

# Spring 2022 FAQs

## New Mexico Assessment of Science Readiness (NM-ASR) Summative Assessment

*Last Updated 2/24/2022*

### General Assessment Questions

- **Do I have to order my online testing materials using the online ordering tool?**
  - Yes, you will need to order both paper-based and computer-based test materials.
  
- **How will I receive student pre-ID labels for my paper testers?**
  - There was a window for DTCs to identify paper testers in the iTester online portal from January 24 through February 2, 2022.
  - If you missed that window and did not identify any paper testers during the above time window, you will not receive printed pre-ID labels with the shipment of your paper test materials.
  - If you have paper testers who do not receive a pre-ID label, follow the instructions in the Test Administrator's Manual (TAM) to fill in the student information on the answer document using the bubbles on the biogrids.
  
- **Materials are scheduled to arrive by March 21, 2022, when we are on winter break. Can I get materials sooner?**
  - Materials will not be released earlier.
  - UPS will make three attempts at delivery before returning them to Cognia. Please make every attempt to have someone there for one of those deliveries.
  - Manuals will be posted to the [Help and Support](#) site prior to that date for early access to the TAM for training purposes.

- **Are there tutorials for the NM-ASR?**
  - You will find specific NM-ASR practice test tutorials here:  
<https://newmexico.onlinehelp.cognia.org/practice-test-tutorials/>
  - The practice test is available for both online testing and paper-based testing at  
<https://newmexico.onlinehelp.cognia.org/practice-tests-nm-asr/>
  - The practice test is available for grades 5, 8, and 11 in both English and Spanish.
  - For the paper-based testing, the practice test is available as downloadable print-ready files as regular forms, Large Print and Braille.
  - The practice test is a representation of the types of questions found on the regular NM-ASR assessment and mirrors the number of sessions.
  
- **How do I get a portal account setup?**
  - If you are a new DTC and you do not have a portal user account yet, please contact our Help and Support team at 1-877-676-6722 or email: [nmtechsupport@cognia.org](mailto:nmtechsupport@cognia.org) for additional assistance.
  
- **Should my students who are scheduled to take a DLM assessment also be scheduled for an NM-ASR assessment?**
  - No. Please be sure that any students scheduled for DLM are not scheduled to take an assessment for NM-ASR. This will avoid any duplicate records for the student.
  
- **What do I do if I have a student with incorrect demographics in the iTester portal?**
  - Except for state student ID number, all demographic information can be edited in the iTester portal. Please complete all edits prior to May 7, 2021, when testing administration window ends for NM-ASR, to ensure accurate student demographic information.

## Practice Test Questions

- **When will the NM-ASR practice tests be available?**
  - They are available 24/7 at <https://newmexico.onlinehelp.cognia.org/practice-tests-nm-asr/>
  
- **Can we use the practice test with demo students when the testing window is happening?**
  - Yes. There is a site specifically for testing with demo students, not specific to contents, but will give you the opportunity to test practice as if you were taking the assessment online

- You can access the demo student site here:  
<https://newmexico.onlinehelp.cognia.org/practice-site/>
- **Is there a manual for the practice test?**
  - Yes. There is a downloadable manual for the NM-ASR Practice Test available in our Help & Support site here: <https://newmexico.onlinehelp.cognia.org/practice-tests-nm-asr/>
  - The NM-ASR Practice Test Manual contains specific sections for computer-based practice tests, pages 2-9, and for paper-based practice tests, pages 10-13
- **Are there any teacher resources for the practice tests?**
  - Yes, there are science practice test teacher guides available by grade band, i.e., Elementary School, Middle School, and High School. Each teacher guide contains examples of the relevant grade band items that make up the regular test explaining in detail the dimensions and
  - The Science Practice Test Teacher Guide for Elementary School is available at:  
[https://newmexico.onlinehelp.cognia.org/wp-content/uploads/sites/10/2020/12/CSA\\_Teacher\\_Guide\\_SSIB\\_NM\\_Elem\\_ADA.pdf](https://newmexico.onlinehelp.cognia.org/wp-content/uploads/sites/10/2020/12/CSA_Teacher_Guide_SSIB_NM_Elem_ADA.pdf)
  - The Science Practice Test Teacher Guide for Middle School is available at:  
[https://newmexico.onlinehelp.cognia.org/wp-content/uploads/sites/10/2020/12/CSA\\_Teacher\\_Guide\\_SSIB\\_NM\\_MS\\_ADA.pdf](https://newmexico.onlinehelp.cognia.org/wp-content/uploads/sites/10/2020/12/CSA_Teacher_Guide_SSIB_NM_MS_ADA.pdf)
  - The Science Practice Test Teacher Guide for High School is available at:  
[https://newmexico.onlinehelp.cognia.org/wp-content/uploads/sites/10/2020/12/CSA\\_Teacher\\_Guide\\_SSIB\\_NM\\_HS\\_ADA.pdf](https://newmexico.onlinehelp.cognia.org/wp-content/uploads/sites/10/2020/12/CSA_Teacher_Guide_SSIB_NM_HS_ADA.pdf)

## Computer-Based Testing Portal-Related Questions

- **I forgot my password. What do I do?**
  - Log into the [New Mexico Summative Assessments Portal](#)
  - Click on the **Forgot your password?** link at the bottom of the sign-in page
  - Type your username, and then click on the **Reset Password** button
  - You will then automatically receive an email from **Cognia Support** ([nmtechsupport@cognia.org](mailto:nmtechsupport@cognia.org)) providing you with a link and instructions to reset your password

- **How do I get a portal account setup?**
  - You will find this information in the portal user guide  
<https://newmexico.onlinehelp.cognia.org/wp-content/uploads/sites/10/2020/08/NMPED-Assessments-Portal-User-Guide-2020-2021-v1.3.pdf>
  
- **I have an account, but I did not receive a username and password. How can I get this?**
  - Please contact the Cognia Help & Support team at 1-877-676-6722
  
- **How do I unenroll a student from a school in the portal?**
  - Please refer to the *NMPED Assessments Portal User Guide* found in the Cognia Help & Support Page here: <https://newmexico.onlinehelp.cognia.org/cbt-guides/>, pages 43-44.
  - You will also find very helpful video tutorials in the Help & Support site here: <https://newmexico.onlinehelp.cognia.org/cbt-tutorials/> covering this topic.
  
- **How do I transfer a student to another school or district in the portal?**
  - Please refer to the *NMPED Assessments Portal User Guide* found in the Cognia Help & Support Page here: <https://newmexico.onlinehelp.cognia.org/cbt-guides/>, pages 45-47.
  - You will also find very helpful video tutorials in the Help & Support site here: <https://newmexico.onlinehelp.cognia.org/cbt-tutorials/> covering specific topics.

## Computer-Based Testing Student Kiosk Related Questions

- **Do I need to download a new student kiosk for the spring 2022 administration?**
  - If you did not participate in the interims so far (such as the BOY iMSSA or MOY iMSSA), then, yes, you will need to download the new student kiosk.
  - Updated kiosks are available and required for spring 2022 NM-ASR and you can download them from the portal: <https://newmexico.cognia.org/>
  - **Attention Mac OS Users:**
    - **A new iTester kiosk for Apple Mac computers has been released.**
    - **Schools who plan on administering Cognia assessments (NM-MSSA, NM-ASR, iMSSA, or online formative item sets) on Apple desktop or laptop computers with the Mac OS Operating System must download and install the new kiosk**

- **Using the kiosk will be required for all Spring 2022 summative assessments (NM-MSSA and NM-ASR). Therefore, the kiosk must be downloaded and installed prior to the Spring 2022 summative testing window. For more details about this, please refer to the email communication sent to the field [here](#).**

➤ **What is the Cepstral Spanish language pack? Do I need this?**

- The Spanish language pack is specifically needed for the Spanish text-to-speech online testing feature, not the language version of the test.
- If you need to use the Spanish text-to-speech feature for a Windows or Mac device for either the NM-MSSA Math or NM-ASR online tests, you can now submit your request for the Cepstral voice pack by going [here](#) . You may expect receiving the information requested within 24 hours.
- If your students use Chromebooks, there is no need to use the Cepstral voice pack since the Spanish voice is embedded within the device.
- For any additional details, please visit our Help & Support page at <https://newmexico.onlinehelp.cognia.org/cbt-guides/>