

# Formative Content Library - Online Administration

April 27, 2021



# Balanced Assessment System

Formative Assessments	Interim Assessments	Summative Assessments
<b>Descriptions</b>		
<p><b>A planned, ongoing process</b> used by students and teachers to elicit and use evidence of student learning to improve student understanding of intended learning outcomes and support students to become self-directed learners.</p>	<p><b>Assessments administered during instruction</b> to evaluate students' knowledge and skills relative to a specific set of academic goals, which inform educator and policymaker decisions at the classroom, school, and district levels.</p>	<p><b>Assessments that support various types of determinations (e.g., proficiency, competency) at the end of a defined instructional period</b>, such as a unit of instruction or a school year, to evaluate students' performance against a set of learning targets for that period.</p>
<b>Use of the Results</b>		
<p>Teachers provide specific and timely feedback to students and adjust instruction "in the moment" or plan future instructional activities or units.</p>	<p>School and district instructional leaders, along with teachers, use the data to determine whether student growth toward grade-level expectations is adequate and set goals for future growth.</p>	<p>School and district instructional leaders plan resource allocation, evaluate programs, plan professional learning, and help select curriculum materials.</p>

# Teaching and Learning Guidance

- Determine appropriate formative assessments (local and/or PED provided) to make strategic instructional choices on what content or skills to prioritize.
- Use ongoing progress monitoring tools to inform curricular decision making in the classroom
- Address skill deficits in context of current-grade level work.
- Identify priority standards to accelerate student learning.

# Assessment helps...

## **Educators**

- Identify students' skills, abilities, and instructional needs
- Employs a variety of assessments that are appropriate for the students and learning targets

## **Students**

- Understand their own instructional strengths and challenges
- Be motivated to maintain or improve their learning

# Assessment Literate Educators...

- **Implement assessments equitably, making appropriate modifications based on student need**
- **Use assessments to define next steps for student growth**
- **Analyze the results of assessments given their knowledge of students, and makes instructional adjustments based on those results.**



# Benefits to formative assessment

- Helps students set learning goals
- Allows teachers to target instruction
- Promotes high expectations and meaningful questioning
- Provides informative data to guide learning
- Helps students and teachers recognize when progress is being made

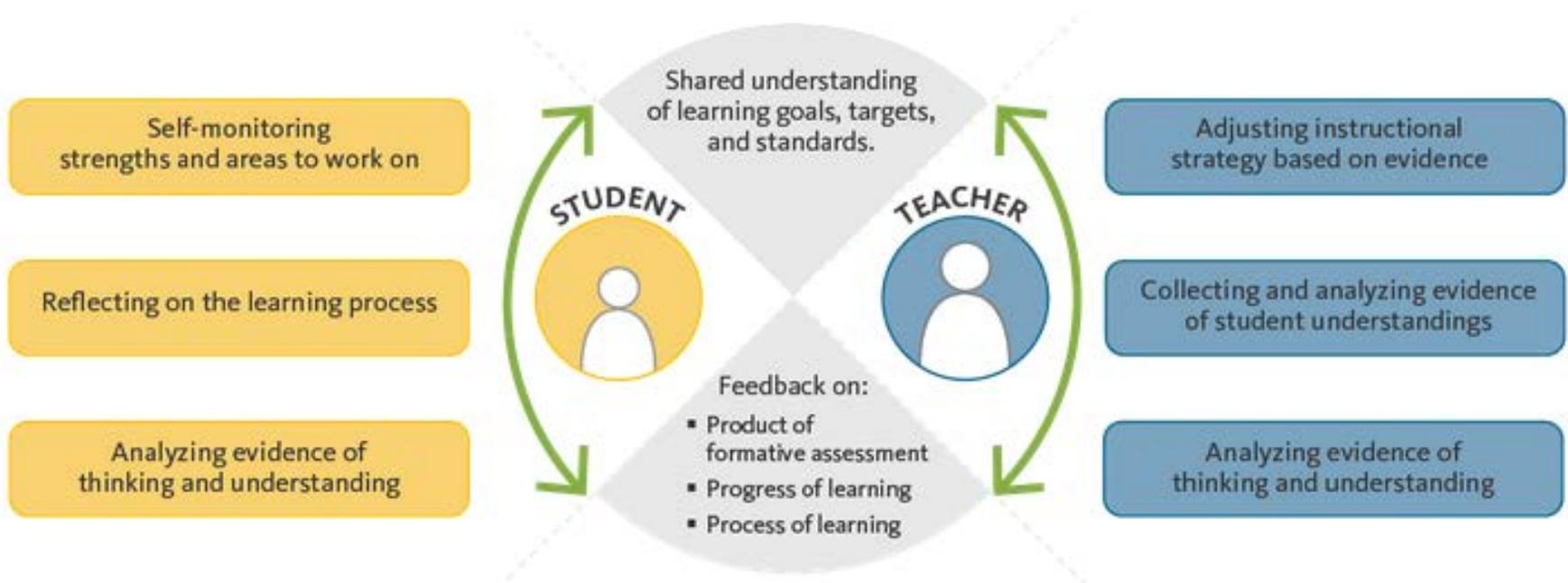


# Formative Practices



High quality formative practices are inseparable from instruction and are used to provide in the moment feedback to students and for teachers to gain insight into student thinking so they can adjust instruction to best meet students' learning needs.

# Formative assessment feedback process



# New Mexico Assessments

## Test Platform Orientation for Formative Assessments



William Kinnison, eMetric

# Agenda

## Part 1

- How is Formative different from Summative and Interim?
- Key Dates
- Overview of System and Testing Process
- Portal Orientation and New Features
  - Teacher Access
  - Managing students, classes, test sessions for teachers, DTCs and STCs
    - Student and Class Management
    - Test Sessions
    - Test Security
  - Scoring
  - Reports
  - Accommodations and Accessibility Features

## Part 2

- Student Test Interface Orientation and New Features
  - Logging-in and Navigating a Test
  - Turning in the Test (student)
- Technical Requirements
- Testing from home
- Practice Testing
- Additional Training Resources

[See online video tutorials for demonstrations!](#)

# Terms and Acronyms

iTester: eMetric test administration system used with Cognia assessments (Cognia Formative, iMSSA, NM-MSSA, NM-ASR)

- New Mexico PED Assessments Portal (aka “Portal”)
- New Mexico PED Assessments Student Test Interface
  - Web browser
  - Kiosk

Data Interaction: eMetric reporting system, accessed via the Portal

Roles:

- DTC: District Test Coordinator
- STC: School Test Coordinator
- TA: Test Administrator (or teacher)
- ITC: Information Technology Coordinator

# Key differences between Summative (MSSA and ASR) and Formative

Summative	Formative
STC/DTC manage testing	Teachers can manage testing using TA account
Students must use kiosk to access test	Students can access tests using a web browser or kiosk
Students cannot test from home	Students can test from home
Session Access Codes and Proctor Passwords are used	Session Access Codes and Proctor Passwords are NOT used
Math, ELA, SLA and Science	Math and ELA only
ASL available for Math and ELA, Spanish tests and TTS available for all tests	No ASL TTS only available for Math Spanish available for Interim Math only
Machine or professionally scored tests with later reporting	Interim: next day Formative: Teachers score and near real-time results

# Spring 2021 Key Test Dates

State Pre-ID Uploaded District Pre-ID Upload Window	Jan 23, 2021 Jan 25-Feb 12, 2021
New spring kiosks available to download	Jan 25, 2021
Summative Test window	39 Mar - 7 May 2021
End of Year Interim Window	19 Apr - 28 May 2021
Formative tests available	28 Apr - 30 Jun 2021



Once a student is in the Portal, they can be used for all subsequent assessment windows.

2021-2022 Dates are TBD



## New Mexico Assessments Portal: Online Test Administration System



## New Mexico Assessments Student Test Interface: Student Test Delivery System





## New Mexico Assessments Portal:

Online Test Administration System

<https://newmexico.measuredprogress.org/>

- Manage user account
- Add and update student (DTC/STC only)
- View student rosters
- Create classes
- Schedule classes for a test
- Print student log-in tickets
- Monitor student testing
- *Score human scored items (Formative Only)*
- View reports
- *Create custom tests from pre-made items (Formative Only)*

Fall 2021 

[See online video tutorials for demonstrations!](#)



## New Mexico Assessments Student Test Interface: Student Test Delivery System

Two ways to access this:

1. Web browser:

<https://newmexico.measuredprogress.org/student>

- **Interim and Formative only!**
- See NMPED Assessments Technology Guidelines 2020-2021

Test from school



Test from home



2. New Mexico Public Education Department Assessments **Kiosk**

- **Required** for summative
- **Optional** for interim and formative
- New Kiosk for Spring 2021 will be required after January 2021
- Kiosk is more secure but must be downloaded and installed onto student test device

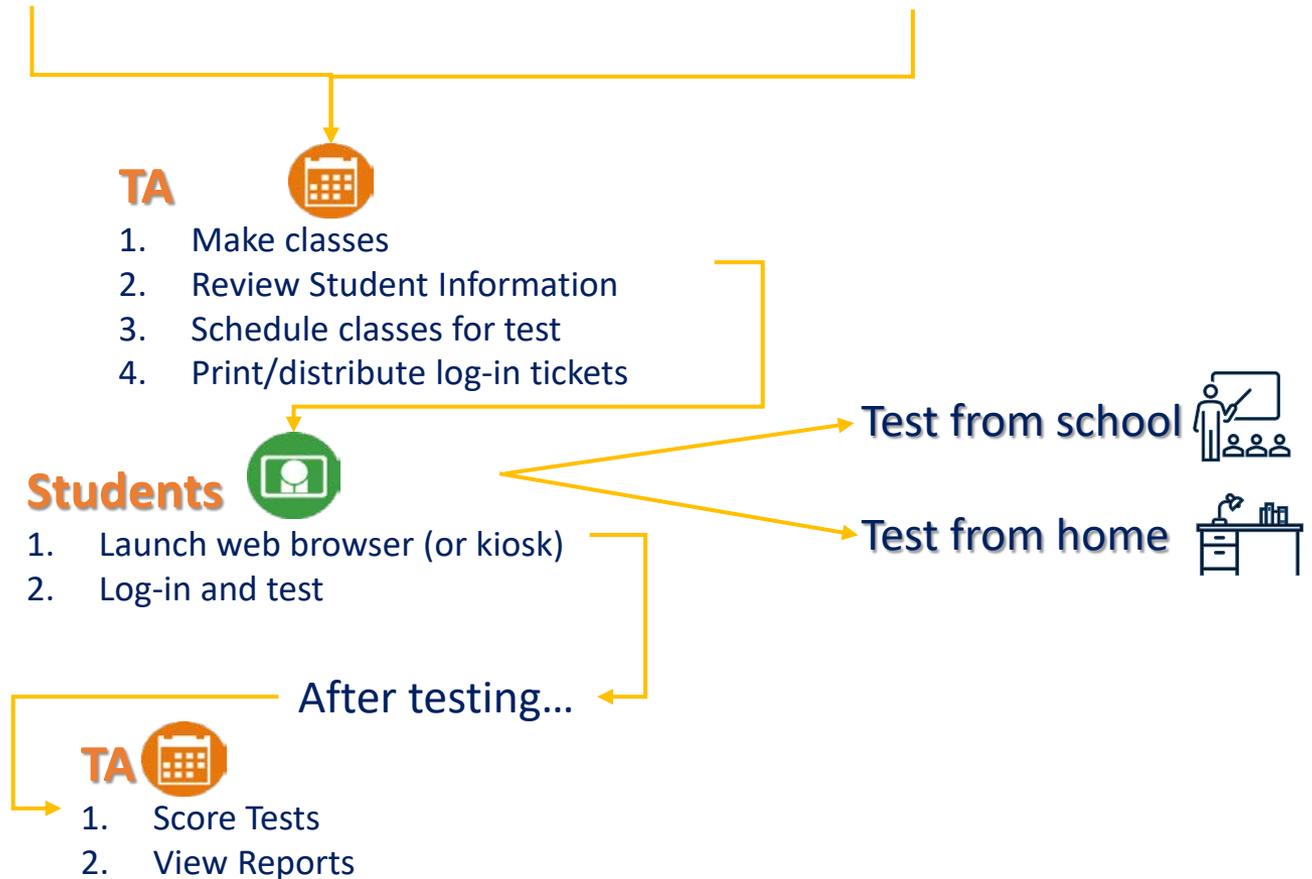
# Test Preparation Process

## TA

1. Get accounts (MyJourney and New Mexico PED Assessments Portal)
2. Research content and identify tests in MyJourney

## DTC/STC

1. Add/edit/transfer students
2. Assign accessibility features and accommodations





# New Mexico Assessments Portal

Online Test Administration System



## Orientation and New Features

# User Accounts



- Two accounts are needed: MyJourney and New Mexico Assessments Portal
- MyJourney: <https://myjourney.cognia.org/login>
  - Contact Cognia Support for Account
- New Mexico Assessments Portal: <https://newmexico.measuredprogress.org/>
- Already have a user account? Continue to use it!
- Don't have an account?
  - Teachers can request account through the Cognia Help and Support site or contact their DTC/STC to have an account created
  - Your email address controls the account
  - New users will receive two automated emails, one with username and one with temporary password from [nmtechsupport@cognia.org](mailto:nmtechsupport@cognia.org)
- ***When an account is reactivated or deactivated, the user will receive an e-mail.***
- ***Portal will remain open all year***

# User Accounts



Access	DTC	STC (for orgs assigned)	TA (Teacher) (for orgs assigned)
Roster Management (Pre-ID Upload, student transfer or un-enrollment)	Yes	Limited	No
Edit Student Demographics	Yes	Yes	No (View only)
Edit Student Accommodations	Yes	Yes	No (View only)
Create/Edit/Delete Classes	Yes	Yes	Yes - for assigned classes
Schedule Tests	Yes	Yes	Yes - for assigned classes and programs
Access Test Sessions	Yes	Yes	Yes - for assigned classes and programs
Score Tests	No	No	Yes
View Reports	Yes	Yes	Yes (for their class)

# User Accounts



- A TA can add any student in their school to their class
- A TA can only view the student record for any student in one of their classes
  - A TA cannot edit the student record
- A TA can view, edit or delete any class to which they have been designated the TA
- A TA can schedule their class to any program that they have access to
  - Programs: Formative, iMSSA Interim, ASR, MSSA
- A TA can view, edit or delete a test session if they are the TA for the class in the test session *and* they have access to the program (MSSA, ASR, iMSSA, Formative)
- A TA can view Interim and Formative test results in Reporting for any class they are assigned to.
- *Program access does not determine Reporting access*

# User Accounts



Users Groups Programs Standards Roles Configurations Admin eMetric Help & Support Logout

### Create New User

Save User Cancel

Username\*

First Name\*

Last Name\*

Email\*

Phone Number

Fax Number

Address

#### Roles & Organizations

New User has the following role:

New User belongs to the following organizations:  
  
[Click here to select organization\(s\).](#)

New User has access to the following programs:

New Mexico Measures of Student Success and Achievement	✕
New Mexico Assessment of Science Readiness	✕
iMSSA Interim Assessment	✕
Formative Assessment	✕

[Click here to select program\(s\).](#)

# Portal Log-in



Portal url: <https://newmexico.measuredprogress.org/>

The screenshot shows a web portal with a dark teal sidebar on the left and a white main content area on the right. The sidebar contains the text "Welcome!" and "Important notices to the field will be displayed here!". The main content area features the New Mexico Public Education Department Assessments logo, which includes a hot air balloon with "NMPED" written on it, and a teal "Log In" button. At the bottom left of the sidebar, there is a footer with the eMetric logo and version information: "v3.16.1.6 Copyright © 2020 eMetric LLC Contact Us 877-676-6722 Terms of Use Privacy Policy".

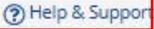
# User Accounts and Access



## Landing Page

1  Users

2  City Cyber

3  Help & Support

 Logout

Welcome to the New Mexico Public Education Department Assessments Portal!

4   
Administration  
Organize students for testing, schedule tests, and monitor testing progress.

  
Reporting  
View summary and individual student results by test and content standards.

  
Scoring  
Score student responses to open-ended items using the distributed scoring interface.

Portal url: <https://newmexico.measuredprogress.org/>

Cognia Help and Support Site: <https://newmexico.onlinehelp.cognia.org/>

# User Accounts and Access



## Admin Page

 [Home](#) [Students](#) [Classes](#) [Test Sessions](#) [Steven Adler](#) [Help & Support](#) [Logout](#)

Home

Welcome to the New Mexico Public Education Department Assessments Administration portal. This site provides access to student information and test session details.

[Click here](#) for access to downloadable PDFs of formative item sets.

If you need assistance utilizing this site, please contact Cognia support at [nmtechsupport@cognia.org](mailto:nmtechsupport@cognia.org) or by calling toll-free (877) 676-6722.



# Classes

- Groups of one or more students who will take a test
  - Create classes by grade and subject
    - (Grade 3 Math, Grade 3 ELA, Grade 4 Math, Grade 4 ELA, etc...)
  - Classes can be deleted if no one in the class has logged into a test
  - Students can be assigned to more than one class
  - If any student needs to retake the test, you can create a *sub group* with some or all students from a class, or create a new class with the student(s) and assign that class to the test
  - Reporting interface allows you to view data by class name, keep this in mind as you create classes in iTester to ensure the grouping of students in iTester classes will be reported in a logical manner



A TA will see and be able to edit any class they have been assigned as TA

# Classes



## Mathematics Classes for City Cyber

1  2

3  4

Class	Teacher	Grade	Student Count	5 <a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>
Cyber, City-Summative Math Group A-(Grade -3)	Cyber, City	3	10	<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>
Cyber, City-ReportMath-(Grade -3)	Cyber, City	3	7	<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>
Cyber, City-math_spa-(Grade -8)	Cyber, City	8	8	<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>
Cyber, City-math_Eng-(Grade -8)	Cyber, City	8	8	<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>
Cyber, City-Interim_Math_EN-(Grade -8)	Cyber, City	8	2	<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>
Cyber, City-Interim_Math_EN-(Grade -7)	Cyber, City	7	2	<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>
Cyber, City-Interim_Math_EN-(Grade -6)	Cyber, City	6	2	<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>
Cyber, City-Interim_Math_EN-(Grade -5)	Cyber, City	5	2	<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>
Cyber, City-Interim_Math_EN-(Grade -4)	Cyber, City	4	2	<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>
Cyber, City-Interim_Math_EN-(Grade -3)	Cyber, City	3	2	<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>

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[See online video tutorials for demonstrations!](#)



# Classes

- Limit of 90 students per class

Home
 Students
 **Classes**
 Test Sessions
 
 City Cyber
 Help & Support
 Logout

Add New **Mathematics** Class in Cyber City Sch3-996

## Class Information

1

Class Name:

2

Teacher:  Grade:

3

Search for Students

Grade:  Class:

Show only students that are not assigned to a class

Showing students in : Cyber City Sch3-996

Last Name, First Name (State Student ID)

4

Sort By:

- Ninetythree, Student (999990093)
- Ninetyfour, Student (999990094)
- Ninetyfive, Student (999990095)
- Ninetysix, Student (999990096)
- Ninetyseven, Student (999990097)
- Ninetyeight, Student (999990098)
- OneThree, Student (999990103)
- OneFour, Student (999990104)
- OneFive, Student (999990105)
- OneSix, Student (999990106)

Students in : 0/90

5

[See online video tutorials for demonstrations!](#)

# Classes



Add New Mathematics Class in Cyber City Sch3-996

## Class Information

Class Name:

Teacher:  Grade:

Search for Students  
Grade:  Class:   
 Show only students that are not assigned to a class

Showing students in : Cyber City Sch3-996

Last Name, First Name (State Student ID)

Sort By:

- Seventyfive, Student (999990075)
- Seventysix, Student (999990076)
- Seventyseven, Student (999990077)
- Seventyeight, Student (999990078)
- Seventynine, Student (999990079)
- Eighty, Student (999990080)
- FourTwentyone, Student (999990421)
- FourTwentytwo, Student (999990422)
- FourTwentythree, Student (999990423)
- FourTwentyfour, Student (999990424)

Students in Math Students: 10/90

- Seventyone, Student (999990071)
- Seventytwo, Student (999990072)
- Seventythree, Student (999990073)
- Seventyfour, Student (999990074)
- Seventyfive, Student (999990075)
- Seventysix, Student (999990076)
- Seventyseven, Student (999990077)
- Seventyeight, Student (999990078)
- Seventynine, Student (999990079)
- Eighty, Student (999990080)

# Classes



## Mathematics Classes for City Cyber

Cyber City Sch3-996 (Cyber City-999)

Mathematics

Create Grade Level Class

Upload Grade Level Class

Class	Teacher	Grade	Student Count	
Cyber, City-Interim_Math_EN-(Grade -3)	Cyber, City	3	2	<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>
Cyber, City-Interim Math EN 2-(Grade -3)	Cyber, City	3	2	<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>
Cyber, City-Interim Math SP-(Grade -3)	Cyber, City	3	2	<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>
Cyber, City-ReportMath-(Grade -3)	Cyber, City	3	7	<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>
Cyber, City-Summative Math Group A-(Grade -3)	Cyber, City	3	10	<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>
Cyber, City-Math Students-(Grade -3)	Cyber, City	3	10	<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>
Cyber, City-Interim_Math_EN-(Grade -4)	Cyber, City	4	2	<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>
Cyber, City-Interim Math EN 2-(Grade -4)	Cyber, City	4	2	<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>
Cyber, City-Interim Math SP-(Grade -4)	Cyber, City	4	2	<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>
Cyber, City-Interim_Math_EN-(Grade -5)	Cyber, City	5	2	<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>

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# Students



- DTC/STC must add students, unenroll students, and transfer students
- Check students
  - DTC/STC can edit demographic data
  - Download roster by selecting “Export Roster” under the “Exports” drop down
- Check accommodations
  - STC or DTC can add or remove accommodations
  - Accommodations applied to the student will be applied to any assessment the student takes unless the accommodation is removed before they log into the assessment



*Important Note for ELA TTS and Math/ELA ASL:*

- *Formative ELA assessments do not have TTS forms*
- *Formative ELA and Math assessments do not have ASL*
- *You must remove these accommodations before the student takes a Formative test*

# Students



Students in Cyber City Sch3-996

Cyber City Sch3-996 (Cyber City-999)  
Choose a Subject

Exports ▾  
Export Roster

Last Name	First Name	Middle Initial	State Student ID	Tested Grade				
Seventyone	Student		999990071	3	View Classes	View Test Sessions	Enrollment Info	View
Seventytwo	Student	T	999990072	3	View Classes	View Test Sessions	Enrollment Info	View
Seventythree	Student		999990073	3	View Classes	View Test Sessions	Enrollment Info	View
Seventyfour	Student		999990074	3	View Classes	View Test Sessions	Enrollment Info	View
Seventyfive	Student		999990075	3	View Classes	View Test Sessions	Enrollment Info	View
Seventysix	Student		999990076	3	View Classes	View Test Sessions	Enrollment Info	View
Seventyseven	Student		999990077	3	View Classes	View Test Sessions	Enrollment Info	View
Seventyeight	Student		999990078	3	View Classes	View Test Sessions	Enrollment Info	View
Seventynine	Student		999990079	3	View Classes	View Test Sessions	Enrollment Info	View
Eighty	Student	S	999990080	3	View Classes	View Test Sessions	Enrollment Info	View

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# Students

- Student Information Tab



Student Information	Accommodations
State Student ID: *	<input type="text" value="900000005"/>
NASIS ID (BIE only):	<input type="text"/>
First Name: *	<input type="text" value="Demo"/>
Middle Initial:	<input type="text"/>
Last Name: *	<input type="text" value="Five"/>
Gender: *	<input type="text" value="Unspecified"/> x v
Date of Birth: *	<input type="text" value="01/05/2010"/>
Tested Grade: *	<input type="text" value="5"/> x v
Hispanic: *	<input type="text" value="Yes of Hispanic or Lat..."/> x v
Race: *	<input type="text" value="Asian"/> x v
EL Status:	<input type="text" value="Choose a value"/>
Bilingual Education:	<input type="text" value="No"/>
Special Education:	<input type="text" value="No"/>
Migrant:	<input type="text" value="No"/>
Economically Disadvantaged (district use only):	<input type="text" value="No"/>
Gifted:	<input type="text" value="No"/>
504 Plan:	<input type="text" value="No"/>
Title 1:	<input type="text" value="No"/>
New Arrival:	<input type="text" value="No"/>
Homeless:	<input type="text" value="No"/>
Foster Care:	<input type="text" value="No"/>
Military:	<input type="text" value="No"/>
ELA Test Mode:	<input type="text" value="Online Only"/>
SLA Test Mode:	<input type="text" value="Online Only"/>
MAT Test Mode:	<input type="text" value="Online Only"/>
SCI Test Mode:	<input type="text" value="Online Only"/>
Years In USA Schools: *	<input type="text" value="Unknown"/> x v
Home School Status:	<input type="text" value="No"/>
Not Full Academic Year BIE:	<input type="text" value="Full Academic Year"/>



# Test Sessions

## Preparing for and monitoring testing

- Schedule a test session (assign class to a test)
  - Select program, subject, and then test
  -  Off grade testing is allowed
  - Go to the test session details page to:
    - Review students in the test session
    - Check student forms (TTS)
    - Print test tickets with students' usernames and passwords
    - Ensure student has accessibility and accommodations listed on test ticket
    - Monitor test sessions, download test session information
  - Students do not have to test at the same time
  - Log-ins can be used at anytime during the test window as long as the student has not turned in the test



# Test Sessions

## Completing testing

- Check student test status for tests “not started” or “in progress”
  - If test is “not started” or “in progress”, student can log in and finish it anytime during test window if they have log-in information
  - Once test in “Finished”, student cannot log in to test
- Test invalidation: not reported in Formative reports

 Test report code assigned: student will be listed in report with NO SCORE

 Student not started or in progress: will not be reported unless they have test report code assigned in which case they will be reported with no score

 Note: Students can still log into a test regardless of the test invalidation setting or test report code



# Test Sessions

Home Students Classes Test Sessions City Cyber Help & Support Logout

Displaying test sessions for in Cyber City Sch3-996

1 Cyber City Sch3-996 (Cyber City-999) 2 Mathematics 4 Schedule New Test Session Exports

Formative Assessment Select a test (required)

iMSSA Interim Assessment

Formative Assessment 3

There are no test sessions scheduled that match the selected criteria.



# Test Sessions

2 forms selected for scheduling 1 class.

1

Content Area:  Program:

Test:

Schedule test session for:



Any *Math* class that has not already been scheduled for this test can be scheduled!

2

Search for Classes

Classes:

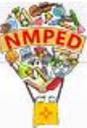
- Cyber, City-Summative Math Group A-(Grade -3)
- Cyber, City-Math Students-(Grade -3)
- Cyber, City-Interim\_Math\_EN-(Grade -4)
- Cyber, City-Interim Math EN 2-(Grade -4)
- Cyber, City-Interim Math SP-(Grade -4)
- Cyber, City-Interim\_Math\_EN-(Grade -5)

Start Date:  End Date:  Time Zone:

3



# Test Sessions



Displaying test sessions for MD Area Unit Sq Decompose G3 in Cyber City Sch3-996

Filter by testing status

Schedule New Test Session

Exports

School	Class	Testing Status	Created Date	Created By	
Cyber City Sch3-996	Cyber, City-Math Students-(Grade -3)	In Progress	3/13/2021 2:08:55 PM	City Cyber	<a href="#">View Details/Student Logins</a> <a href="#">Delete</a>

Showing 1 - 1 of 1

\*Created date is in Mountain Standard Time.

# Test Session Details



## Test Sessions

**District:** Cyber City-999  
**Administration:** NM Admin  
**Teacher:** Cyber, City  
**Class:** Cyber, City-Math Students-(Grade -3)  
**Test Name:** MD Area Unit Sq Decompose G3  
**Testing Window:** 03/13/2021 to 06/30/2021

**School :** Cyber City Sch3-996  
**Content Area:** Mathematics

Test is in progress. It ends on 06/30/2021. Students may log in and take the test using their username and password shown below.

« Back to Test Sessions

Test Tickets Print Options

1 login per page

Print Selected Logins Print All Logins (10)

Form Name

Time Student was added

Test Status

	Last Name	First Name	Username	Password	Form Name	Date/Time Created	Test Report Code	Status	Date/Time Started	Date/Time Completed
<input type="checkbox"/>	Seventyone	Student	999990071	D6FFE479	MD Area Unit Sq Decompose G3	03/13/2021 2:08:55 PM	+	Part A :Not Started Part B :Not Started		Invalidate Invalidate
<input type="checkbox"/>	Seventytwo	Student	999990072	4658BBFC	MD Area Unit Sq Decompose G3 Text-to-Speech	03/13/2021 2:08:55 PM	+	Part A :Not Started Part B :Not Started		Invalidate Invalidate
<input type="checkbox"/>	Seventythree	Student	999990073	3B9427C7	MD Area Unit Sq Decompose G3	03/13/2021 2:08:55 PM	+	Part A :Not Started Part B :Not Started		Invalidate Invalidate
<input type="checkbox"/>	Seventyfour	Student	999990074	FE3277DA	MD Area Unit Sq Decompose G3	03/13/2021 2:08:55 PM	+	Part A :Not Started Part B :Not Started		Invalidate Invalidate
<input type="checkbox"/>	Seventyfive	Student	999990075	FD2D2E3D	MD Area Unit Sq Decompose G3	03/13/2021 2:08:55 PM	+	Part A :Not Started Part B :Not Started		Invalidate Invalidate
<input type="checkbox"/>	Seventysix	Student	999990076	28CD8B9A	MD Area Unit Sq Decompose G3	03/13/2021 2:08:55 PM	+	Part A :Not Started Part B :Not Started		Invalidate Invalidate

Login Credentials

# Test Session Details



Displaying codes for Demo Five in Grade 5 Math (English)

Home Students Classes Test Sessions

Test Sessions

District: Cyber City-999 School: Cyber City Sch3-996  
Administration: NM Admin Content Area: Mathematics  
Teacher: Cyber, City  
Class: Cyber, City-Math Students-(Grade -3)  
Test Name: MD Area Unit Sq Decompose G3  
Testing Window: 03/13/2021 to 06/30/2021

Test is in progress. It ends on 06/30/2021. Students may log in and take the test using their username and password shown below.

### Test Report Codes (Clear)

- Withdrew Before Test Completion
- Non-Allowed Modification
- Language Exempt for Reading Only
- Medical Emergency
- Parental Refusal
- Other Non-Completion
- Test Irregularities
- Absent
- COVID Exemption

Close

← Back to Test Sessions

Session:  
Choose a Session

1 login per page

Print Selected Logins

Print All Logins (10)

Test Report Code

Test Invalidation

	Last Name	First Name	Username	Password	Form Name	Date/Time Created	Test Report Code	Status	Date/Time Started	Date/Time Completed
<input type="checkbox"/>	Seventyone	Student	999990071	D6FFE479	MD Area Unit Sq Decompose G3	03/13/2021 2:08:55 PM	+	Part A :Not Started Part B :Not Started		Invalidate Invalidate
<input type="checkbox"/>	Seventytwo	Student	999990072	46588BFC	MD Area Unit Sq Decompose G3 Text-to-Speech	03/13/2021 2:08:55 PM	+	Part A :Not Started Part B :Not Started		Invalidate Invalidate
<input type="checkbox"/>	Seventythree	Student	999990073	3B9427C7	MD Area Unit Sq Decompose G3	03/13/2021 2:08:55 PM	+	Part A :Not Started Part B :Not Started		Invalidate Invalidate
<input type="checkbox"/>	Seventyfour	Student	999990074	FE3277DA	MD Area Unit Sq Decompose G3	03/13/2021 2:08:55 PM	+	Part A :Not Started Part B :Not Started		Invalidate Invalidate
<input type="checkbox"/>	Seventyfive	Student	999990075	FD2D2E3D	MD Area Unit Sq Decompose G3	03/13/2021 2:08:55 PM	+	Part A :Not Started Part B :Not Started		Invalidate Invalidate
<input type="checkbox"/>	Seventysix	Student	999990076	28CD8B9A	MD Area Unit Sq Decompose G3	03/13/2021 2:08:55 PM	+	Part A :Not Started Part B :Not Started		Invalidate Invalidate

# Test Session Details



## Test Sessions

**District:** Cyber City-999  
**Administration:** NM Admin  
**Teacher:** Cyber, City  
**Class:** Cyber, City-Math Students-(Grade -3)  
**Test Name:** MD Area Unit Sq Decompose G3  
**Testing Window:** 03/13/2021 to 06/30/2021

**School:** Cyber City Sch3-996  
**Content Area:** Mathematics

Test is in progress. It ends on 06/30/2021. Students may log in and take the test using their username and password shown below.

[← Back to Test Sessions](#)

Session:

[Print Selected Logins](#) [Print All Logins \(10\)](#)

## Test Status

	Last Name	First Name	Username	Password	Form Name	Date/Time Created	Test Report Code	Status	Date/Time Started	Date/Time Completed	
<input type="checkbox"/>	Seventyone	Student	999990071	D6FFE479	MD Area Unit Sq Decompose G3	03/13/2021 2:08:55 PM	+	Part A : <b>Finished</b>	3/13/2021 2:27:37 PM	3/13/2021 2:28:22 PM	Invalidate
<input type="checkbox"/>	Seventytwo	Student	999990072	4658BBFC	MD Area Unit Sq Decompose G3 Text-to-Speech	03/13/2021 2:08:55 PM	08	Part B : <b>Finished</b>	3/13/2021 2:28:26 PM	3/13/2021 2:34:10 PM	Invalidate
<input type="checkbox"/>	Seventythree	Student	999990073	3B9427C7	MD Area Unit Sq Decompose G3	03/13/2021 2:08:55 PM	+	Part A : <b>In Progress</b>	3/13/2021 2:36:44 PM		Invalidate
<input type="checkbox"/>	Seventyfour	Student	999990074	FE3277DA	MD Area Unit Sq Decompose G3	03/13/2021 2:08:55 PM	+	Part B : Not Started			Invalidate
<input type="checkbox"/>	Seventyfive	Student	999990075	FD2D2E3D	MD Area Unit Sq Decompose G3	03/13/2021 2:08:55 PM	+	Part A : <b>Finished</b>	3/13/2021 2:39:21 PM	3/13/2021 2:39:47 PM	Invalidate
<input type="checkbox"/>	Seventysix	Student	999990076	28CD8B9A	MD Area Unit Sq Decompose G3	03/13/2021 2:08:55 PM	+	Part B : <b>Finished</b>	3/13/2021 2:40:18 PM	3/13/2021 2:42:52 PM	Invalidate
<input type="checkbox"/>	Seventyseven	Student	999990077	B3D5684C	MD Area Unit Sq Decompose G3	03/13/2021 2:08:55 PM	+	Part A : <b>Finished</b>	3/13/2021 4:21:35 PM	3/13/2021 4:22:08 PM	Invalidate
<input type="checkbox"/>	Seventyeight	Student	999990078	D8882FBD	MD Area Unit Sq Decompose G3 Text-to-Speech	03/13/2021 2:08:55 PM	+	Part B : <b>Finished</b>	3/13/2021 4:22:12 PM	3/13/2021 4:22:25 PM	Invalidate
<input type="checkbox"/>	Seventynine	Student	999990079	EB876EAB	MD Area Unit Sq Decompose G3	03/13/2021 2:08:55 PM	+	Part A : <b>Finished</b>	3/13/2021 4:22:48 PM	3/13/2021 4:23:13 PM	Invalidate
<input type="checkbox"/>	Eighty	Student	999990080	2EC24778	MD Area Unit Sq Decompose G3 Text-to-Speech	03/13/2021 2:08:55 PM	+	Part B : <b>Finished</b>	3/13/2021 4:23:18 PM	3/13/2021 4:25:30 PM	Invalidate
<input type="checkbox"/>								Part A : <b>Finished</b>	3/13/2021 4:26:07 PM	3/13/2021 4:26:32 PM	Invalidate
<input type="checkbox"/>								Part B : <b>Finished</b>	3/13/2021 4:26:36 PM	3/13/2021 4:27:48 PM	Invalidate
<input type="checkbox"/>								Part A : <b>Finished</b>	3/13/2021 4:28:12 PM	3/13/2021 4:28:41 PM	Invalidate
<input type="checkbox"/>								Part B : <b>Finished</b>	3/13/2021 4:28:48 PM	3/13/2021 4:28:55 PM	Invalidate
<input type="checkbox"/>								Part A : Not Started			Invalidate
<input type="checkbox"/>								Part B : Not Started			Invalidate
<input type="checkbox"/>								Part A : Not Started			Invalidate
<input type="checkbox"/>								Part B : Not Started			Invalidate
<input type="checkbox"/>								Part A : Not Started			Invalidate
<input type="checkbox"/>								Part B : Not Started			Invalidate

Showing 1 - 10 of 10

# Scoring the Test



Users

City Cyber

Help & Support

Logout

Welcome to the New Mexico Public Education Department Assessments Portal!



## Administration

Organize students for testing, schedule tests, and monitor testing progress.



## Reporting

View summary and individual student results by test and content standards.



## Scoring

Score student responses to open-ended items using the distributed scoring interface.

*Wait 10-15 Minutes!*

# Scoring the Test



Ready For Scoring

Scored Responses

City Cyber

Help & Support

Logout

Program:

Test Name:

Class:

Human Scored item(s)

Last Name	First Name	Test Status	Date/Time Completed	Form Name	Item
Eighty	Student	Not Started		MD Area Unit Sq Decompose G3 Text-to-Speech	
Seventyeight	Student	Not Started		MD Area Unit Sq Decompose G3 Text-to-Speech	
<u>Seventyfive</u>	<u>Student</u>	Finished	3/13/2021 4:25:30 PM	MD Area Unit Sq Decompose G3	<u>Score</u>
<u>Seventyfour</u>	<u>Student</u>	Finished	3/13/2021 4:22:25 PM	MD Area Unit Sq Decompose G3	<u>Score</u>
Seventynine	Student	Not Started		MD Area Unit Sq Decompose G3	
<u>Seventyone</u>	<u>Student</u>	Finished	3/13/2021 2:34:10 PM	MD Area Unit Sq Decompose G3	<u>Score</u>
<u>Seventyseven</u>	<u>Student</u>	Finished	3/13/2021 4:28:55 PM	MD Area Unit Sq Decompose G3	<u>Score</u>
<u>Seventysix</u>	<u>Student</u>	Finished	3/13/2021 4:27:48 PM	MD Area Unit Sq Decompose G3	<u>Score</u>
<u>Seventythree</u>	<u>Student</u>	Finished	3/13/2021 2:42:52 PM	MD Area Unit Sq Decompose G3	<u>Score</u>
Seventytwo	Student	Not Started		MD Area Unit Sq Decompose G3 Text-to-Speech	

1 of 1 10 1 - 10 of 10

\*Note: The test times are reported in Mountain Standard Time.

Submit Scores for Reporting

# Scoring the Test



Ready For Scoring

Scored Responses

City Cyber

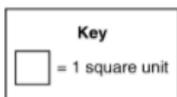
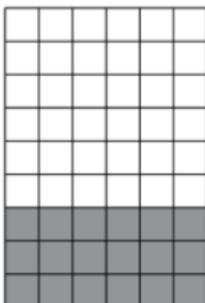
Help & Support

Logout

1

This question has two parts. Be sure to answer all parts of the question.

This rectangle has a shaded part and a part that is not shaded.



a. Write an equation that shows the area, in square units, of the shaded part of the rectangle. Show your work or explain how you know.

$$6 \cdot 3 = 18$$

2

Student Name: Student Seventyone  
Class Name: Math Students  
Test Name: MD Area Unit Sq  
Item Id: 138726  
Item Name: 765102

Score: Choose a Score

Scoring Guide:

Human Scoring  
MaxScore: 2

Score	Description
2	For the correct answer to and part (b), $6 \times 3 + 6 \times 6 = 48$
1	For the correct answer to
0	The response is incorrect or is irrelevant to the skill or c
Blank	No Response.

4

Submit & Exit

Print

Item Stimulus/Stem

# Scoring the Test



Ready For Scoring

Scored Responses

City Cyber

Help & Support

Logout

## Scoring Guide:

Score	Description
2	For the correct answer to part (a), $6 \times 3 = 18$ or equivalent and part (b), $6 \times 3 + 6 \times 6 = 54$ or equivalent.
1	For the correct answer to one part.
0	The response is incorrect or contains some correct work that is irrelevant to the skill or concept being measured.
Blank	No Response.

Student Name: Student Seventyone  
Class Name: Math Students  
Test Name: MD Area Unit Sq  
Item Id: Decompose G3  
Item Name: 138726  
Item Sequence: 765102  
7

Score:

### Scoring Guide:

Human Scoring  
MaxScore: 2

Score	Description
2	For the correct answer to and part (b), $6 \times 3 + 6 \times 6 = 54$ or equivalent.
1	For the correct answer to one part.
0	The response is incorrect or contains some correct work that is irrelevant to the skill or concept being measured.
Blank	No Response.

Item Stimulus/Stem

# Scoring the Test



Ready For Scoring

Scored Responses

City Cyber

Help & Support

Logout

Program:

Test Name:

Class:

Human Scored item(s)

Last Name	First Name	Test Status	Date/Time Completed	Form Name	Item
Eighty	Student	Not Started		MD Area Unit Sq Decompose G3 Text-to-Speech	
Seventyeight	Student	Not Started		MD Area Unit Sq Decompose G3 Text-to-Speech	
<u>Seventyfive</u>	<u>Student</u>	Finished	3/13/2021 4:25:30 PM	MD Area Unit Sq Decompose G3	<u>1</u>
<u>Seventyfour</u>	<u>Student</u>	Finished	3/13/2021 4:22:25 PM	MD Area Unit Sq Decompose G3	<u>0</u>
Seventynine	Student	Not Started		MD Area Unit Sq Decompose G3	
<u>Seventyone</u>	<u>Student</u>	Finished	3/13/2021 2:34:10 PM	MD Area Unit Sq Decompose G3	<u>2</u>
<u>Seventyseven</u>	<u>Student</u>	Finished	3/13/2021 4:28:55 PM	MD Area Unit Sq Decompose G3	<u>0</u>
<u>Seventysix</u>	<u>Student</u>	Finished	3/13/2021 4:27:48 PM	MD Area Unit Sq Decompose G3	<u>1</u>
<u>Seventythree</u>	<u>Student</u>	Finished	3/13/2021 2:42:52 PM	MD Area Unit Sq Decompose G3	<u>2</u>
Seventytwo	Student	Not Started		MD Area Unit Sq Decompose G3 Text-to-Speech	

1 of 1 | 10 | 1 - 10 of 10

\*Note: The test times are reported in Mountain Standard Time.

Submit Scores for Reporting

# Scoring the Test



Ready For Scoring | Scored Responses

City Cyber | Help & Support | Logout

Program: Formative Assessment

Test Name: MD Area Unit Sq Decompose G3

Class: Cyber, City-Math Students-(Grade -3)

Last Name	First Name	Test Status	Date/Time Completed	Form Name	Item
Eighty	Student	Not Started		MD Area Unit Sq Decompose G3 Text-to-Speech	
Seventyeight	Student	Not Started		MD Area Unit Sq Decompose G3 Text-to-Speech	
Seventyfi					1
Seventyfo					0
Seventyni					
Seventyo					2
Seventysev				Decompose G3	0
Seventysix	Student	Finished	3/15/2021 4:27:48 PM	MD Area Unit Sq Decompose G3	1
Seventythree	Student	Finished	3/15/2021 2:42:52 PM	MD Area Unit Sq Decompose G3	2
Seventytwo	Student	Not Started		MD Area Unit Sq Decompose G3 Text-to-Speech	

1 of 1 | 10 | 1 - 10 of 10

\*Note: The test times are reported in Mountain Standard Time.

Submit Scores for Reporting

**Submit Scores for Reporting?**

There are students who have not finished testing. Are you sure you are ready to submit the scores for reporting for this test?

Yes No

# Scoring the Test



Ready For Scoring

Scored Responses

City Cyber

Help & Support

Logout

Program:

Test Name:

Class:

Last Name	First Name	Test Status	Date/Time Completed	Form Name	Item 138726
Eighty	Student	Not Started		MD Area Unit Sq Decompose G3 Text-to-Speech	
Seventyeight	Student	Not Started		MD Area Unit Sq Decompose G3 Text-to-Speech	
<u>Seventyfive</u>	<u>Student</u>	Finished	3/13/2021 4:25:30 PM	MD Area Unit Sq Decompose G3	<u>1</u>
<u>Seventyfour</u>	<u>Student</u>	Finished	3/13/2021 4:22:25 PM	MD Area Unit Sq Decompose G3	<u>0</u>
Seventynine	Student	Not Started		MD Area Unit Sq Decompose G3	
<u>Seventyone</u>	<u>Student</u>	Finished	3/13/2021 2:34:10 PM	MD Area Unit Sq Decompose G3	<u>2</u>
<u>Seventyseven</u>	<u>Student</u>	Finished	3/13/2021 4:28:55 PM	MD Area Unit Sq Decompose G3	<u>0</u>
<u>Seventysix</u>	<u>Student</u>	Finished	3/13/2021 4:27:48 PM	MD Area Unit Sq Decompose G3	<u>1</u>
<u>Seventythree</u>	<u>Student</u>	Finished	3/13/2021 2:42:52 PM	MD Area Unit Sq Decompose G3	<u>2</u>
Seventytwo	Student	Not Started		MD Area Unit Sq Decompose G3 Text-to-Speech	

1 of 1 10 1 - 10 of 10

\*Note: The test times are reported in Mountain Standard Time.

# Scoring the Test



- You can score student(s) after submitting a test for scoring
- You can change a student score
- You can retest a sub-set of a class's students



# Test Sessions



Displaying test sessions for in Cyber City Sch3-996

Cyber City Sch3-996 (Cyber City-999) ▼	Mathematics ▼
Formative Assessment ▲	Select a test (required) ▼
<ul style="list-style-type: none"> <li>iMSSA Interim Assessment</li> <li><b>Formative Assessment</b></li> </ul>	

Schedule New Test Session

Exports ▼

There are no test sessions scheduled that match the selected criteria.

# Test Subgroups (Retesters)



Home Students Classes Test Sessions City Cyber Help & Support Logout

## Schedule Test Session

Please select class(es)/student(s).

Content Area:  Program:

Test:

Schedule test session for:

Search for Students

Class:

- Cyber, City-Math Students-(Grade -3)
- Cyber, City-Interim\_Math\_EN-(Grade -3)
- Cyber, City-Interim Math EN 2-(Grade -3)
- Cyber, City-Interim Math SP-(Grade -3)
- Cyber, City-ReportMath-(Grade -3)
- Cyber, City-Summative Math Group A-(Grade -3)
- Cyber, City-Math Students-(Grade -3)
- Cyber, City-Interim\_Math\_EN-(Grade -4)
- Cyber, City-Interim Math EN 2-(Grade -4)
- Cyber, City-Interim Math SP-(Grade -4)
- Cyber, City-Interim Math EN-(Grade -5)

Seventynine, Student (999990079)  
Eighty, Student (999990080)

Students in : 0/90

Start Date:  End Date:  Time Zone:

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# Test Groups (Retesters)



## Schedule Test Session

3 students selected.

Content Area:  Program:

Test:

Schedule test session for:

Search for Students  
  
Class:

Showing students in Class: Cyber, City-ReportMath-(Grade -3)

Last Name, First Name (State Student ID)

Sort By:

- Seventyeight, Student (999990078)
- Seventyfive, Student (999990075)
- Seventyfour, Student (999990074)
- Seventynine, Student (999990079)
- Seventyseven, Student (999990077)
- Seventysix, Student (999990076)
- Seventythree, Student (999990073)

Add >

< Remove

Students in : 3/90

- Seventyfour, Student (999990074)
- Seventyseven, Student (999990077)
- Seventynine, Student (999990079)

Start Date:  End Date:  Time Zone:

Schedule Cancel

# Test Groups (Retesters)



Cyber City Sch3-996 (Cyber City-999) Mathematics  
Formative Assessment MD Area Unit Sq Decompose G3  
Filter by testing status: All

Schedule New Test Session Exports

School	Class	Testing Status	Created Date	Created By		
Cyber City Sch3-996	Cyber, City-Math Students-(Grade -3)	In Progress	3/13/2021 2:08:55 PM	City Cyber	<a href="#">View Details/Student Logins</a>	<a href="#">Delete</a>
Cyber City Sch3-996	Cyber, City-Subgroup-qpxf7k-(Grade -3)	In Progress	3/13/2021 2:19:01 PM	City Cyber	<a href="#">View Details/Student Logins</a>	<a href="#">Delete</a>

Showing 1 - 2 of 2

\*Created date is in Mountain Standard Time.

# Scoring Test Groups (Retesters)



Ready For Scoring

Scored Responses

City Cyber

Help & Support

Logout

Program:

Test Name:

Class:

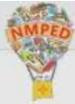
Last Name	First Name	Test Status	Date/Time Completed	Form Name	Item
Seventyfour	Student	In Progress		MD Area Unit Sq Decompose G3	138726
<a href="#">Seventynine</a>	<a href="#">Student</a>	Finished	3/15/2021 7:45:26 PM	MD Area Unit Sq Decompose G3	<a href="#">Score</a>
<a href="#">Seventyseven</a>	<a href="#">Student</a>	Finished	3/15/2021 7:46:25 PM	MD Area Unit Sq Decompose G3	<a href="#">Score</a>

1 of 1 | 10 | 1 - 3 of 3

\*Note: The test times are reported in Mountain Standard Time.

Submit Scores for Reporting

# Scoring the Test – Update/Add Score



Ready For Scoring

Scored Responses

City Cyber Help & Support Logout

Program:

Test Name:

Class:

Last Name	First Name	Test Status	Date/Time Completed	Form Name	Item
Eighty	Student	Finished		MD Area Unit Sq Decompose G3 Text-to-Speech	Score
Seventyeight	Student	Finished		MD Area Unit Sq	Score
Seventyfive	Student				
Seventyfour	Student				
Seventynine	Student				
Seventyone	Student				
Seventyseven	Student	Finished	3/13/2021 4:28:55 PM	Decompose G3 MD Area Unit Sq Decompose G3	0
Seventysix	Student	Finished	3/13/2021 4:27:48 PM	MD Area Unit Sq Decompose G3	1
Seventythree	Student	Finished	3/13/2021 2:42:52 PM	MD Area Unit Sq Decompose G3	2
Seventytwo	Student	Not Started		MD Area Unit Sq Decompose G3 Text-to-Speech	

**Update Score?**

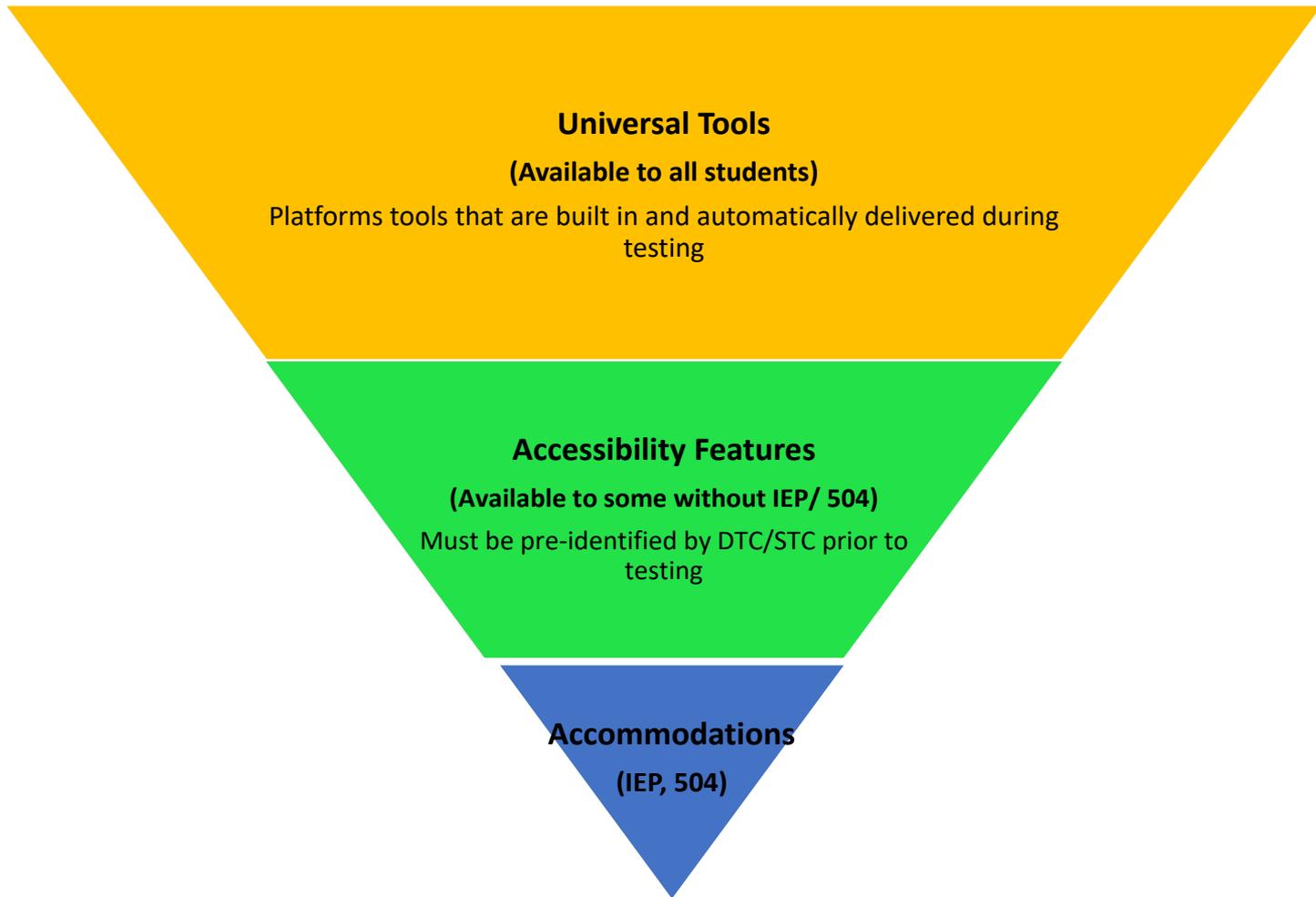
This student's score for this response has already been submitted for reporting. Are you sure you want to update this score?

\*Note: The test times are reported in Mountain Standard Time.



## Demo

# Student Tools, Accommodations and Accessibility Features



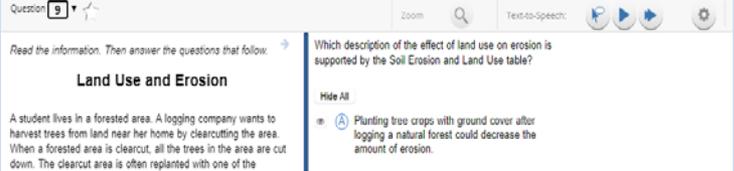
# Universal Tools Delivered by Platform



Name	Tool Icon
<b>Sketch Tool</b> <i>(Not available on constructed response items)</i>	
<b>Text Highlighter</b>	
<b>Note Pad</b>	
<b>Line Reader</b>	
<b>Answer Eliminator</b>	
<b>Reference Sheet</b>	
<b>Pop-up Glossary</b>	

# Universal Tools Delivered by Platform



Name	Tool Icon
<b>Zoom View (magnifier)</b>	
<b>Bookmark</b>	
<b>Expand Passage</b>	
<b>Basic Calculator*</b> <b>Scientific Calculator*</b> <i>Texas Instruments Calculators are used on Interim and Summative</i>  *Also available as accommodation on non-calculator portions of the Math test	
<b>Writing Tools</b>	



# Accessibility Features Delivered by Platform

(Must be pre-identified before testing, but student does not need a legal plan to have accessibility features assigned to them for testing.)

Name	Tool Icon
<b>Reverse Contrast</b>	
<b>Custom Masking</b>	
<b>Color Contrast</b>	
<b>Answer Masking</b>	<p>Hide All</p> <p>  Planting tree crops with ground cover after logging a natural forest could decrease the amount of erosion.</p>
<b>Mathematics Text-to-Speech English</b> <b>Mathematics Text-to-Speech Spanish</b>	<p>Text-to-Speech:    </p>

# Accommodations Delivered by Platform



Name	Tool Icon
<b>ELA Text-to-Speech English (SWD, 504, EL)</b>	 <p><i>Not available on Interim and Formative</i></p>
<b>Allow Accessibility Mode Testing</b>	<p>No icon <i>Not needed when using Browser</i></p>
<b>Word Prediction (Embedded)</b>	 <p><i>Not needed when using Browser</i></p>
<b>ASL Videos (Math and ELA)</b>	 <p><i>Not available on Interim and Formative</i></p>



***If a program does not support an accommodation, the accommodation must be removed before a student can be included in a test session.  
i.e. students taking a Formative assessment must not have ELA TTS or ASL Videos selected when they are scheduled for a Formative test session.***



# Assigning Platform Delivered Accessibility and Accommodations

*Ensure the accommodation is available in the assessment!*

Student Information    Accommodations

**Accessibility Features**  
Delivered by the Test Platform

- Reverse Contrast
- Custom Masking
- Color Contrast
- Answer Masking
- Mathematics TTS English (Excludes Formative)
- Mathematics TTS Spanish (Excludes Formative)
- Science TTS English (Summative Only)
- Science TTS Spanish (Summative Only)

**Accommodations**  
Delivered by the Test Platform

- SLA TTS Spanish (Summative Only)
- ELA TTS English (Summative Only)
- Allow Accessibility Mode Testing
- ASL Video (Mathematics - Summative Only)
- ASL Video (ELA - Summative Only)
- Basic Calculator on Non-Calculator Sections of Mathematics Test
- Scientific Calculator on Non-Calculator Sections of Mathematics Test
- Word Prediction (Embedded)

**Accommodations**  
Delivered Externally

- Headphones/Noise Buffer
- Mathematics Tools
- Word Prediction
- Speech-to-Text
- Human Signer
- Human Signer for Test Directions
- Braille Notetaker
- Braille Writer
- Refreshable Braille Display with Screen Readers (Summative Math and ELA, Interim Math Only)
- Screen Readers (Summative Math and ELA, Interim Math Only)
- Tactile Graphics (Summative Only)
- Human Reader English (IEP, 504, EL)
- Human Reader Spanish (IEP, 504 - Excludes Formative)
- Read Aloud to Self
- Human Scribe
- Assistive Technology Device Presentation
- Assistive Technology Device Responses

**Accommodations for English Learners(EL)**  
Delivered by the Test Platform

- Spanish Language Version (Summative Math, Science and Language Arts and Interim Math Only)

**Accommodations for English Learners(EL)**  
Delivered Externally

- Picture Dictionary
- Directions in Native Language
- Commercial Word-To-Word Dictionary
- Customized Dual Language Glossary
- Pocket Word-To-Word Translator



***If a program does not support an accommodation, the accommodation must be removed before a student can be included in a test session.  
i.e. students taking a Formative assessment must not have ELA TTS or ASL Videos selected when they are scheduled for a Formative test session.***

[See online video tutorials for demonstrations!](#)

# Assigning Accessibility and Accommodations: Spanish Testers



Student Information | Accommodations

**Accessibility Features**  
*Delivered by the Test Platform*

- Reverse Contrast
- Custom Masking
- Color Contrast
- Answer Masking
- Mathematics TTS English (Excludes Formative)
- Mathematics TTS Spanish (Excludes Formative)
- Science TTS English (Summative Only)
- Science TTS Spanish (Summative Only)

**Accommodations**  
*Delivered by the Test Platform*

- SLA TTS Spanish (Summative Only)
- ELA TTS English (Summative Only)
- Allow Accessibility Mode Testing
- ASL Video (Mathematics - Summative Only)
- ASL Video (ELA - Summative Only)
- Basic Calculator on Non-Calculator Sections of Mathematics Test
- Scientific Calculator on Non-Calculator Sections of Mathematics Test
- Word Prediction (Embedded)

**Accommodations**  
*Delivered Externally*

- Headphones/Noise Buffer
- Mathematics Tools
- Word Prediction
- Speech-to-Text
- Human Signer
- Human Signer for Test Directions
- Braille Notetaker
- Braille Writer
- Refreshable Braille Display with Screen Readers (Summative Math and ELA, Interim Math Only)
- Screen Readers (Summative Math and ELA, Interim Math Only)
- Tactile Graphics (Summative Only)
- Human Reader English (IEP, 504, EL)
- Human Reader Spanish (IEP, 504 - Excludes Formative)
- Read Aloud to Self
- Human Scribe
- Assistive Technology Device Presentation
- Assistive Technology Device Responses

**Accommodations for English Learners(EL)**  
*Delivered by the Test Platform*

- Spanish Language Version (Summative Math, Science and Language Arts and Interim Math Only)

**Accommodations for English Learners(EL)**  
*Delivered Externally*

- Picture Dictionary
- Directions in Native Language
- Commercial Word-To-Word Dictionary
- Customized Dual Language Glossary
- Pocket Word-To-Word Translator

**Place the student in a class with Spanish testers and assign class to Spanish Version of Test!**

[See online video tutorials for demonstrations!](#)



# Assigning Platform Delivered Accessibility and Accommodations

Teacher Name: One, School  
Class Name: One, School-QABot ASR G11 EN-(Grade -HS)  
Test Name: QABot NM-ASR Full Practice G11-English  
Testing Window: 12/20/19 to 12/27/19

Student Name	Date of Birth	Username	Password	Accommodations
OneNinetyeight, Student E	4/24/99	100000198	4DAEB4F3	Text-To-Speech English (SWD, 504, EL)
OneNinetyseven, Student	4/23/99	100000197	85762DFC	Reverse Contrast, Custom Masking, Color Contrast, Picture Dictionary, Human Signer

# Test Session Details



## Test Sessions

**District:** Cyber Mesa District    **School:** Cyber Mesa Elementary school  
**Administration:** NM Admin    **Content Area:** Mathematics  
**Teacher:** Adler, Steven  
**Class:** Adler, Steven-English-(Grade -5)  
**Test Name:** G5 Demo Math Test English  
**Testing Window:** 07/12/2020 to 05/31/2021

Test is in progress. It ends on 05/31/2021. Students may log in and take the test using their username and password shown below.

← Back to Test Sessions

1 login per page

Print selected logins    Print all logins (5)

### Form Name

<input type="checkbox"/>	Last Name	First Name	Username	Password	Form Name	Date/Time Created	Test Report Code	Status	Date/Time Started	Date/Time Completed
<input type="checkbox"/>	Five	Demo	900000005	2CE79954	Demo Form English TTS	07/12/2020 1:05:53 PM	+	Session 1:Not Started		Invalidate
<input type="checkbox"/>	Four	Demo	900000004	68CE5FD4	Demo Form English	07/12/2020 1:05:53 PM	+	Session 1:Not Started		Invalidate
<input type="checkbox"/>	One	Demo	900000001	A63FA87A	Demo Form English	07/12/2020 1:05:53 PM	+	Session 1:Not Started		Invalidate
<input type="checkbox"/>	Three	Demo	900000003	BE86BDFF	Demo Form English	07/12/2020 1:05:53 PM	+	Session 1:Not Started		Invalidate
<input type="checkbox"/>	Two	Demo	900000002	4FA72AAF	Demo Form English	07/12/2020 1:05:53 PM	+	Session 1:Not Started		Invalidate

Showing 1 - 5 of 5



# Special Situations (TTS)

- The student test interface uses the default voice set on the student's workstation.
  - See *Kiosk Installation Guide* for specific steps on how to change the default voice.
- Assign all student text-to-speech accommodations PRIOR to student logging into tests.
  - If you must add accommodation after student is scheduled but before they log in, click on *Add or Update Students test Logins* button after TTS has been added:

**Add or Update Students**

Students have been added to the test session or received updated forms or accommodations. You must click the "Add or Update Students" button to generate new logins for these students.

**Add or Update Students**

- If student logs in and realizes they do not have TTS, you must assign accommodation and then place them in new/different class



# Break



# New Mexico Assessments

## Student Test Delivery System



## Orientation and New Features



# Logging in to a Test

1. Launch web browser (or Kiosk)
2. Navigate to <https://newmexico.measuredprogress.org/student>
3. Login using the username and password from the student test ticket

**NEW MEXICO**  
Public Education Department  
Assessments

STUDENT SIGN IN

Username

Password

Sign In

Access the Practice Test

Test from school  
or  
Test from home



**Smith, Hayden R**

DOB: 2/2/2001

Multi-Subject Sample Test

Username: 2017011301

Password: c8fbebba

Copyright © 2021 eMetric LLC  
Shell: v3.17.4.6 #438caff7 prd

English



# Logging in to a Test

## Options

Text-to-Speech

Volume:100 

Speed

Reverse Contrast

Color Contrast

<input checked="" type="button" value="Default"/>	<input type="button" value="Classic"/>	<input type="button" value="Ruby"/>	<input type="button" value="Chalkboard"/>	<input type="button" value="Nocturnal"/>	<input type="button" value="Aquiline"/>
<input type="button" value="Eccentric"/>	<input type="button" value="Azure"/>	<input type="button" value="Haunted"/>	<input type="button" value="Celestial"/>	<input type="button" value="Antique"/>	<input type="button" value="Creamy"/>

Custom Masking

Enabled

Answer Masking

Enabled



# Logging in to a Test

QA Fall 2018 Retest English  
Session 1 **Directions**

Read each question carefully. For each multiple-choice question, decide which is the best answer. Select your answer on your screen. For each question that asks you to type your answer, type or draw your answer in the space provided on your screen. Only answers and work inside the answer boxes will be scored.

Continue

Exit



# Test Navigation

Question **5**

Zoom Text-to-Speech:

Read the information. Then answer the questions that follow. →

## Investigating Gas Production

In class, a teacher demonstrates a chemical reaction by mixing vinegar and baking soda to produce bubbles of gas. Eliana wonders whether mixing other substances could also produce a gas. She decides to test different combinations of sugar, water, vinegar, and baking soda.

Some properties of these substances are shown in the table.

### Properties of Substances

Substance	Color	Solid or Liquid	Attracted to a Magnet	Conducts Electricity
Sugar	White	Solid	No	No
Water	Clear	Liquid	No	Yes
Vinegar	Clear	Liquid	No	Yes
Baking soda	White	Solid	No	No

**Investigation 1**  
Eliana mixes a small amount of each liquid and solid in a bowl and observes whether bubbles of gas are produced. Her observations are shown in the table.

### Investigation 1 Observations

Liquid Used	Solid Used	Gas Produced
Water	Sugar	No
Water	Baking soda	No
Vinegar	Sugar	No
Vinegar	Baking soda	Yes

*This question has two parts. Be sure to answer both parts of the question.*

**Part a**  
Based on the properties in the table, how can Eliana tell whether a substance is water or sugar?

**Hide All**

- ~~A The substance is sugar if the substance is a solid and conducts electricity.~~
- B The substance is sugar if the substance is clear and is not attracted to a magnet.
- ~~C The substance is water if the substance is white and does not conduct electricity.~~
- ~~D The substance is water if the substance is liquid and is not attracted to a magnet.~~

**Part b**  
Based on the observations from investigation 1, how can Eliana tell whether a substance is water or vinegar?

**Hide All**

- ~~A The substance is water if gas is produced after sugar is added.~~
- B The substance is vinegar if gas is produced after sugar is added.
- C The substance is water if gas is produced after baking soda is added.
- D The substance is vinegar if gas is produced after baking soda is added.

Clear Pause/Exit Back Next Finish

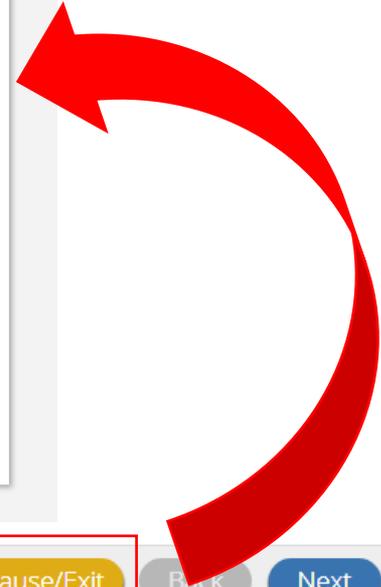
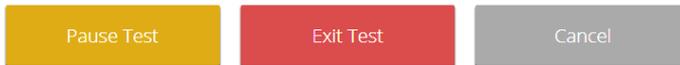
# Test Navigation



Question **A** ▼ ☆

Do you want to pause your test or exit your test?

Pause the test to temporarily log out. Exit the test to log out and close the testing application.





# Test Navigation

Your test is **paused**.

To resume testing, enter your password and click the Resume button. To exit the test and close the testing application, click the Exit button. When the timer reaches 00:00, your test will exit on its own.

19:56

Password

Resume

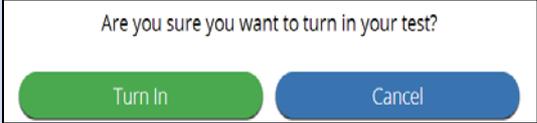
Exit Test



Pause and inactivity  
timeout is 60 min



# Test Turn-In

Steps	Button to Click
On the last item, students click <b>Finish</b> .	
On the test review screen, students click <b>Turn In</b> .	
Below the confirmation question, students click <b>Turn In</b> .	
Student returns to test section selection page and may select the next section or click <b>Exit</b> to exit the kiosk.	



## Site Technology Preparation



# Test Device Requirements

- **Browser (RECOMMENDED)**
  - Available on Chrome, Safari, Firefox, and Microsoft Edge
- **Windows and Mac Kiosk (Optional)**
  - Available to download in Portal
- **iPad and Chromebook Applications**
  - Download directly from App Stores
  - Download “iTester” iPad app and select state on 1<sup>st</sup> log-in



# System Requirements

## System Requirements – All Hardware

<b>Connectivity</b>	Must be able to connect to the internet via wired or wireless networks
<b>Screen Size</b>	9.7” screen size or larger/ “10-inch class” tablets or larger
<b>Screen Resolution</b>	1024 X 768
<b>Headphone/Earphone/Ear Buds</b>	Headphones/earphones/ear buds are required for students who have a text-to-speech accommodation

## Browser Requirements (Portal and Practice Tests)

Chrome™ 89 or newer

Firefox® 87 or newer

Safari® 14 or newer

Microsoft Edge™ 89 or newer  IE support has been dropped!



Updated March 24th, 2021. Check the Cognia help and support site for more recent updates.



## Desktop and Laptop Specific Requirements

<b>CPU</b>	1.3 GHz
<b>Memory</b>	2 GB (4GB strongly recommended)
<b>Input Device</b>	Keyboard – wired or wireless/Bluetooth® mouse or touchpad
<b>Windows® operating system</b>	Windows 8.1, 10 (32-bit and 64-bit)
<b>Mac OS® operating system</b>	10.13 – 11.2 (64-bit only)

## Tablet and Chromebook Specific Requirements

<b>iPad®</b>	12.4, 13.1 – 14.4
<b>Chromebook™ notebook computer</b>	Chrome OS™ 74 – 89
<b>Windows-based tablets/netbooks/2-in-1</b>	Windows 10 (32-bit and 64-bit) (Windows 10S is not supported)

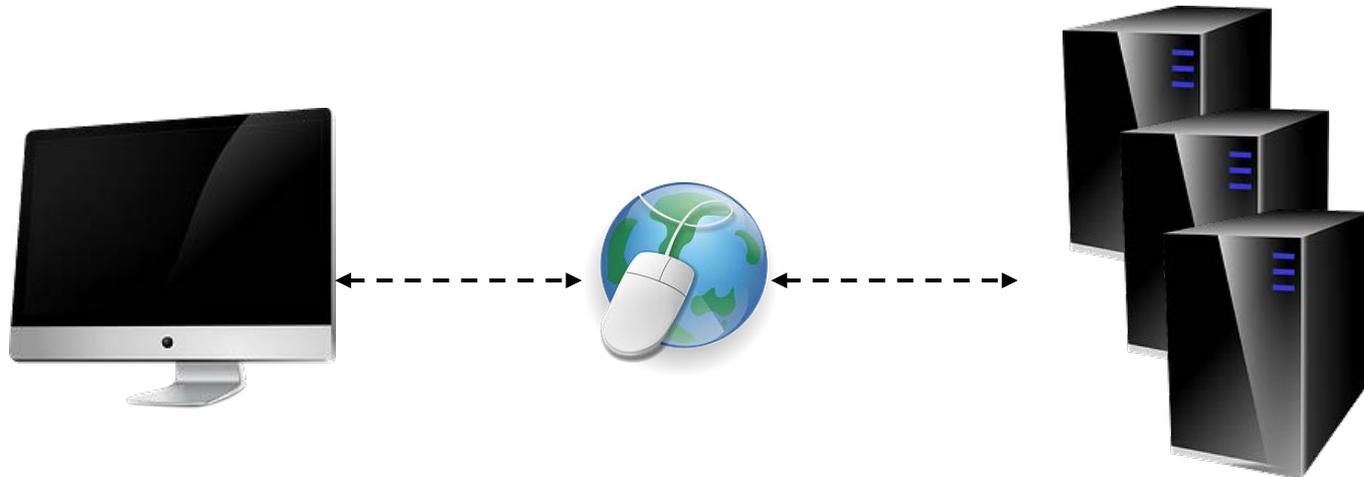


Updated March 24th, 2021. Check the Cognia help and support site for more recent updates.



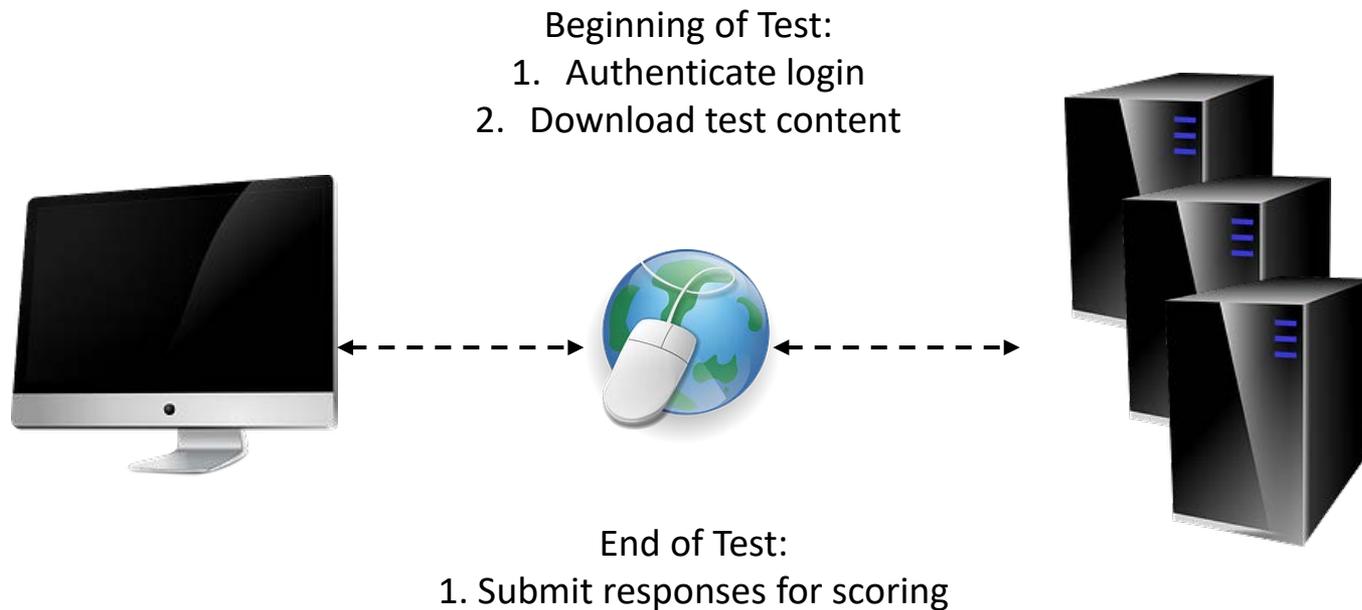
# Browser Testing Requirements

- Do not use browser in private or incognito mode
- Do not delete browsing history or browser cache!





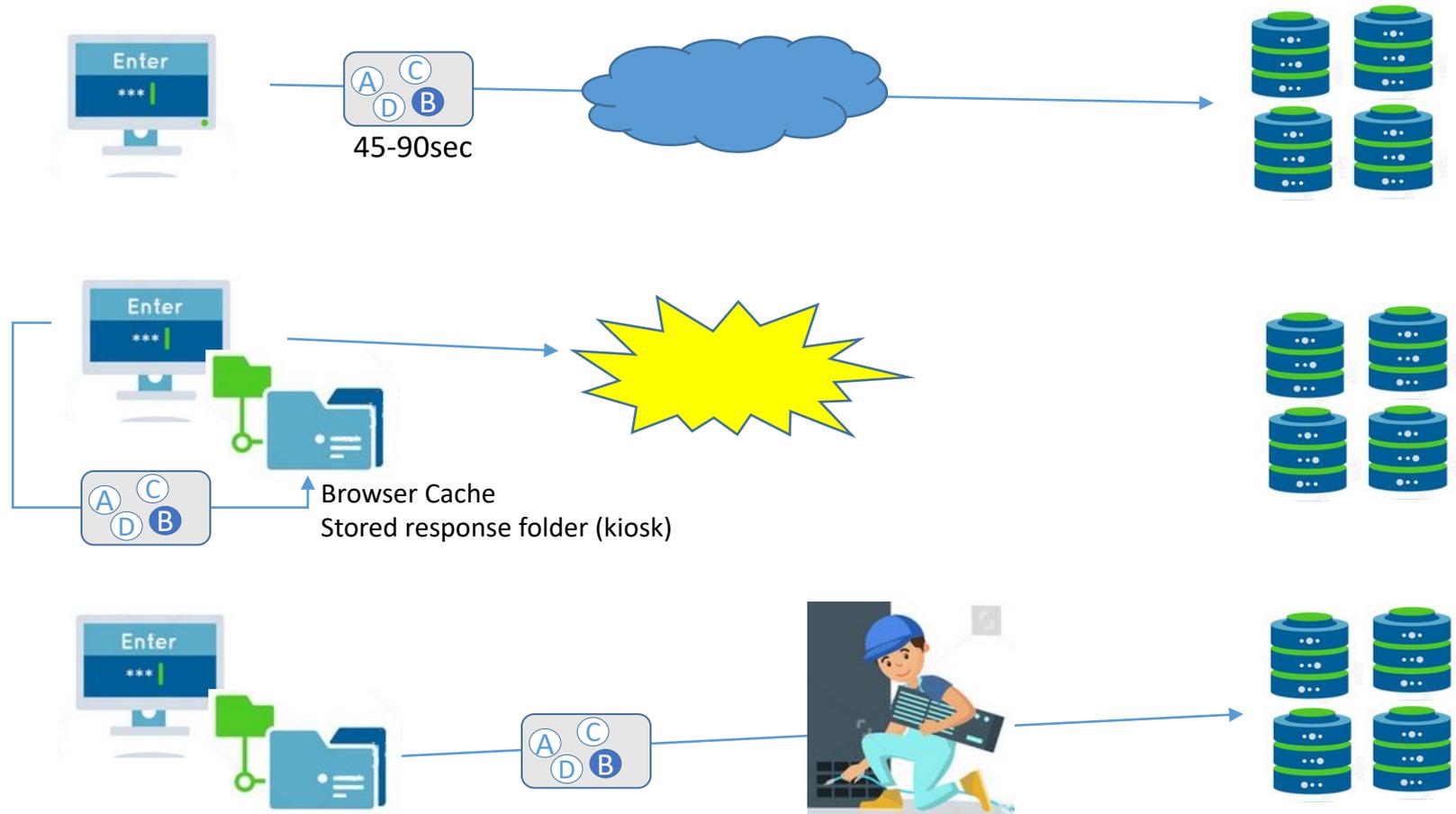
# Browser/Kiosk Testing Requirements



*What happens if a student loses network connection in the middle of a test?*



# Saving Responses

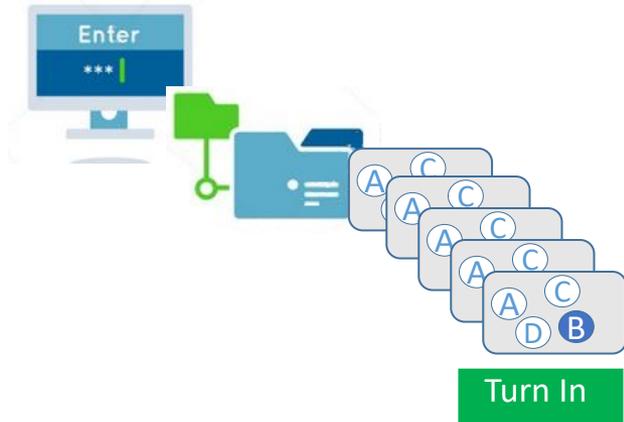


# What if a student finishes a test but has no network connection?



## Please raise your hand and notify your proctor.

A connection to the network could not be established. Your test has been saved offline.



Proctor, this student's test responses have been stored locally on this device. When network connection is restored, you must re-launch the kiosk or mobile app from this device in order to send the stored responses to the servers, or you can also try to send responses by clicking "Send Responses" button.

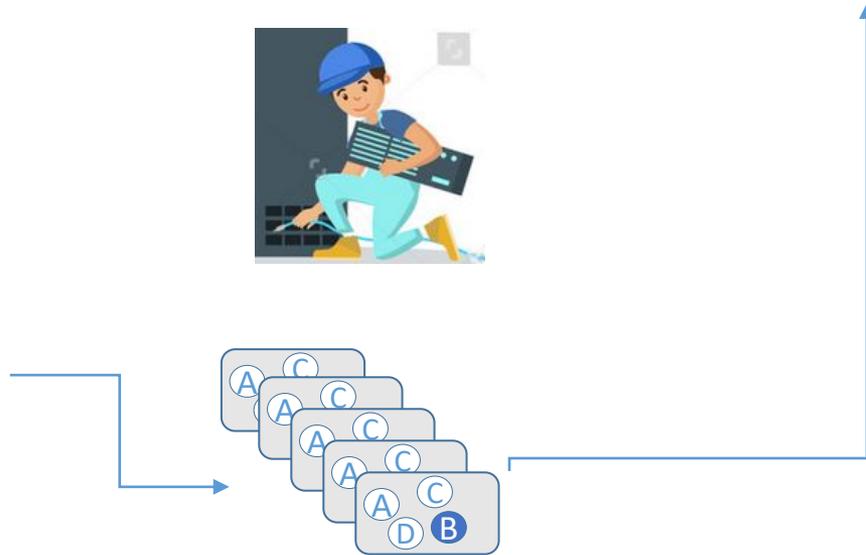
**Send Responses**

**Do not move the student to a different device.**

If you have any questions, please contact technical support immediately.

I have read this statement and understand that I must follow these directions or the student's responses may not be sent to the server and scored.

**Accept and Exit Test**





# Saving Responses

## Loss of Network Connectivity Procedure Summary

- If a student loses network connectivity in the middle of a test:
  - Keep testing on that device
  - Test content and responses are stored in the browser cache
  - Do not close browser or pause/exit test!
  - Responses will be sent when network is restored
- If student finishes and is ready to turn in test prior to network being restored:
  - Allow student to turn in test
  - Student will see offline message, acknowledge offline message and exit
  - Student will be taken back to login page
  - Restore network
  - Return to same workstation and relaunch browser
    - (student can log-in to confirm session is done (session button will be greyed out))
- If you are unsure of the status of the student responses, call the help desk



# Testing From Home

- Student test device/browser should meet the published technology requirements
- Students and parents need to understand accommodations requirements and limitations
- Testing in the school with a Kiosk may be preferable in some situations (accommodations, security concerns)
- In the event of a technology/test issue, student's school is first point of contact
- Student/Parent will need:
  - log-in ticket/information (username/password)
  - Testing interface URL <https://newmexico.measuredprogress.org/student>
  - access to relevant user guides/Cognia Help and Support site
- The test window is Mon-Fri 7am – 9pm
- Once student has log in credentials, they can log in to the test anytime within that window unless they finish the test or are removed from the class



# Practice Test Options

- There are no formative-specific practice tests
- Can use Interim/Summative practice tests to get familiar with test interface

## 1. Use **internet-based practice test with web browser (recommended)**

Best option for:

Practice testing with browser or on devices that do not have a testing kiosk installed

Note: all accommodations *except* allow accessibility mode and screen zoom are available

### ▪ To access the practice test in **web browser**:

1. Launch Browser
2. go to <https://nmpracticetest.measuredprogress.org>
3. Use the drop-down menu to select the practice test and click on “Go” button

## 2. Use **internet-based practice test with student kiosk**

Best option for:

Realistic practice testing in secure kiosk

Note: all accommodations are available except allow accessibility mode

### ▪ To access the practice test in **student testing kiosk**:

1. Launch Kiosk
2. Click on the “Access the Practice Test” link
3. Use the drop-down menu to select the practice test and click on “Go” button

# Practice Test





## NEW MEXICO

### Public Education Department Assessments

#### STUDENT SIGN IN

Username

Password

[Sign In](#)

[Access the Practice Test](#)

Copyright © 2021 eMetric LLC  
Carrier: 3.17.4.5 #181216f #954  
Shell: v3.17.4.6 #438caff7 .prd  
[clear cache](#)

English ▼

[Exit](#)



# Additional Training Resources

- Formative Resources on the Help and Support Site:  
<https://newmexico.onlinehelp.cognia.org/contentlibraries-nm-formative//>
- Tutorial videos <https://newmexico.onlinehelp.cognia.org/cbt-tutorials>
- Other New Mexico Online Testing guides:  
<https://newmexico.onlinehelp.cognia.org/cbt-guides/>

Name
Scoring: User Guide
Formative Reporting: User Guide
NMPED Assessments Portal User Guide 2020-2021
NMPED Assessments Browser Testing User Guide 2020-2021
NMPED Assessments Technology Guidelines 2020-2021
NMPED Assessments Quickstart Scheduling Test Sessions
NMPED Assessments Quickstart Printing Student Log-ins
NMPED Assessments Quickstart Student Interface
NMPED Assessments Quickstart Practice Site
NMPED Assessments Quickstart Testing From Home
NMPED Assessments Kiosk User Guide 2020-2021
NMPED Reporting Guide

# Questions?