

New Mexico Parent Portal Video Transcript

Hello, and welcome to the New Mexico Public Education Department Assessments Parent Portal video on how to create an account and view your student's assessment results.

You will access the New Mexico Assessments Parent Portal at nmparentportal.emetric.net.

We are viewing the login screen for the New Mexico Parent Portal, before we get started, I would like to point out that the parent portal can be viewed in Spanish, by clicking on the link [En Español](#).

First time users must create an account for the site, if you are a returning user, you will enter your student's student ID and password associated with your account and then click [Go to log in](#).

If you are a returning user, but you cannot remember your password, click [Forgot Password](#).

From here you will enter your student's student ID and your email address. Once you have populated the two fields you will click on [Send Reset Email](#). An email will be sent to the email address with which you registered for the site. Please be sure to check your spam folder if you do not see the email in your inbox.

On your first time using the site you will enter your student's student ID and date of birth. If you do not know where to locate your student's student ID, click on [Where's my Student ID](#).

This link will show you where on the Individual Student report the Student ID is located. If you did not receive an individual student report, please contact your student's school, and ask for their Student ID.

Now let's create an account. First, we will enter the student's state student ID followed by the student's date of birth, the date of birth must match the date of birth on the student's school record. After we have populated the two fields we will click [GO](#).

Next you will enter your email address and create a password to use for subsequent logins. Read the privacy agreement and check the box indicating that you read it, and then will click [Register](#).

You will arrive at your student's testing history page. This page will show your student's testing history for the New Mexico Public Education Department Assessments.

Let's go over a few features on the page. To sign out of the portal, update your email address associated with your account, view the site in Spanish, or view the help guide. Click on the respective links.

Each of your student's tests will be listed by test window and subject. For detailed results, click on one of the assessments.

We are now viewing detailed test results for Language Usage. On the detailed test results page, you will see your student's Name, student id, district & school information across top of the page. Following your student's basic information, you will see the name of the assessment and then their overall score and achievement level for the assessment. This graph will help you know how your student did, whether they need additional support, are near target, or are on Target.

Next you will see your student's Growth Level if available. Growth indicates the progress your student has made during the school year.

Following growth is your student's comparison graph. This graph shows you how your student's scores compare to other New Mexico students taking the same assessment.

As you scroll, you will see your student's achievement level in specific knowledge and skills for the assessment. This information can be used to identify your student's strengths, if they are above, at or near standard, and potential areas of improvement, if they are below standard.

At the bottom of your student's detailed assessment results is a link for additional information about the assessment.

If there is a need to print any of the information, you will use your browser's functionality to print the pages within the Parent Portal. You are also able to save the pages as a PDF by going through the same steps and changing your printer to PDF.

To return to the Test History page, click on Test History.

When you are finished viewing your student's results click Logout to end your session.

This concludes our overview of the New Mexico Public Education Department Assessments Parent Portal. Thank you for viewing.