iMSSA Parent Letter Template

[Insert district or school letter head]

[Insert date]

Dear Parent/Guardian,

Between the dates of [insert date–date], we will administer iMSSA Assessments to our students in grades [insert grade range]. These assessments are important tools that help us as educators and parents to understand how students are learning and progressing through their academic journey. In addition, iMSSA Assessments provide insight into your child’s readiness—or being on track for readiness--for university and/or the workplace.

Cognia assessments are based on academic standards that reflect what your child is expected to learn for his or her grade level in our schools. The assessments are untimed tests that include [insert subject(s) tested: Reading, Language Usage, Mathematics].

The results from these assessments will help teachers identify the areas in which your child is doing well and learn what additional support or instruction might be needed in other areas. The results will also help your child’s teacher monitor students’ academic growth through the school year.

You can help your child by sending your child to school each day well rested and ready to learn. We appreciate your continuing support. If you have any questions or concerns, please contact your child’s teacher or the school principal to discuss how you or the school staff can help your child do his or her best.

Sincerely,