

# Spring 2021 NMPED Assessments Initial Ordering Window Update

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**Email Subject Line:** Spring 2021 NM-MSSA, NM-ASR, and Spanish Reading SBA Initial Ordering Window Available NOW!

**Message Body Text:**

Greetings!

This is to let you know that the initial ordering window for Spring 2021 NM-MSSA Math and ELA, NM-MSSA SLA, NM-ASR, and Spanish Reading SBA test materials is now open. The initial ordering window will remain open until Sunday, February 7, 2021, 9pm MT. You may start placing your initial orders now. Please find the link and the directions below for accessing the online ordering system.

**How to access the Cognia Online Ordering System**

*(Please have a **purchase order number** ready when placing your order for both NM-ASR and SBA materials. For all MSSA materials, please use: "2021 MSSA" as the PO# in that required field)*

- Go to <http://iservices.cognia.org/>
- Select "New Mexico" from the drop-down menu and click the "enter" button.
- Select "Order Test Materials."
- Select Administration from the drop-down menu; e.g., Spring 2021 NM-ASR Test Materials
- Follow the prompts to enter your User ID and Password.
- ***(Reminder: Your password for online ordering is DIFFERENT from the one for reporting or portal)***
- You may now go to the "Orders" tab, select "Create an order" and begin creating your order.
- ***NOTE: For MSSA, you are only ordering paper materials***

**PRICES FOR NM-ASR & SPANISH READING SBA MATERIALS ONLY:**

- **CBT\*\*:** \$ 12.84 per student tested and returned for scoring *(all-inclusive price)*
- **PBT\*\*:** \$ 17.48 per answer booklet returned for scoring *(all-inclusive price)*  
**\*\*5% Overage is only available for Paper Based Testing materials.**

If you have any questions or concerns about online ordering of materials, please contact the Cognia NM Client Care Center team/Help desk at 1-877-676-6722 or email: [nmtechsupport@cognia.org](mailto:nmtechsupport@cognia.org) or use the [live chat link](#) on the Help and Support Site.

Kind Regards,

AdvancED and  
Measured Progress  
are now

**cognia**

  
**NEW MEXICO**  
Public Education Department

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