

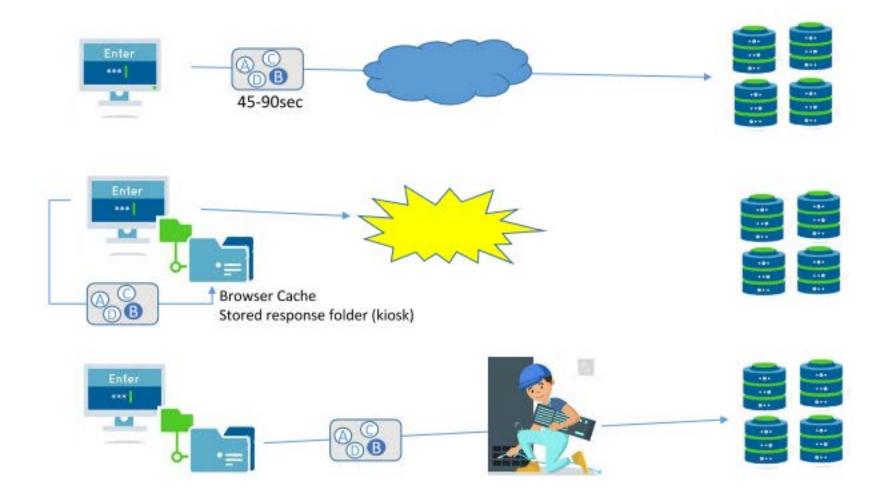


What happens if a student loses network connection in the middle of a test?



Saving Responses





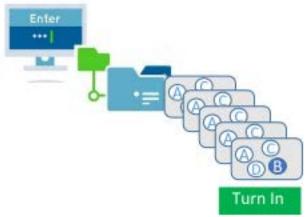


What if a student finishes a test but has no network connection?



Please raise your hand and notify your proctor. A correction to the person's could not be established. Your test has been seven office.

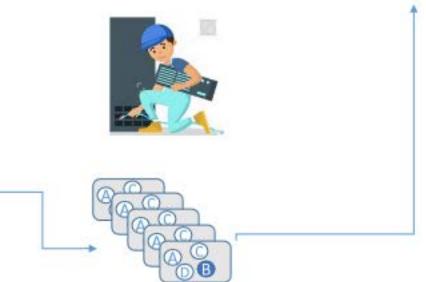
















Saving Responses

Loss of Network Connectivity Procedure Summary

- § If a student loses network connectivity in the middle of a test:
 - § Keep testing on that device
 - § Test content and responses are stored in the browser cache
 - § Do not close browser or pause/exit test!
 - § Responses will be sent when network is restored
- § If student finishes and is ready to turn in test prior to network being restored:
 - § Allow student to turn in test
 - § Student will see error message, acknowledge error message and exit
 - § Student will be taken back to login page
 - § Restore network
 - § Return to same workstation and relaunch browser
 - § (student can log-in to confirm session is done (session button will be greyed out)
 - § If you are unsure of the status of the student responses, call the help desk



Testing From Home



- § Student test device/browser should meet the published technology requirements
- § Students and parents need to understand accommodations requirements and limitations
- § Testing in the school with a Kiosk may be preferable in some situations (accommodations, security concerns)
- § In the event of a technology/test issue, student's school is first point of contact
- § Student/Parent will need:
 - § log-in ticket/information (username/password)
 - § Testing interface url https://newmexico.measuredprogress.org/student
 - § access to relevant user guides/Cognia Help and Support site
- § The test window is 7am 9pm Mon-Fri
- § Once student has log in credentials, they can log in to the test anytime within that window unless they finish the test or are removed from the class

Practice Test Options





1. Use internet-based practice test with web browser (recommended)

Best option for:

Practice testing with browser or on devices that do not have a testing kiosk installed Note: all accommodations except allow accessibility mode and screen zoom are available

§ To access the practice test in web browser:

- Launch Browser
- 2. go to https://nmpracticetest.measuredprogress.org
- Use the drop down menu to select the practice test and click on "Go" button

2. Use internet-based practice test with student kiosk

Best option for:

Realistic practice testing in secure kiosk

Note: all accommodations are available except allow accessibility mode

§ To access the practice test in student testing kiosk:

- 1. Launch Kiosk
- Click on the "Access the Practice Test" link
- 3. Use the drop down menu to select the practice test and click on "Go" button



Practice Test





NEW MEXICO Public Education Department Summative Assessments	
STUDENT SIGN IN	
Username	
Password	
Sign In	



Additional Training Resources

§ Help Guides

Name	Availability
NMPED Assessments Portal User Guide 2020-2021	Now
NMPED Assessments Browser Testing User Guide 2020-2021	Now
NMPED Assessments Technology Guidelines 2020-2021	Now
NMPED Assessments Quickstart Scheduling Test Sessions	Now
NMPED Assessments Quickstart Printing Student Log-ins	Now
NMPED Assessments Quickstart Student Interface	Now
NMPED Assessments Quickstart Practice Site	Early August
NMPED Assessments Quickstart Testing From Home	Early August
NMPED Assessments Kiosk Installation Guide 2020-2021	Early August
NMPED Assessments Kiosk User Guide 2020-2021	Mid August
NMPED Assessments Testing with Third Party Assistive Technology 2020- 2021	Mid August
NMPED Assessments Technical Guide for Spanish Language Support 2020 -2021	Mid August
NMPED Reporting Guide	Mid August



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Additional Training Resources

- § Training videos (https://newmexico.onlinehelp.cognia.org/training/)
- § Support Desk
 - § Call-in Information Sheet
- § Additional Training Fall 2020
 - § Reporting Platform Demonstration
 - § Creating Tests and Scoring Formative Tests
- § Portal Orientation Site: Available 3 August
 - § url: https://intro.emetric.net/
 - § DTC login: NMADTC/N3wM3xico!
 - § STC login: NMASTC/N3wM3xico!
 - § TA login: NMATA/N3wM3xico!
 - § View various menus and tabs
 - § Pre-loaded students and classes
 - § Can schedule classes for a test
 - § Nightly Clean-up
 - § Not New Mexico-specific



Remember!





- § Ensure browser is not in incognito or private mode when students test
- § Ensure Students have TTS form BEFORE they log into test (see TTS slide)
- Spanish version of test must be scheduled accommodation setting is for reporting only (see Spanish Test slide & Spanish Testing Guide)



Questions?



New Mexico Interim and Formative Assessments Grades 3-8 Math and ELA DTC/STC



William Kinnison, eMetric Kaelee Harper, eMetric



Agenda

- § Portal Orientation for DTCs and STCs
 - § User Accounts
 - § Student Roster Management
 - § Classes
 - § Test Sessions
 - § Other Features
- § Technical Requirements Overview
- § Additional Training Resources
- § Reminders





New Mexico Assessment Portal:

Online Test Administration



Orientation and New Features



User Accounts



- § DTCs and STCs must review all accounts in their organization and deactivate any un-used accounts!
- § New account type: Reports Access Only



User Accounts

Access	DTC	STC (for orgs assigned)	ITC (for orgs assigned)	TA (for orgs assigned)
Manage Users	Yes	Yes	Yes	View TA
Access Site Readiness Links	Yes	Yes	Yes	No
Access Proctor Password	Yes	Yes	No	No
Access Students	Yes	Yes	No	Limited
Access Roster Upload	Yes	No	No	No
Access Classes	Yes	Yes	No	Limited
Access Test Sessions	Yes	Yes	No	Yes for assigned test sessions
Download Test Completion Status	Yes	Yes	No	No
Student Enrollment Transfer	Yes*	Yes*	No	No
Access Dashboard	Yes	Yes	No	No
Reports	Yes	Yes	No	Yes (classes only)



User Accounts and Access



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Admin Page

優	Home	Site Readiness	Students	Enrollment Transfer	Classes	Test Sessions	Pre-ID Management	DacNboard				8 Duff McKagen	(f) Help & Support	⊕ Legou
100	Home													
	Welcome to	the New Mexico Pu	blic Education Dep	ertment Assessments Ad	ministration po	orsal. This site pro	wides access to student in	formation and test	ession details.					
	Sased on de	ilce configurations	at your facility, you	or your IT coordinator r	reed to downloa	ed and install the	appropriate student klosk	utilizing the links in	the table below. Apps	for Pads and Chromebo	oks will need to be down!	saded from the appro	opriate app store.	
	Windows	Student Kir	oak for Windows											
	Mac	Student Kir	ook for Mac											
	Click here for	raccess to downloa	datale POFs of for	native item sets.										
	if you need a	esistance utilizing t	his site, please con	ract Cognia support at n	mtechsupport\$	Dognia.org or by	calling tail-free (877) 676-	6722.						
	Proctor pas	sweet for Cyber fi	ells Schill (Cyber Fell)	0	*									
	785Q15D1													
	Site Reading	ess legin for Cybe	r Falls Sch1 (Cyber F	elt)										
	Username: It Password: PS													



District Pre-ID Upload

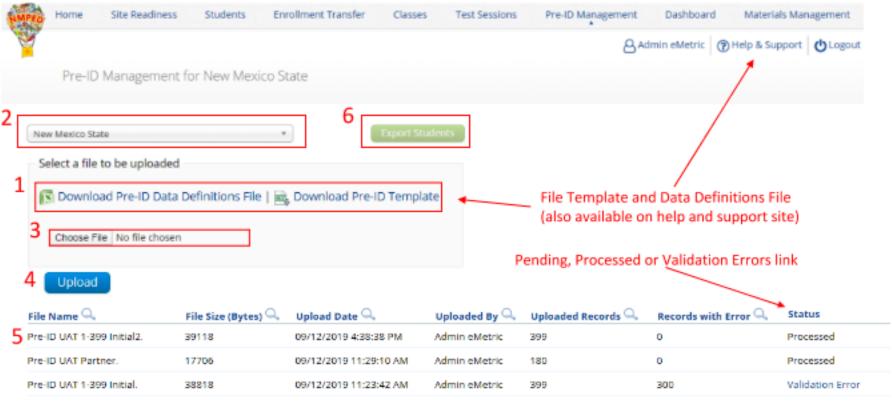


- § 27 July 14 Aug: District Pre-ID Upload Window processing at 9 & 11am; 1, 3, 5pm
- § 17 Aug 30 Sep: District Pre-ID Upload Window processing at 12 and 5pm
- § Any subsequent district Pre-ID upload will OVERWRITE previous changes
 - § Students will not be deleted
 - § Students will be added or moved
- § Record limit: 40,000
- § Initial Validation: file format & layout, contains data within record limits
- § Second Validation (2 or 5 hours): valid values
- § Error file provided
- § File layout, data definitions templates in Portal on Pre-ID Management Page and on Cognia help and support site
- § Error codes for error file in Portal User Guide and Cognia help and support site



District Pre-ID Upload





See Portal User Guide or help and support site for error codes provided in Validation Errors file

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Students

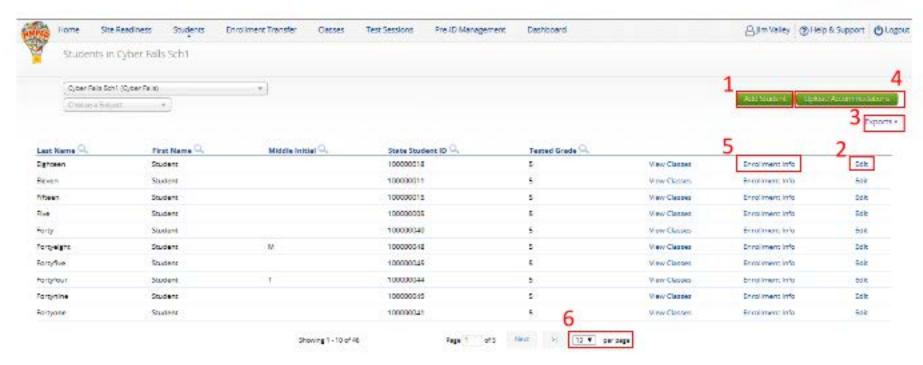


- § Review student rosters
 - § Only DTCs & STCs can add or remove accommodations and demographic information
 - § Download roster by selecting "Export Roster" under the "Exports" drop down
- § Add, edit, un-enroll, or transfer students as needed
 - § Add student individually at anytime
 - § Can't add student? They may be enrolled in different school initiate transfer request
 - § DTCs can transfer students between schools in their district
 - § DTCs and STCs can unenroll students
 - DTCs and STCs can initiate transfer request for students outside of their district
- § Check/edit accommodations
 - § Can add accommodations during Pre-ID upload
 - You can use the Export Accommodations button to download list of all students and their currently assigned accommodations
 - § Edit student accommodations individually or use Upload Accommodations to edit multiple student records at one time
 - § Note: will not be available during testing administration hours (7am-9pm) check
 - WILL be available outside of Pre-ID window



Students







Students

§ Student Information Tab

Student Information Accommodations	
State Student ID: *	900000005
NASIS ID (BIE only):	
First Name: *	Demo
Middle Initial:	
Last Name: *	Five
Gender: *	Unspecified a *
Date of Birth: *	01/05/2010
Tested Grade: *	5
Hispanic:*	Yes of Hisparic or Lati is
Race: *	Asan u +
EL Status:	Choose a value 9.
Bilingual Education:	No.
Special Education:	No
Migrant	No
Economically Disadvantaged (district use only):	No. 9
Gifted:	No
504 Plan:	No. 1
Tide 1:	No
New Arrival:	No
Homeless:	No. "
Foater Care:	No. +
Military:	No. +
ELA Test Mode:	Onene Only
SLA Test Mode:	Online Only
MAT Test Mode:	Online Only
SCI Test Mode:	Onine Only
Years In USA Schools:	Uninoun a v
Home School Status:	No.
Not Full Academic Year BIE:	But Academic Very 1







Request to transfer students into your school or district from another district

Permissions:

- § DTC can initiate, approve, reject and view requests for all schools in their district and can transfer students within their district
- § STCs can initiate request and view requests for their assigned school(s)
- § State or Cognia help desk approves unenrolled students

Workflow:

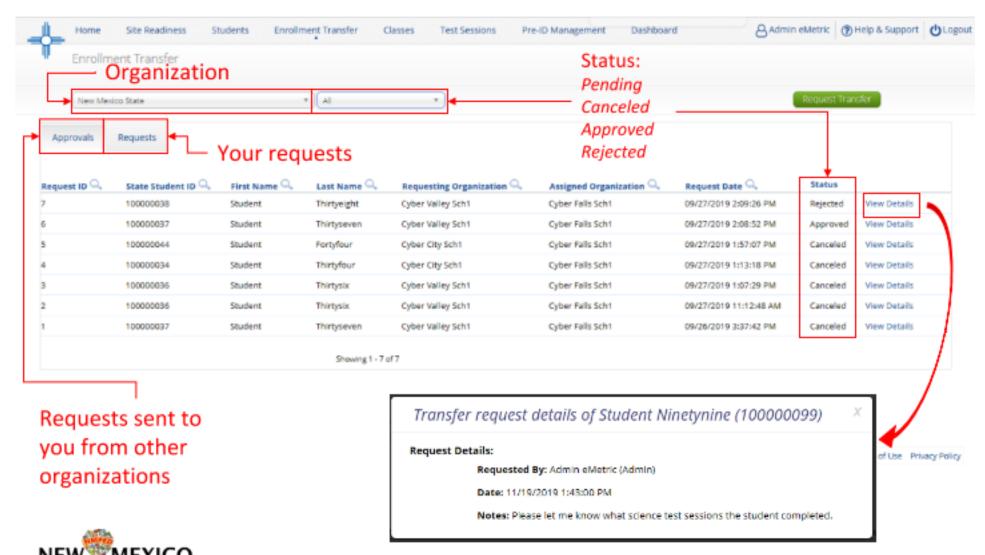
- § Requestor: Search by student ID, last name and DOB
 - § If student is located, request transfer, add optional note
- § Receiver: e-mail and portal notification
 - § Approve or Deny request (denial requires note)
- § Requestor: e-mail notification of approval/denial

Note:

- § All requests, approval, denials logged in Portal
- § Test Sessions are <u>not</u> transferred, use notes to indicate what sessions a student has already completed.







See online video tutorials for demonstrations!

Public Education Department



Request Enrollment Transfer	X	
State Student ID: * Last Name: * Date of Birth (MM/DD/YYYY): * Search		

ate Student ID: *	100000099
st Name: *	Ninetynine
ate of Birth (MM/DD/YYYY): *	01/15/1999
	Search
Cyber Falls Sch2 Select the school in which you	u want to transfer the student Student Ninetynine (100000099)
Choose Organization(s)	*
Notes: (Optional)	





Enrollment request - requestor's view



Enrollment request - receiver's view





Classes



- § Groups of one or more students who will take a test
 - § Separate class needed for English and Spanish Testers
 - § Create classes by grade and subject

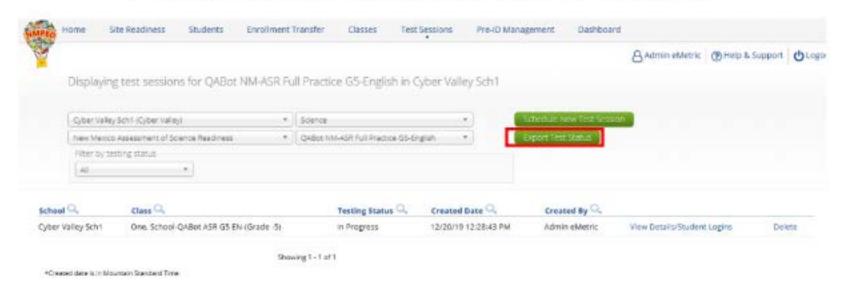
Classes can be deleted if no student in that class has logged in to a test



Test Sessions



- § District and School-level dashboard for monitoring testing
- Not to be used for accountability purposes!
- § DTC/STC Only: Download list of students with their test completion status by school/test
 - § Interim Test Session Data will be removed from Portal after window closes
 - § Data will be in Reporting for the remainder of the school year





Test Session Details





District:

Students Cleases Test Sessions

Cyber Mesa District Administration: NM Admin

School: Cyber Mesa Elementary school

Content Area: Mathematics

Teacher: Adler, Steven

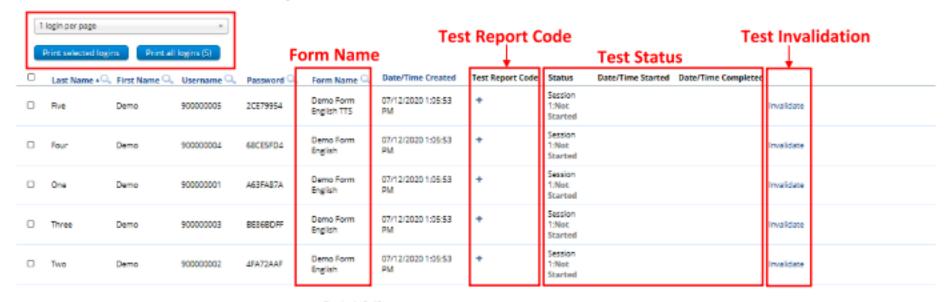
Test Sessions

Class: Adler, Steven-English-(Grade -5) G5 Demo Math Test English Text Name: Testing Window: 07/12/2020 to 05/31/2021

Test is in progress. It ends on 05/31/2021. Students may log in and take the test using their username and password shown below.

- Back to Test Sessions

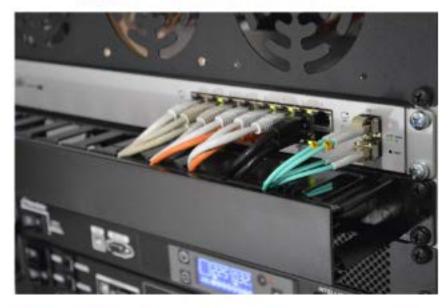
Test Tickets Print Options



Showing 1 - 5 of 5







Site Technology Preparation



Site Technology Preparation

If using Browser:

- § Ensure no network settings enforce private browsing or history/cache delete
- § No need to run Site Readiness Testing, can use practice test to check test devices

If using Kiosk:

- § Use Spring 2020 Kiosk
- § Have ITC run through Site Readiness test again



Remember!





DTCs/STCs:

- § Deactivate unused accounts
- § Test report codes and test invalidation will not prevent student from logging in to test but will prevent test from being scored
- § Download student test status before end of window to keep record of test status

TAs:

- § Ensure Students have TTS form BEFORE they log into test (see TTS slide)
- Spanish version of test must be scheduled accommodation setting is for reporting only (see Spanish Test slide & Spanish Testing Guide)

ITCs:

- § Make sure network management tools don't enforce private mode or delete cache/history
- § New Kiosks DO NOT need to be downloaded if they are used



Questions?

