



# SPRING 2025 ADMINISTRATION OF SPANISH READING SBA HIGH SCHOOL SUMMATIVE ASSESSMENT (PAPER-BASED TESTING ONLY)

## Important Dates

<b>Initial Ordering Window</b>	<b>Monday, December 2, 2024, 7:00 a.m. MT - Friday, January 10, 2025, 5:00 p.m. MT</b>
<b><i>Spanish Reading SBA Test Coordinator Manual (TCM) and Test Administrator’s Manual (TAM) available online in the <a href="#">Help and Support Page</a></i></b>	<b>January 31, 2025</b>
<b>Additional Ordering Window</b>	<b>Monday, February 24, 7:00 a.m. MT - Thursday, April 24, 2024, 5:00 p.m. MT</b>
<b>All PBT Test Materials ordered in the initial ordering window and printed manuals delivered to districts/schools <i>two weeks</i> prior to testing.</b>	<b>Friday, February 28, 2025</b>
<b>Testing Administration Window</b>	<b>Monday, March 17–Friday, April 25, 2025</b>
<b>UPS Pickup Window</b>	<b>Monday, March 17 - Tuesday, April 29, 2025</b>
<b>UPS Pickup Scheduling (in iServices) must occur no later than</b>	<b>Monday, April 28, 2025, 1 p.m. MT</b>

## Contact Information

<b>General Administration Questions</b>	<b>Policy Questions</b>
Cogna New Mexico Customer Care Center / Help Desk Team  <b>*Telephone:</b> 1-877-676-6722 <b>*Email:</b> nmtechsupport@cognia.org	New Mexico Public Education Department (PED) Assessment Bureau Helpdesk  <b>*Email:</b> ped.assessment@ped.nm.gov

***\*\*The PED should only be contacted by the DTC. Test administrators (TAs) should contact their school test coordinator (STC) or DTC with any questions or concerns.***

