

SPRING 2021 ADMINISTRATION

NM-ASR, NM-MSSA Math, ELA, and SLA, Spanish Reading SBA HS Paper-Based Testing Important Dates <i>(Note: these dates are subject to change depending on Covid-19 situation)</i>	
Initial Ordering Window:	Monday, November 30, 2020, 7am MT – Sunday, February 7, 2021, 9pm MT
Combined NM-ASR & NM-MSSA Test Administrator Manual available online:	Thursday, February 11, 2021
Spanish Reading SBA Test Coordinator Manual (TCM) and Test Administrator Manual (TAM) available online:	Friday, February 12, 2021
Combined NM-ASR & NM-MSSA Test Coordinator Manual available online:	Tuesday, February 16, 2021
Additional Ordering Window:	Monday, March 15, 2021 - Thursday, May 6, 2021
PBT Test Materials ordered in the initial ordering window and printed manuals delivered to districts/schools two weeks prior to testing	Friday, March 19, 2021 <i>(one week prior to the testing window)</i>
Testing Administration Window for PBT and CBT:	Monday, March 29 – Friday, May 7, 2021
UPS Pickup Window:	Monday, April 5 – Tuesday, May 11, 2021
UPS Pickup Scheduling via iServices must occur no later than:	Monday, May 10, 2021, 1pm MT (3pm ET)

NM-ASR and NM-MSSA Math, ELA, and SLA Computer-Based Testing Important Dates

(Note: these dates are subject to change depending on Covid-19 situation)

Initial Ordering Window:	Monday, November 30, 2020, 7am MT – Sunday, February 7, 2021, 9pm MT
Additional Ordering Window:	Monday, March 15, 2021 - Thursday, May 6, 2021
Test Materials ordered in the initial ordering window and printed manuals delivered to districts/schools:	Friday, March 19, 2021 <i>(one week prior to the testing window)</i>
Practice Testing for all contents in Browser:	24/7, all year round
Practice Testing with demo students to experience all aspects of student kiosk (no specific content): (a quick guide can be found here)	24/7, all year round
Revised Full-Length NM-ASR Practice Test Available in Browser mode	January 11, 2021, 24/7
Online portal is CLOSED for PED loading of additional student Pe-ID data: <i>(iTester portal is unavailable during this time)</i>	January 22, 9pm MT – January 24, 9pm MT
Portal OPENS for District PRE-ID CORRECTION Window/BULK UPLOADS (3 weeks) – <i>Reminder: what districts upload will override data already in system</i>	January 25 – February 12, 2021
Updated Kiosk available to download:	January 25, 2021
District PAPER TESTERS' identification Deadline:	February 5, 2021
District PRE-ID CORRECTION Window/BULK UPLOADS CLOSES:	February 12, 2021
Manual Roster updates (anytime once portal opens):	January 25 – May 7, 2021
Online portal ready for administrative work pre-online testing window: <i>(i.e., create/edit/update users, inventory rosters, add students, enroll/unenroll students, assign accommodations, and create classes):</i>	January 25, 2021, 7AM MT
Combined TAM Manual available online:	February 11, 2021
Combined TCM manual available online:	February 16, 2021
Online portal ready for test scheduling:	Monday, March 22, 2021, 7AM MT
Testing Administration Window begins:	Monday, March 29, 2020, 7AM MT
Testing Administration Window ends:	Friday, May 7, 2020, 9PM MT
Post-Online testing Administrative work window: <i>(i.e., inventory roster to make sure every student who tested is accounted for; if anyone had absences, or other situations, use the correct Test Completion code)</i>	Monday, May 10 – Wednesday, May 12, 2021
Online portal closes for all NM Summative tests (i.e., NM-ASR, NM-MSSA) related tasks:	Wednesday, May 12, 2021, 5PM MT
Online portal remains open for EOY iMSSA interim testing through:	May 3 – 27, 2021

Spring 2021 Cognia NMPED Assessments Contact Information

General Administration Questions

Cognia New Mexico Client Care Center / Help Desk Team

*Telephone: 1-877-676-6722

*Email: nmtechsupport@cognia.org

Policy Questions

New Mexico Public Education Department (PED)
Assessment Bureau Helpdesk

*Telephone: 505-827-5861

*Email: ped.assessment@state.nm.us

***The PED should only be contacted by the DTC. Test administrators (TAs) should contact their school test coordinator (STC) or DTC with any questions or concerns.*