

FALL 2022 ADMINISTRATION OF NM-ASR

Paper-Based Testing (PBT) Only

Important Dates

Initial Ordering Window	Monday, August 15, 2022, 7:00 a.m. MT – Friday, September 2, 2022, 5:00 p.m. MT
Test Coordinator Manual (TCM) and Test Administrator’s Manual (TAM) available online in the Help and Support Page <i>(Note: the manuals are exactly the same as those used for spring 2022 – only refer to the paper-based testing sections)</i>	Monday, August 15, 2022
Additional Ordering Window	Friday, September 16, 2022, 7:00 a.m. - Thursday, October 20, 2022, 5:00 p.m. MT
All PBT Test Materials ordered in the initial ordering window and printed manuals delivered to districts/schools <u>one week</u> prior to testing	Monday, September 26, 2022
Testing Administration Window	Monday, October 3 - Friday, October 21, 2022
UPS Pickup Window	Monday, October 3 - Monday, October 24, 2022
UPS Pickup Scheduling (in iServices) must occur no later than	Friday, October 21, 2022, 1 p.m. MT

Contact Information

General Administration Questions	Policy Questions
Cogna New Mexico Customer Care Center / Help Desk Team *Telephone: 1-877-676-6722 *Email: nmtechsupport@cognia.org	New Mexico Public Education Department (PED) Assessment Bureau Helpdesk *Telephone: 505-827-5861 *Email: ped.assessment@state.nm.us

***The PED should only be contacted by the DTC. Test administrators (TAs) should contact their school test coordinator (STC) or DTC with any questions or concerns.*