



Spring 2024 Spanish Reading SBA High School Assessment

ATTENTION: TEST ADMINISTRATORS

SPECIAL INSTRUCTIONS FOR STUDENTS USING LARGE-PRINT TESTS

This large-print test material packet for the Spanish Reading SBA includes a large-print test booklet; a standard-sized test booklet and answer document for grade 11 (High School) only. Please consider the following when administering the large-print test:

- Read the directions and scripts from the *Test Administration Manual (TAM)* the same way as for a standard administration.
- The large-print test booklet is 11" x 17". It is recommended that these tests be administered to students at tables (perhaps library-sized) to allow for the booklet's size and to ensure student comfort.

Student Responses

All responses **must** be transcribed into an answer document prior to shipping. Consider the following options with the student to determine the best method for recording the student's responses.

- Students may use soft-lead No. 2 pencils to record their responses in the answer document. (Do not allow students to use mechanical pencils.)
- Students may respond to all questions in the large-print test booklet. **Answers in the large-print test booklet will not be scored. Therefore, answers written in the large-print test booklet must be copied into the answer document to be scored and reported. Be sure to transcribe exactly what the student has marked.**
- Students may type their responses with a word processor (without the aid of either a spelling or grammar check). **NOTE: You (or the proctor) must transcribe all multiple-choice answers into the answer document.**
- Students may use a scribe to write oral responses or fill in bubbles for multiple-choice questions in the answer document.
- If typewritten responses to short-answer and open-ended questions are permitted as an accommodation, each sheet of paper must include the following information:

Student's first and last name

- Student's state student ID number (which also appears on the student's ID label)
- Unique answer document number found on each page inside the student's answer document
- District name
- School name
- Session name (e.g., Reading Session 1)
- Question number (e.g., #6)

At the end of testing, staple all sheets of paper containing typewritten responses from an individual student together once in the top left corner and provide them to the STC and DTC with the answer document. **Never staple, tape or glue typed response pages into an answer document.**